

COURSE OUTLINE
Grading Systems

School of Arts & Science

BIOL 100 Non-Majors Biology I
Winter 2005

COURSE OUTLINE

1. Course Information

Course Description

Fundamentals of Biology in the context of contemporary issues. Topics include basic principles of biochemistry and cell biology, genetics and nutrition, animal structure and function.

Prerequisites: English 12 or assessment. *Math 10 recommended.*

Time and Location

Section	001	004
Lecture	M(F334) T(F306) 1:30-2:50	MT(F238) Th(F100) 11:30-12:20
Lab A	W 1:30-2:50 (F244)	Th 1:30-2:50 (F244)
Lab B	W 3:00-4:20 (F244)	Th 3:00-4:20 (F244)

2. Instructor Information

Instructor: Annette Dehalt, M.Sc.

Office hours: **drop-in:** M 9:30-11:20, T 9:30-10:20, Th 9:30-10:20, F 2:00-2:50
and by appointment when necessary

Office location: F 246

Phone: 370-3506

e-mail: dehalt@camosun.bc.ca

web site: <http://www.dehalt.disted.camosun.bc.ca/index.php>

3. Required Materials

(a) Textbook: Johnson, G.B., 2003. **The Living World**. 3rd edition. McGraw Hill.

(b) **BIOL 100 Laboratory Manual**

Recommended: Study Guide for *The Living World*.

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4. Course Content and Schedule

The following tentative schedule is subject to change if deemed necessary by the instructor.

Note: mid-terms are scheduled for the first lecture of the week, unless specified otherwise.

WK	DATE (week of)	BIO 100 LECTURE TOPICS	TEXT CH.	LAB #	BIO 100 LAB TOPICS
1	Jan 10	Course Introduction The Living World Scientific Method	1		<u>NO LAB</u>
2	Jan 17	Biochemistry Basics Organic Macromolecules	3	1	Introduction, Safety; Microscopes & Measurements
3	Jan 24	Cell Biology Organelles Membrane Transport	4	2	Eukaryotic and Prokaryotic Cells
4	Jan 31	Energetics Enzymes Cellular Respiration	5	3	Diffusion & Osmosis
5	Feb 7 Feb 10-11	MID-TERM I Cell Division Overview Reading Break	--- 6		<u>NO LAB (Reading Break)</u>
6	Feb 14	Mitosis Meiosis	6	4	Enzymes
7	Feb 21	Mendelian Genetics Sex-linked Traits	7	5	Mitosis: Onion Root
8	Feb 28	Patterns of Inheritance Human Genetics	7		LAB EXAM I (during regular lab time)
9	Mar 7	Replication Transcription/Translation Mutations	8	6	Human Genetics
10	Mar 14	MID-TERM II Circulation	--- 23	7	CATLAB
11	Mar 21	Circulation cont. Gas Exchange/Respiration	23	8	Nutrition
12	Mar 28	Easter Monday (NO CLASS) Nutrition Digestion	24	9	Human Organ Systems: Models
13	Apr 4	Digestion cont. Homeostasis Excretion	24	10 = 9 cont.	Human Organ Systems: Models
14	Apr 11	Excretion cont. Review			LAB EXAM II (during regular lab time)

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5. Basis of Student Assessment

Assignments/quizzes	15%
Exams:	
Midterm I	15%
Midterm II	15%
Lab Exam I	15%
Lab Exam II	15%
Final Exam	25%

Midterms I and II, as well as the lab exams, will be unit exams.
The final lecture exam will be cumulative.
Please bring a pen *and* pencil to all exams.

6. Grading System

The following percentage conversion to letter grade will be used:

A+ = 95 - 100%	B = 75 - 79%	D = 50 - 59%
A = 90 - 94%	B- = 70 - 74%	F = 0 - 49%
A- = 85 - 89%	C+ = 65 - 69%	
B+ = 80 - 84%	C = 60 - 64%	

ADDITIONAL INFORMATION

General:

Be sure that you are familiar with the General Department Policies, which are stated in the lab manual. A student conduct code will also be observed.

ACADEMIC CONDUCT POLICY

There is an Academic Conduct Policy. It is the student's responsibility to become familiar with the content of this policy. The policy is available in each School Administration Office, Registration, and on the College web site in the Policy Section.

www.camosun.bc.ca/divisions/pres/policy/2-education/2-5.html

Please note: Plagiarism will not be tolerated in any form, and may result in "0".

No programmable devices are allowed in exams.

Each student is required to sign a Laboratory Safety Contract and give it to the instructor prior to commencing laboratory work in the course.

McCraw-Hill, the publisher of your textbook, has donated a prize of \$100 to be awarded to the Biology 100 student with the highest mark in the course.

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Attendance:

You are expected to attend all classes, and be on time. It is your responsibility to acquire *all* information given during a class missed, incl. notes, hand-outs, assignments, changed exam dates etc. **Missed exams or quizzes cannot be made up except in case of documented illness (doctor's note required).** Lab attendance is *mandatory*.

Labs:

A **1% final grade penalty** applies to any unexcused absence from lab. Frequent lates will count as an absence. **Should you miss roll call at the beginning of lab, please identify yourself to the instructor as "late" or you may remain marked "absent."** You need to attend labs and lab exams during your assigned section (A or B). Switching between sections on a permanent or temporary basis requires instructor's permission. Lab assignments can only be handed in for labs actually attended. You are encouraged to discuss assignments with your lab partner, however, each assignment has to be your individual work – beware of plagiarism.

It is *absolutely* necessary to read and mentally work through each exercise before coming to lab. Otherwise you may not be able to finish on time, annoy your lab partner, or flunk a pre-lab pop quiz. Please also come prepared with a pencil and a few sheets of unlined and graph paper, in case drawings are required.

Assignments:

Unless otherwise stated, all assignments are due at the *beginning* of the lab/class of the due date. There is a **10%/day non-negotiable late penalty**. A **professional format** is expected, i.e. a neat, legible, clean copy. "Rough" drafts risk rejection and a subsequent late penalty. If the assignment is more than one page, separate pages **must be stapled**.

Study Habits:

You will probably find Biology 100 not very difficult, but surprisingly labor-intensive. Good (and regular!!) study habits are required to do well in this course. You should plan on a **minimum of 6 hours** outside of scheduled class time for the completion of assignments and for general studying. Joining a study group can help this make more fun.

Lecture notes will be provided in point form. These should be used as a guide line, not as your sole source of information! You will need to write down additional key words for examples and explanations given during lecture. It is also recommended practice to transcribe these notes into a study-friendly format after each lecture, incorporating additional information from your textbook and study guide. Study these notes before the next class to prepare yourself for new material, which will often build on previously covered material.

Exam questions will be based primarily on material covered in class. However, studying additional details in the corresponding textbook sections will help you understand the material more thoroughly. It is not sufficient simply to memorize point-form notes! Please keep up with your readings, and take advantage of office hours if you need extra clarification and help, or simply would like to discuss a topic a little further.

LEARNING SUPPORT AND SERVICES FOR STUDENTS

There are a variety of services available for students to assist them throughout their learning. This information is available in the College Calendar, Registrar's Office or the College web site at <http://www.camosun.bc.ca>