

	<p>School of Arts & Science CRIMINAL JUSTICE DEPARTMENT</p> <p>CRIM 252-02 Correctional Services 2006F</p>
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COURSE OUTLINE

The Approved Course Description is available on the web @ _____

Ω Please note: this outline will be electronically stored for five (5) years only.
It is strongly recommended students keep this outline for your records.

1. Instructor Information

(a)	Instructor:	KARIN KAERCHER		
(b)	Office Hours:	Tues/Thurs. 11:30-12:30; Wed/Fri 12:30 – 2:00		
(c)	Location:	Young 210 A		
(d)	Phone:	370-3333	Alternative Phone:	
(e)	Email:	Kaercher@camosun.bc.ca		
(f)	Website:			

2. Intended Learning Outcomes

(No changes are to be made to this section, unless the Approved Course Description has been forwarded through EDCO for approval.)

Upon completion of this course the student will be able to:

1. Identify, describe and demonstrate an understanding of the various agencies which comprise corrections.
2. Identify and describe the various legislative mandates of each major correctional service (e.g. prisons, parole, probation, community-based corrections).
3. Analyze and discuss critical issues which confront Canadian corrections and the major strategies utilized to respond to these issues.
4. Articulate the interplay of the personal, political and institutional policy dynamics of the correctional setting.
5. Identify the problems associated with achieving the correctional mandate and assess proposed solutions.
6. Identify future trends in correctional practice.

In order to successfully achieve the stated learning outcomes, it is expected that students will attend all classes and that, on average, students will spend three hours of outside class preparation for each hour of in-class instruction.

3. Required Materials

(a)	Texts	Griffiths, C. (2004) Canadian Corrections. (Second edition) Scarborough, Ontario: Nelson Canada. Andersen, E. (1993) Hard Place to do Time. New Westminster, B. C.: Willpointe Publishing.
(b)	Other	Writing Reference Manual for the Criminal Justice Program

Recommended:

Corrections Act of BC
 Corrections and Conditional Release Act
 Basic Facts about Corrections available at:
http://www.csc-scc.gc.ca/text/pblct/basicfacts/BasicFacts_e.shtml

4. Course Content and Schedule

(Can include: class hours, lab hours, out of class requirements and/or dates for quizzes, exams, lectures, labs, seminars, practicums, etc.)

The primary objective of this course is to engage students in a critical examination of the services that exist at the federal, provincial, community and private levels in Canada. This includes a review of the range of services that combine to provide for the care and control of persons receiving sentences from the courts in Canada. The role of prisons, parole, probation, and community-based corrections will be analyzed in depth from both theoretical and applied perspectives. Factors in the analysis include:

- The legal mandate of the CSC
- A description of the operation and delivery of services, policies, and practices
- Types of rehabilitation programs
- The interrelationship between the various agencies
- Current issues in Corrections

TEACHING OBJECTIVES:

1. To present a detailed description of contemporary correctional services.
2. To identify the impact of legal, political, operational and program factors on the function of correctional services.
3. To identify the major social and legal issues confronting correctional services today which may influence correctional practice in the future.

Semester Outline - Topics and Reading List

Course Introduction - Sept 6/8

What is corrections? – Sept 13

Read Ch. 1 - Systems of Corrections: An Overview

History of Punishment and Corrections in Canada – Sept 15, 20, 22

Video: A history of Punishments

Read Ch. 2 The evolution of Punishment and Corrections

Sentencing Options and Objectives – Sept. 27-29

Read Ch. 3 Crime, Criminal Justice and Corrections

Community-based corrections and non-carceral options -Oct. 4, 6, 11

Read Ch. 4 Alternatives to Confinement

Hard Place to do time – Discussion and Fact hunt – Oct. 13

Correctional institutions – Oct.18, 20, 25

Video: Inside Canada's Prisons

Read Ch. 5 Correctional Institutions

Mid-term - Oct 27

The Kept: Who are they? –Nov. 1, 3

Video: Creating Choices

Read Ch. 7 Doing Time: The Inmates

Working in Corrections – Nov. 8

Classification and Case Management – Nov.10, 15

Employing the Risk/Needs Model

Read Ch. 8 Classification, Case Management and Treatment

Correctional programming - Nov. 17, 22

Conditional Release Program – Nov. 24, 29, Dec 1

Video: On A String

Video: High risk Offender

Read Ch. 9 Release From Prison

Read Ch. 10 Re-Entry and Life after Prison

Corrections: Future directions? – Dec. 6, 8

5. Basis of Student Assessment (Weighting)

(Should be linked directly to learning outcomes.)

