

	<p>School of Arts & Science ENGLISH DEPARTMENT</p> <p>ENGL 150- 019 English Composition 2006F</p>
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COURSE OUTLINE

The Approved Course Description is available on the web @ _____

Ω Please note: this outline will be electronically stored for five (5) years only.
It is strongly recommended students keep this outline for your records.

1. Instructor Information

(a)	Instructor:	Kristine Kerins		
(b)	Office Hours:	, Wed 9-10:30; Friday 9-10, 12-1		
(c)	Location:	Paul 330		
(d)	Phone:	3357	Alternative Phone:	
(e)	Email:	kerins@camosun.bc.ca ; kerins.disted.camosun.bc.ca NOTE: An email will likely receive a quicker response than a phone message, but hotmail accounts are unreliable; arrange for a Camosun account if possible.		
(f)	Website:			

2. Intended Learning Outcomes

(No changes are to be made to this section, unless the Approved Course Description has been forwarded through EDCO for approval.)

Upon completion of this course the student will be able to:

1. Write expository prose for various purposes and audiences.
 - Develop a mature writing process, which may include prewriting, planning, drafting, conferring, revising and editing/proofing.
 - Select and use rhetorical patterns purposefully.
 - Write correct, clear, cohesive, and effective English.
 - Vary style purposefully through manipulating sentence rhythms, sentence variety, vocabulary and figurative language.
2. Read mature expository and persuasive prose by student and professional writers.
 - Vary their reading approach for different purposes such as research and criticism.
 - Analyze expository prose by identifying controlling ideas, supporting ideas, dominant rhetorical pattern, tone and features of style.
 - Summarize expository prose in their own words to reflect coherently the original's ideas, organization, and tone.
3. Research topics for expository papers.
 - Use a variety of sources, which may include personal knowledge, interview, print, and other media.

- Choose to summarize, paraphrase, or directly quote from sources.
- Integrate the results of research into expository papers.
- Document sources fully and ethically, according to specified bibliographic conventions.

3. Required Materials

(a)	Texts	-Course Pack for English 150 (Kerin [Approx. \$30.00] -A good dictionary (Oxford, Webster's ...) -A good thesaurus (Roget's, Random House ...)
(b)	Other	-Hacker, Diana. <i>A Pocket Style Manual</i> . 4rth edition [Approx. \$25.00]

4. Course Content and Schedule

(Can include: class hours, lab hours, out of class requirements and/or dates for quizzes, exams, lectures, labs, seminars, practicums, etc.)

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5. Basis of Student Assessment (Weighting)

(Should be linked directly to learning outcomes.)

(a)	Assignments	Example Essay (750 words) 15% In-class Compare/Contrast Essay (750 words) 15% Argument/Persuasive Essay (1000 words) 20% Research Essay (1500 words) 30% 3 Grammar Tests 10% (see schedule) Peer Editing: discussion board & in-class
(b)	Quizzes	
(c)	Exams	
(d)	Other (eg, Attendance, Project, Group Work)	

6. Grading System

(No changes are to be made to this section, unless the Approved Course Description has been forwarded through EDCO for approval.)

Standard Grading System (GPA)

Percentage	Grade	Description	Grade Point Equivalency
95-100	A+		9
90-94	A		8
85-89	A-		7
80-84	B+		6
75-79	B		5
70-74	B-		4
65-69	C+		3
60-64	C		2
50-59	D		1
0-49	F	Minimum level has not been achieved.	0

Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy at camosun.ca or information on conversion to final grades, and for additional information on student record and transcript notations.

Temporary Grade	Description
I	<i>Incomplete:</i> A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
IP	<i>In progress:</i> A temporary grade assigned for courses that are designed to have an anticipated enrollment that extends beyond one term. No more than two IP grades will be assigned for the same course.
CW	<i>Compulsory Withdrawal:</i> A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement.

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy E-1.5 at camosun.ca for information on conversion to final grades, and for additional information on student record and transcript notations.

7. Recommended Materials or Services to Assist Students to Succeed Throughout the Course

LEARNING SUPPORT AND SERVICES FOR STUDENTS

There are a variety of services available for students to assist them throughout their learning. This information is available in the College calendar, at Student Services or the College web site at camosun.ca.

STUDENT CONDUCT POLICY

There is a Student Conduct Policy **which includes plagiarism**. It is the student's responsibility to become familiar with the content of this policy. The policy is available in each School Administration Office, at Student Services and on the College web site in the Policy Section.

ADDITIONAL COMMENTS AS APPROPRIATE OR AS REQUIRED

ABOUT ESSAYS AND ASSIGNMENTS ...

Missed In-Class Essays and Tests:

- Unless you can prove a medical issue (with a doctor's note), all in-class assignments must be completed in the intended class.

- A missed in-class assignment without a note will also result in a grade of zero.
- Failure to notify me of your medical issue within 2 days of the intended class will disqualify you for a make-up assignment and also result in a grade of zero.
- If you already know that you are going to be unable to attend on the date an assignment is scheduled, please come and see me ASAP. If your absence is justifiable, we will schedule a re-write as close to the set date as possible.
- Missed in-class work worth less than 3% cannot be made up at another date.

Late Essays:

- Essays are due at the start of class unless otherwise specified.
- 10% per day (including weekends days) will be deducted for lateness.
- If you must hand something in late, you must hand it to me personally or have it signed and dated by some other English instructor and slipped under my office door (Paul 330).
- Unsigned/unstamped essays will NOT be accepted.
- Nothing will be accepted 5 days or more past the due date.
- Requests for extensions will be considered under special circumstances, but only if the request is made in advance of the due date.

Attendance, Readings, Homework, and Participation:

To do well in English 150, you must regularly attend the class. If, however, you do find it necessary to miss a class, it is your responsibility to find out what you missed, to collect any handouts, and to receive any extra homework instructions BEFORE the next class and BEFORE seeing me. I'd thus suggest you make a trustworthy friend in the class with whom you can exchange phone numbers and from whom you can borrow thorough, reliable notes.

As with any course, it is also vitally important that you have completed all assigned readings and homework before coming to each class. (Reading assignments are provided on the schedule.) Further, since our class time will be quite interactive, you must come prepared to actively and intelligently participate.