

	<p><b>School of Arts &amp; Science</b>  <b>APPLIED COMMUNICATION DEPARTMENT</b></p> <p><b>COMM 130 01 and 02</b>  <b>Video 1</b>  <b>2006F</b></p>
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## COURSE OUTLINE

The Approved Course Description is available on the web @ \_\_\_\_\_

Ω Please note: this outline will be electronically stored for five (5) years only.  
It is strongly recommended students keep this outline for your records.

### 1. Instructor Information

(a)	Instructor:	Andy Bryce		
(b)	Office Hours:	M&W 9:00-12:00, Th 1:00-3:00		
(c)	Location:	Y315		
(d)	Phone:	370-3394	Alternative Phone:	
(e)	Email:	bryce@camosun.bc.ca		
(f)	Website:	N/A		

### 2. Intended Learning Outcomes

*(No changes are to be made to this section, unless the Approved Course Description has been forwarded through EDCO for approval.)*

Upon completion of this course the student will be able to:

1. Explain, using appropriate vocabulary, the basic theories of the video process.
2. Effectively operate a prosumer camcorder.
3. Identify and apply compositional fundamentals.
4. Effectively plan and carry out a one-camera shoot.
5. Operate a non-linear video editor at a basic level.
6. Follow safe work procedures as outlined by Workman's Compensation Board.
7. Perform tasks in manner consistent with standards outlined in the course.

### 3. Required Materials

(a)	Texts	None
(b)	Other	Handouts as needed

### 4. Course Content and Schedule

*(Can include: class hours, lab hours, out of class requirements and/or dates for quizzes, exams, lectures, labs, seminars, practicums, etc.)*

<b>Hours:</b> Lecture; Monday and Wednesday 12:30-1:30 Lab; Monday and Wednesday 1:30-3:30 Showcase: Friday 9:30-11:30
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### 5. Basis of Student Assessment (Weighting)

(Should be linked directly to learning outcomes.)

(a)	Assignments	25
(b)	Quizzes	40
(c)	Exams	25
(d)	Other (eg, Attendance, Project, Group Work)	Attendance: 5 Conduct: 5

### 6. Grading System

(No changes are to be made to this section, unless the Approved Course Description has been forwarded through EDCO for approval.)

#### Standard Grading System (GPA)

Percentage	Grade	Description	Grade Point Equivalency
95-100	A+		9
90-94	A		8
85-89	A-		7
80-84	B+		6
75-79	B		5
70-74	B-		4
65-69	C+		3
60-64	C		2
50-59	D		1
0-49	F	Minimum level has not been achieved.	0

#### Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy at [camosun.ca](http://camosun.ca) or information on conversion to final grades, and for additional information on student record and transcript notations.

Temporary Grade	Description
I	<i>Incomplete:</i> A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
IP	<i>In progress:</i> A temporary grade assigned for courses that are designed to have an anticipated enrollment that extends beyond one term. No more than two IP grades will be assigned for the same course.

<b>CW</b>	<i>Compulsory Withdrawal:</i> A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement.
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## 7. Recommended Materials or Services to Assist Students to Succeed Throughout the Course

### LEARNING SUPPORT AND SERVICES FOR STUDENTS

There are a variety of services available for students to assist them throughout their learning. This information is available in the College calendar, at Student Services or the College web site at [camosun.ca](http://camosun.ca).

### STUDENT CONDUCT POLICY

There is a Student Conduct Policy **which includes plagiarism**. It is the student's responsibility to become familiar with the content of this policy. The policy is available in each School Administration Office, at Student Services and on the College web site in the Policy Section.