



**School of Arts & Science  
APPLIED COMMUNICATION DEPARTMENT**

**COMM 120-01**

**Radio 1**

**2006F**

## COURSE OUTLINE

The Approved Course Description is available on the web @ \_\_\_\_\_

Ω Please note: this outline will be electronically stored for five (5) years only.

It is strongly recommended students keep this outline for your records.

### 1. Instructor Information

(a)	Instructor:	Kim O'Hare		
(b)	Office Hours:	TBA		
(c)	Location:	Y315		
(d)	Phone:	370-3395	Alternative Phone:	
(e)	Email:	<a href="mailto:ohare@camosun.bc.ca">ohare@camosun.bc.ca</a>		
(f)	Website:			

### 2. Intended Learning Outcomes

*(No changes are to be made to this section, unless the Approved Course Description has been forwarded through EDCO for approval.)*

Upon completion of this course the student will be able to:

1. Demonstrate the correct use of basic audio equipment such as microphones, tape recorders, and on-air and production consoles.
2. Apply fundamental concepts of sound and acoustic environments in projects and written assignments.
3. Demonstrate audio production skills such as recording, dubbing, mixing and operating in a production and on-air studio at a basic level.
4. Explain and apply Canadian broadcasting regulations and laws affecting on-air performance on CKMO radio.
5. Choose and produce a news story appropriate for broadcasting on CKMO radio.
6. Perform an announcing shift on CKMO radio following required criteria given in project assignment.

### 3. Required Materials

(a)	Texts	The required booklet Radio 1/Comm 120 should be purchased from the college bookstore.
(b)	Other	In addition students will be required to work with online materials. Instructions regarding how to access these materials will be provided in class.

#### 4. Course Content and Schedule

(Can include: class hours, lab hours, out of class requirements and/or dates for quizzes, exams, lectures, labs, seminars, practicums, etc.)

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#### 5. Basis of Student Assessment (Weighting)

(Should be linked directly to learning outcomes.)

Assignments will be given throughout the semester asking students to demonstrate specific skills as outlined under each assignment. There will also be quizzes, audio projects, lab activities, and audio critiques.

Assignment	Evaluation	Dates (may vary slightly)
<u>Quizzes</u> There will be several short quizzes during the semester to evaluate your understanding of the theoretical concepts of the course.	35 %	Quizzes will be given during weeks 3,5,7,9 and 14.
<u>Production Projects</u> There will be several audio production assignments to evaluate your production skills	35%	Production projects are due during weeks 4,6,8,10, 13
<u>Hands-on testing</u> there will be two hands-on studio/lab tests to determine your proficiency using the equipment.	30%	At approximately mid term, mid to late October and late November/early December.

In addition to the above, marks can be adjusted by up to 10% for professional practices. This includes, completion of assignments on time, attendance and participation in lab sessions, appropriate handling of ACP equipment and facilities etc. It also involves demonstrating a professional and mature attitude toward one's work and one's colleagues and ACP facilities.

#### 6. Grading System

(No changes are to be made to this section, unless the Approved Course Description has been forwarded through EDCO for approval.)

##### Standard Grading System (GPA)

Percentage	Grade	Description	Grade Point
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			<b>Equivalency</b>
95-100	A+	Superior level of achievement	9
90-94	A		8
85-89	A-		7
80-84	B+	High level of achievement	6
75-79	B		5
70-74	B-		4
65-69	C+	Satisfactory level of achievement	3
60-64	C	Minimum Pass Level*	2
50-59	D		1
0-49	F	Minimum level has not been achieved.	0

\* Applied Communication students must maintain a minimum of a "C" grade in all ACP courses in order to continue in the program

### Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy at **camosun.ca** or information on conversion to final grades, and for additional information on student record and transcript notations.

<b>Temporary Grade</b>	<b>Description</b>
<b>I</b>	<i>Incomplete:</i> A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
<b>IP</b>	<i>In progress:</i> A temporary grade assigned for courses that are designed to have an anticipated enrollment that extends beyond one term. No more than two IP grades will be assigned for the same course.
<b>CW</b>	<i>Compulsory Withdrawal:</i> A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement.

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy E-1.5 at **camosun.ca** for information on conversion to final grades, and for additional information on student record and transcript notations.

## 7. Recommended Materials or Services to Assist Students to Succeed Throughout the Course

### LEARNING SUPPORT AND SERVICES FOR STUDENTS

There are a variety of services available for students to assist them throughout their learning. This information is available in the College calendar, at Student Services or the College web site at [camosun.ca](http://camosun.ca).

## STUDENT CONDUCT POLICY

There is a Student Conduct Policy **which includes plagiarism**.  
It is the student's responsibility to become familiar with the content of this policy. The policy is available in each School Administration Office, at Student Services and on the College web site in the Policy Section.

ADDITIONAL COMMENTS AS APPROPRIATE OR AS REQUIRED