The total marks for this course are distributed as follows:

Research Paper	20%
Fact Hunt (Hard place to do time)	10%

Midterm	25%
Final Examination	35%
Web Challenges/Participation	10%
Total	100%

a) Research Paper 20%

Due Date: Nov. 17, 2006

Each student is required to write an 8-10 page research paper on a correctional topic of his or her choice. Guidelines for this assignment will be distributed separately in class.

b) Fact Hunt – Hard place to do time 10%

Due date: Oct. 13, 2006

Students will be given a handout that requires the identification of certain facts that are related to the reading of our text ***A hard place to do time***. These will be due and marked in class on October 13th. The class will be dedicated to a discussion of the facts contained within this book. **No late assignments will be accepted** without prior consultation with the instructor.

c) Examinations (total value -60%)

Mid-Term (25%)	Oct. 27, 2006
Final Examination (35%)	Final Examination Period

Each exam will consist of a number of multiple choice, true or false, and short answer/essay questions. The mid-term exam will be held during the regularly scheduled class time.

Students should be aware that the completion date for this course includes the final examination period following the termination of regularly scheduled classes in December (December 11-19, 2006 inclusive).

d) Web Challenges/Participation 10%

Students will be required to contribute to and participate in a number of small group, class based activities scheduled throughout the semester. There will also be a number of out of class activities that students will be asked to participate in, including tours of facilities and challenges to find corrections related information on the Internet. Participation in these activities can contribute up to 10 marks towards the final grade. Your mark will be dependent on the number of times you participate in these activities.

6. Grading System

(No changes are to be made to this section, unless the Approved Course Description has been forwarded through EDCO for approval.)

Standard Grading System (GPA)

Percentage	Grade	Description	Grade Point Equivalency
95-100	A+		9
90-94	A		8
85-89	A-		7
80-84	B+		6
75-79	B		5
70-74	B-		4
65-69	C+		3
60-64	C		2
50-59	D		1
0-49	F	Minimum level has not been achieved.	0

A standing of INC will only be awarded upon prior arrangement between teacher and student, subject to supporting documentation.

This course is considered a Criminal Justice core course and therefore a student must achieve a C grade or better to receive transfer credit.

What do the grades mean?

- A: Designating a “superior level of achievement”, a letter grade of A is awarded to the student who surpasses course expectations by doing additional reading and research, and by providing well thought-out and clearly expressed ideas on exams and assignments. The student demonstrates outstanding organizational, analytical and critical thinking skills, as well as added resourcefulness in meeting course requirements.
- B: Designating a “high level of achievement”, a letter grade of B is awarded to the student who exhibits substantial comprehension of course reading and lecture materials and is able to reflect this knowledge orally and in writing. The student demonstrates analytical thinking skills and clearly performs above average in meeting course requirements.
- C: Designating a satisfactory or “sufficient level of achievement”, a letter grade of C is awarded to the student who completes all course requirements and has a competent understanding of the course materials. Further improvement is attainable with effort and refined reading, writing, analytical, and organizational skills.
- D: Designating a “minimum level of achievement”, a letter grade of D is awarded to the student who generally performs below average, does not show signs of having read the assigned readings or is unable to present ideas in writing in sufficient clarity or detail. The student may need remedial assistance to improve reading/writing skills.
- F: Designating “below minimum level of achievement”, a letter grade of F is awarded to the student who fails to meet all or most course requirements. This may be due to poor attendance, hastily prepared assignments, not having done the readings or some other correctable problem.

Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy at camosun.ca or information on conversion to final grades, and for additional information on student record and transcript notations.

Temporary Grade	Description
I	<i>Incomplete:</i> A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
IP	<i>In progress:</i> A temporary grade assigned for courses that are designed to have an anticipated enrollment that extends beyond one term. No more than two IP grades will be assigned for the same course.
CW	<i>Compulsory Withdrawal:</i> A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement.

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy E-1.5 at camosun.ca for information on conversion to final grades, and for additional information on student record and transcript notations.

