Course Abbreviation, Number & Title
Term & Year

COURSE OUTLINE

The Approved Course Description is available on the web @_____

Ω *Please note: This outline will not be kept indefinitely. It is recommended students keep this outline for your records.*

1. Instructor Information

(a) Instructor Shannon Riggs _____

(b) Office hours Thursdays 7:30-8:20 and Fridays 12:00-12:50 _____

(c) Location P337 _____

(d) Phone 370-3354 _____   Alternative 598-5971 (home) _____

(e) E-mail riggs@camosun.bc.ca or rriggs02@sprynet.com _____

(f) Website WebCT login page http://webct.camosun.bc.ca _____

2. Intended Learning Outcomes
(If any changes are made to this part, then the Approved Course Description must also be changed and sent through the approval process.)

Course Learning Objectives:

Successful students will learn to:

- Write expository prose for various purposes and audiences

- Develop a mature writing process which may include prewriting, planning, drafting, conferring, revising, and editing/proofing.

- Select and use rhetorical patterns purposefully

- Write correct, clear, cohesive and effective English

- Vary style purposefully through manipulating sentence rhythms, sentence variety, vocabulary, and figurative language

- Read mature expository and persuasive prose by student and professional writers

- Vary their reading approach for different purposes

- Analyze expository and persuasive prose by identifying controlling ideas, supporting ideas, dominant rhetorical pattern, tone and features of style

- Summarize expository prose in one's own words to reflect coherently the ideas, organization and tone of the original

- Research topics for expository papers

- Use a variety of sources, which may include personal knowledge, interview, print, and other media

- Choose to summarize, paraphrase, or directly quote from sources

- Integrate the results of research into expository papers

- Document sources fully and ethically, according to specified bibliographic conventions (Approved EdCo May 2003)

Course Goals:

Successful students will achieve the course objectives by doing the following:

- Carefully and critically reading assigned essays and textbook readings
- Discussing assigned readings in class, in small groups, and on the WebCT bulletin board
- Completing in-class pre-writing, writing assignments, and peer conference reports
- Completing a mid-term exam, an annotated bibliography, four essays (including all pre-writing materials, including all drafts and peer conference notes), and a final portfolio

3. Required Materials

Required Texts and Supplies:

- *A Community of Writers: A Workshop Course in Writing*, 3rd Ed., by Peter Elbow
- *A Canadian Pocket Style Manual* by Diana Hacker
- College Dictionary of your choice
- WebCT account
- Folder or binder for coursework (Important because you'll need to save all of your work for the final portfolio.)
- Access to a computer with a word processing program and the Internet

4. Course Content and Schedule
(Can include: Class hours, Lab hours, Out of Class Requirements and/or Dates for quizzes, exams, lecture, labs, seminars, practicums, etc.)

Section 13
Mon. 2:30-3:50 Ewing 348
Thurs. 8:30-9:50 Fisher 334

Section 38
Wed. & Fri. 1:00-2:20 Ewing 344

5. Basis of Student Assessment (Weighting)
(Should be linked directly to learning outcomes.)

Evaluation:

ASSIGNMENT	PERCENTAGE OF YOUR TOTAL GRADE
Class Participation (discussion both in class and on WebCT, and pop quizzes)	15%
Peer Reviews	10%
Autobiography Paper	10%
Argument Paper	10%
Midterm Exam	5%
Critical Reading Paper	10%
Annotated Bibliography	5%
Research Paper	15%
Final Portfolio	20%
TOTAL	**100%**

Save ALL of your work, including notes and rough drafts, for the final portfolio.

6. Grading System
(If any changes are made to this part, then the Approved Course description must also be changed and sent through the approval process.)
(Insert appropriate approved grading system – see last page of this template.)

The following percentage conversion to letter grade will be used:

A+ = 95 - 100%   B   = 75 - 79%   D = 50 - 59%
A   = 90 - 94%   B- = 70 - 74%   F = 0.0 - 49%
A- = 85 - 89%   C+ = 65 - 69%
B+ = 80 - 84%   C   = 60 - 64%

7. Recommended Materials or Services to Assist Students to Succeed Throughout the Course

LEARNING SUPPORT AND SERVICES FOR STUDENTS

There are a variety of services available for students to assist them throughout their learning. This information is available in the College Calendar, Registrar's Office or the College web site at
http://www.camosun.bc.ca

ACADEMIC CONDUCT POLICY

There is an Academic Conduct Policy. It is the student's responsibility to become familiar with the content of this policy. The policy is available in each School Administration Office, Registration, and on the College web site in the Policy Section.

www.camosun.bc.ca/divisions/pres/policy/2-education/2-5.html

ENG 150 English Composition (3 cr.)

Section 13
Mon. 2:30-3:50 Ewing 348
Thurs. 8:30-9:50 Fisher 334

Section 38
Wed. & Fri. 1:00-2:20 Ewing 344

Instructor: Shannon Riggs
Office Location: P337
Office Phone: 370-3354
Office Hours: Thursdays 7:30-8:20, Fridays 12:00-12:50
Email: rriggs02@sprynet.com
WebCT Login Page: http://webct.camosun.bc.ca/

Welcome to ENG 150! Please take note of my office hours and contact information—and use them! If you cannot meet during my office hours, I will do my best to meet with you at another mutually convenient time. Please also note that the best way to get in touch with me (and get the quickest response) is through the above email address.

