

<b>FALL 2004</b>
<b>Camosun College</b>
<b>CRIM 252 – CORRECTIONAL SERVICES IN CANADA</b>
<b>COURSE SYLLABUS</b>

**Instructor:** Karin Kaercher  
Office: Young 210 Phone: 370-3333  
Office Hours: TBA and By Appointment  
Email: kaercher@camosun.bc.ca

**Credits:** 3 - transferable to: Simon Fraser University, University of Regina, University of Ottawa and UCFV.

**Prerequisite:** CRIM 154 or 166

**Class Times:** Wednesday and Friday – 8:30-9:50 (Sec 01) & 10:30 – 11:50 (Sec 02)

**Course Format:**

Course content is conveyed through one-hour and twenty-minute lectures/seminars twice weekly and assigned readings. Course delivery methods include lectures, guest speakers, audio-visual presentations, and individual or group exercises assigned by the instructor in class.

**Required Texts:**

Griffiths, C. (2004) **Canadian Corrections.** (Second edition) Scarborough, Ontario: Nelson Canada.

Andersen, E. (1993) **Hard Place to do Time.** New Westminster, B. C.: Willpointe Publishing.

**Writing Reference Manual for the Criminal Justice Program**

**Recommended:** Corrections Act of BC  
Corrections and Conditional Release Act  
Basic Facts about Corrections ([www.csc-scc.gc.ca/text/faits/facts](http://www.csc-scc.gc.ca/text/faits/facts))

---

**COURSE DESCRIPTION**

An examination of the structure, organization, policies and practices of the Canadian correctional system. This includes the historical development of this enterprise and discussion of the correctional mandate, programs, outcomes, and contemporary issues facing the system.

**COURSE OBJECTIVES:**

The primary objective of this course is to engage students in a critical examination of the services that exist at the federal, provincial, community and private levels in Canada. This includes a review of the range of services that combine to provide for the care and control of persons receiving sentences from the courts in Canada. The role of prisons, parole, probation, and community-based corrections will be analyzed in depth from both theoretical and applied perspectives. Factors in the analysis include:

- The legal mandate of the CSC
- A description of the operation and delivery of services, policies, and practices
- Types of rehabilitation programs
- The interrelationship between the various agencies
- Current issues in Corrections

**TEACHING OBJECTIVES:**

1. To present a detailed description of contemporary correctional services.
2. To identify the impact of legal, political, operational and program factors on the function of correctional services.
3. To identify the major social and legal issues confronting correctional services today which may influence correctional practice in the future.

**STUDENT LEARNING OUTCOMES**

During this course, you will work to develop the ability to:

1. Identify, describe and demonstrate an understanding of the various agencies that comprise corrections.
2. Identify and describe the various legislative mandates of the correctional services provided in Canada.
3. Identify, describe and discuss the major strategies utilized in Canadian corrections.
4. Analyze and discuss various critical issues challenging the correctional system.
5. Understand the problems associated with fulfilling the correctional mandate.

***In order to successfully achieve the stated learning outcomes, it is expected that students will attend all classes and that, on average, students will spend three hours of outside class preparation for each hour of in-class instruction.***

**Grade Distribution:**

A+	=	95-100%	B-	=	70-74
A	=	90-94	C+	=	65-69
A-	=	85-89	C	=	60-64
B+	=	80-84	D	=	50-59
B	=	75-79	F	=	below 50

*A standing of INC will only be awarded upon prior arrangement between teacher and student, subject to supporting documentation.*

***This course is considered a Criminal Justice core course and therefore a student must achieve a C grade or better to receive transfer credit.***

**What do the grades mean?**

- A: Designating a “superior level of achievement”, a letter grade of A is awarded to the student who surpasses course expectations by doing additional reading and research, and by providing well thought-out and clearly expressed ideas on exams and assignments. The student demonstrates outstanding organizational, analytical and critical thinking skills, as well as added resourcefulness in meeting course requirements.
- B: Designating a “high level of achievement”, a letter grade of B is awarded to the student who exhibits substantial comprehension of course reading and lecture materials and is able to reflect this knowledge orally and in writing. The student demonstrates analytical thinking skills and clearly performs above average in meeting course requirements.
- C: Designating a satisfactory or “sufficient level of achievement”, a letter grade of C is awarded to the student who completes all course requirements and has a competent understanding of the course materials. Further improvement is attainable with effort and refined reading, writing, analytical, and organizational skills.
- D: Designating a “minimum level of achievement”, a letter grade of D is awarded to the student who generally performs below average, does not show signs of having read the assigned readings or is unable to present ideas in writing in sufficient clarity or detail. The student may need remedial assistance to improve reading/writing skills.
- F: Designating “below minimum level of achievement”, a letter grade of F is awarded to the student who fails to meet all or most course requirements. This may be due to poor attendance, hastily prepared assignments, not having done the readings or some other correctable problem.