7. Recommended Materials or Services to Assist Students to Succeed Throughout the Course

LEARNING SUPPORT AND SERVICES FOR STUDENTS

There are a variety of services available for students to assist them throughout their learning. This information is available in the College calendar, at Student Services or the College web site at camosun.ca.

STUDENT CONDUCT POLICY

There is a Student Conduct Policy **which includes plagiarism**. It is the student's responsibility to become familiar with the content of this policy. The policy is available in each School Administration Office, at Student Services and on the College web site in the Policy Section.

Prerequisite: CRIM 154

Credits transferable to: Simon Fraser University, University of Regina, University of Ottawa and UCFV and others- see BC Transfer Guide online

Instructional Policies

1. Attendance and Participation

Regular attendance and participation in class are required. It is expected that students will arrive to class on time and that, during class, students will be attentive, non-disruptive, open-minded, constructive, and respectful of others. Students are encouraged to identify current events that directly relate to course content.

2. Class Preparation

It is expected that students will come to class prepared. Students are expected to read the assigned readings prior to coming to class, and to participate in class discussions and exercises based on these readings.

3. Examination Date Changes

No provision will be made to write a test earlier or later than originally scheduled. The mid-term and final exam must be written at the times and on the dates assigned. A student will only be allowed to write a missed test by providing a valid medical certificate attesting to the fact that s/he was ill (or suffered an accident) at the time of the assigned test. In addition, the student who misses a test due to illness must inform the instructor **on or before the date** of the test of the reason for her/his absence.

Note: Students arriving thirty minutes or more after a course exam has commenced will not be permitted to write the exam.

4. Late Penalty

All assignments must be completed and submitted by the date assigned. All late written assignments will be penalized by 20% of the total mark per day. The starting point for penalty assessment is immediately after written assignments are received by the instructor at the beginning of class. Students having a legitimate concern about meeting the due dates should consult with the instructor well in advance.

5. Written Assignment Requirements

Written Assignments for this course must be typewritten, double-spaced and meet the basic requirements for formal academic papers as outlined in the guidelines and the CJ Writing Reference Manual. Written assignments must be submitted to the instructor at the beginning of class. Assignments received at the end of class or not given directly to the instructor as noted, will be penalized as per #4 above.

All assignments submitted for evaluation must be original and produced for the purposes of this course only. The submission of assignments completed for other courses may be construed as academic dishonesty.

6. Course Completion Requirements

Students must complete all evaluative requirements (Outline, bibliography, first page, Research Paper, Fact Hunt, and Exams) to receive a passing grade for the course. Students failing to complete all the requirements will receive an F grade.

7. Plagiarism

Plagiarism is the failure to fully, and accurately acknowledge the sources of all information used in your assignments, thereby giving the impression the work is your own. Plagiarism includes the use of quotes, or another author's words, without using quotation marks or giving a proper reference citation to the original author. Plagiarism also includes failing to document the source(s) of paraphrased information/ideas.

Plagiarism is considered a serious academic offense. If plagiarism is documented by your instructor, the penalty will be an automatic "0" for that assignment.

8. Cheating/Academic Dishonesty/Student Conduct

The Criminal Justice Department has a clearly articulated policy on cheating and student conduct, as does the College. Cheating may result in suspension and the potential loss of a career in the criminal justice field. Please refer to a current College Calendar and the Criminal Justice Orientation Manual.

9. Course Withdrawal

The last day to withdraw from this and other Fall 2006 term courses without receiving a failing grade is November 7, 2006.

10. Mark/Grade Challenges and Appeals

A student who is seeking to question a mark and/or informally resolve a grade appeal with the course instructor must clearly articulate in writing the specific element of the test or assignment being questioned and provide written reasons/arguments supporting why the mark/grade should be changed. The College appeals process is outlined on pages 34 of the 2006/2007 Camosun College Calendar.

11. Student Responsibility

It is each student's responsibility to familiarize her/himself with course/program and college policies. Students experiencing difficulties throughout the semester are encouraged to talk to the course instructor at the earliest opportunity.

Correctional Related Journals

Canadian Journal of Criminology
Forum on Corrections Research
International Journal of Comparative and Applied Criminal Justice
Criminology
Crime and Delinquency
Criminal Justice and Behaviour

Trade Journals:

Let's Talk
Corrections Today
Federal Probation