

	<p>School of Arts & Science APPLIED COMMUNICATION DEPARTMENT</p> <p>COMM 220-01 Radio 3 2006F</p>
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COURSE OUTLINE

The Approved Course Description is available on the web @ _____

Ω Please note: this outline will be electronically stored for five (5) years only.
It is strongly recommended students keep this outline for your records.

1. Instructor Information

(a)	Instructor:	Kim O'Hare		
(b)	Office Hours:	Monday to Friday 9 to 4, by appointment		
(c)	Location:	Y315A		
(d)	Phone:	370-3395	Alternative Phone:	
(e)	Email:	ohare@camosun.bc.ca		
(f)	Website:			

2. Intended Learning Outcomes

(No changes are to be made to this section, unless the Approved Course Description has been forwarded through EDCO for approval.)

Upon completion of this course the student will be able to:

1. Demonstrate interviewing, voicing, hosting, production and operating skills at an advanced level in current affairs and news assignments.
2. Critique current affairs and news programs broadcast on CKMO radio.
3. Demonstrate an understanding of the documentary format and produce a documentary meeting assigned criteria.
4. Explain and apply techniques for creative radio writing and production.
5. Explain and demonstrate the correct use of selected signal processing equipment.
6. Assemble a portfolio of projects that demonstrates the student's current professional abilities.

3. Required Materials

(a)	Texts	There is no text for the course. The course pack will be placed on the U-drive and updated continuously throughout the semester. In addition, there will be handouts throughout the semester.
(b)	Other	Various handouts from class.

4. Course Content and Schedule

(Can include: class hours, lab hours, out of class requirements and/or dates for quizzes, exams, lectures, labs, seminars, practicums, etc.)

Weekly workload:

Classroom/lab work 4.5 hours.

Estimated out-of-class 2.5 hours

5. Basis of Student Assessment (Weighting)

(Should be linked directly to learning outcomes.)

Projects are due by deadlines stated on assignment sheets. NOTE: Assignments "MUST" be turned in on the due date. All materials related to the assignment must be handed in together. Until all materials are submitted, the assignment is not considered complete.

Project/assignment	
Commercial Production	15%
Focal Point/News	25%
Seminar presentation	20%
Voice Track & On Air Shifts	20%
Sales & Ad. Quiz	10%
Professional Practice*	10%

* Professional Practice: this involves attendance, responsible class participation, meeting deadlines, showing up prepared for on air shifts, appropriate use of equipment and facilities, professional and courteous interaction with other students and faculty.

Attendance

Attendance and participation at all sessions expected, with the exception of illness or emergencies. Please inform me of any expected absences prior to class. In the case of illness or emergency, you should leave a message for me at 370-3395 or by email as soon as possible. If your absence means you will not be available for scheduled on air activity **you** are expected to find a replacement, then inform Doug and myself.

6. Grading System

(No changes are to be made to this section, unless the Approved Course Description has been forwarded through EDCO for approval.)

Standard Grading System (GPA)

Percentage	Grade	Description	Grade Point Equivalency
95-100	A+		9
90-94	A		8
85-89	A-		7
80-84	B+		6
75-79	B		5
70-74	B-		4
65-69	C+		3
60-64	C		2
50-59	D		1
0-49	F	Minimum level has not been achieved.	0

Note: Applied Communication Program students must maintain a minimum of "C" grade in all ACP courses

in order to continue in the program.

Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy at camosun.ca or information on conversion to final grades, and for additional information on student record and transcript notations.

Temporary Grade	Description
I	<i>Incomplete:</i> A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
IP	<i>In progress:</i> A temporary grade assigned for courses that are designed to have an anticipated enrollment that extends beyond one term. No more than two IP grades will be assigned for the same course.
CW	<i>Compulsory Withdrawal:</i> A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement.

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy E-1.5 at camosun.ca for information on conversion to final grades, and for additional information on student record and transcript notations.

7. Recommended Materials or Services to Assist Students to Succeed Throughout the Course

LEARNING SUPPORT AND SERVICES FOR STUDENTS

There are a variety of services available for students to assist them throughout their learning. This information is available in the College calendar, at Student Services or the College web site at camosun.ca.

STUDENT CONDUCT POLICY

There is a Student Conduct Policy **which includes plagiarism**. It is the student's responsibility to become familiar with the content of this policy. The policy is available in each School Administration Office, at Student Services and on the College web site in the Policy Section.