Required Texts and Supplies:

- *A Community of Writers: A Workshop Course in Writing*, 3rd Ed., by Peter Elbow
- *A Canadian Pocket Style Manual* by Diana Hacker
- College Dictionary of your choice
- WebCT account
- Folder or binder for coursework (Important because you'll need to save all of your work for the final portfolio.)
- Access to a computer with a word processing program and the Internet

Course Description:

This course centres on organizing and expressing ideas in clear and effective written prose. Instruction and practice in writing college-level expository prose, based on appropriate models, form the core. Finished assignments total 4000-4500 words.

Course Prerequisites:
C+ in English 12 or assessment.

Course Learning Objectives:

Successful students will learn to:

- Write expository prose for various purposes and audiences

- Develop a mature writing process which may include prewriting, planning, drafting, conferring, revising, and editing/proofing.

- Select and use rhetorical patterns purposefully

- Write correct, clear, cohesive and effective English

- Vary style purposefully through manipulating sentence rhythms, sentence variety, vocabulary, and figurative language

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- Analyze expository and persuasive prose by identifying controlling ideas, supporting ideas, dominant rhetorical pattern, tone and features of style

- Summarize expository prose in one's own words to reflect coherently the ideas, organization and tone of the original

- Research topics for expository papers

- Use a variety of sources, which may include personal knowledge, interview, print, and other media

- Choose to summarize, paraphrase, or directly quote from sources

- Integrate the results of research into expository papers

- Document sources fully and ethically, according to specified bibliographic conventions (Approved EdCo May 2003)

Course Goals:

Successful students will achieve the course objectives by doing the following:

- Carefully and critically reading assigned essays and textbook readings
- Discussing assigned readings in class, in small groups, and on the WebCT bulletin board
- Completing in-class pre-writing, writing assignments, and peer conference reports
- Completing a mid-term exam, an annotated bibliography, four essays (including all pre-writing materials, including all drafts and peer conference notes), and a final portfolio

Course Policies:

Students with Disabilities:
If you are a student with a disability and believe you need accommodations, please contact the Disability Resource Centre at 370-3312.

Late Paper Policy:
Papers are due on the specified due dates *at the beginning of our normal class meeting time*. In fairness to students who submit their work on time, papers turned in later than this will lose credit at the rate of one letter grade per day, beginning the first day and including weekends and holidays. Essays handed in later than one week after the assignment date will not be accepted.

Assignment Formatting:
All essays must be turned in with a cover letter. In addition, all of your pre-writing and peer conference notes must be stapled to the back of your essay*. Papers turned in without these materials are considered late and are subject to the late policy stated above.* This policy helps accomplish two important ends: guarding against plagiarism and ensuring that you practice writing as a process.

In addition, all essays for this class should

- Be word-processed, spell- and grammar-checked
- Have 1" margins, numbered pages, 12 point font, and double-spaced type
- Include a heading with your name, my name, course and section number, *and the number of words in your paper*

Attendance Policy:
Much of the work we will do in ENG 150 will be in-class work. If you are not in class, you are not doing the class work. If you do not do the class work, you will not receive credit for it. If you miss more than 20% of our class meetings, you will most likely fail the course.

If you MUST miss class, you are required to find out what you have missed, including new assignments for the next class meeting. Email is the best way to get in touch with me: rriggs02@sprynet.com. I also advise you to exchange phone numbers and/or email addresses with another student.
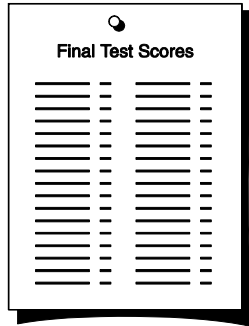
If Class is canceled:
If an emergency or illness should arise and I need to cancel class, please visit our course WebCT bulletin board for instructions about work to be completed for the next class.

Preparedness and Participation:
You are expected to come to class well prepared (even if you were absent for the previous class meeting), to participate in class discussions and activities, and to abide by the Camosun College Student Conduct Policy. **I reserve the right to include pop quizzes as part of your grade to encourage maximum participation. You are also expected to save all (ALL!) of your coursework throughout the semester because you will need it for the final portfolio.**

Plagiarism and Cheating:
Please refer to pages 41 through 44 of the Camosun College Calendar for the school's policy on plagiarism and cheating. There are serious consequences for plagiarism and cheating. It is *your* responsibility to ensure that your assignments contain no plagiarised material.

Evaluation:

ASSIGNMENT	PERCENTAGE OF YOUR TOTAL GRADE
Class Participation (discussion both in class and on WebCT, and pop quizzes)	15%
Peer Reviews	10%
Autobiography Paper	10%
Argument Paper	10%
Midterm Exam	5%
Critical Reading Paper	10%
Annotated Bibliography	5%
Research Paper	15%
Final Portfolio	20%
TOTAL	**100%**

Save ALL of your work, including notes and rough drafts, for the final portfolio.