**COURSE EVALUATION**

The total marks for this course are distributed as follows:

Research Paper	30%
Fact Hunt (Hard place to do time)	10%
Midterm	25%
Final Examination	35%
<b>Total</b>	<b>100%</b>

**COURSE ASSIGNMENTS AND TESTS****1. Research Paper 30%**

Each student is required to write an 8-10 page research paper on a correctional topic of his or her choice. The assignment is to be completed in two stages: a) the submission of a one-page outline of the paper, a draft of the first page of your paper, and a tentative bibliography, and b) the submission of the written final draft of the research paper.

Guidelines for this assignment will be distributed separately in class.

<b>Outline, Bibliography and First Page</b>	<b>10%</b> <b>Due Date: Oct. 5, 2004</b>
<b>Research Paper</b>	<b>20%</b> <b>Due Date: Nov. 17, 2004</b>

**2. *Fact Hunt – Hard place to do time* 10%**  
**Due date: Oct. 29, 2004**

Students will be given a handout that requires the identification of certain facts that are related to the reading of our text ***A hard place to do time***. These will be due and marked in class on October 29<sup>th</sup>. The class will be dedicated to a discussion of the facts contained within this book. No late assignments will be accepted.

---

<b>3.    <u>Examinations</u></b>	<b>(total value -60%)</b>
<b>Mid-Term (25%)</b>	<b>Oct. 27, 2004</b>
<b>Final Examination (35%)</b>	<b>Final Examination Period</b>

Each exam will consist of a number of multiple choice, true or false, and short answer/essay questions. The mid-term exam will be held during the regularly scheduled class time.

***Students should be aware that the completion date for this course includes the final examination period following the termination of regularly scheduled classes in December (December 13-21, 2004 inclusive).***

### **INSTRUCTIONAL POLICIES**

1.    **Attendance and Participation**  
Regular attendance and participation in class are required. It is expected that students will arrive to class on time and that, during class, students will be attentive, non-disruptive, open-minded, constructive, and respectful of others. Students are encouraged to identify current events that directly relate to course content.
2.    **Class Preparation**  
It is expected that students will come to class prepared. Students are expected to read the assigned readings prior to coming to class, and to participate in class discussions and exercises based on these readings.
3.    **Examination Date Changes**  
No provision will be made to write a test earlier or later than originally scheduled. The mid-term and final exam must be written at the times and on the dates assigned. A student will only be allowed to write a missed test by providing a valid medical certificate attesting to the fact that s/he was ill (or suffered an accident) at the time of the assigned test. In addition, the student who misses a test due to illness must inform the instructor **on or before the date** of the test of the reason for her/his absence.  
  
**Note:** Students arriving thirty minutes or more after a course exam has commenced will not be permitted to write the exam.
4.    **Late Penalty**  
All assignments must be completed on the date assigned. All late written assignments will be penalized by 20% of the total mark per day. The starting point for penalty assessment is immediately after written assignments are received by the instructor at the beginning of class. Students having a legitimate concern about meeting the due dates should consult with the instructor well in advance.
5.    **Written Assignment Requirements**  
Written Assignments for this course must be typewritten, double-spaced and meet the basic requirements for formal academic papers as outlined in the guidelines and the CJ Writing Reference Manual. Written assignments must be submitted to the instructor at the beginning of class. Assignments received at the end of class or not given directly to the instructor at noted, will be penalized as per #4 above.

---

All assignments submitted for evaluation must be original and produced for the purposes of this course only. The submission of assignments completed for other courses may be construed as academic dishonesty.

**6. Course Completion Requirements**

Students must complete all evaluative requirements (Outline, bibliography, first page, Research Paper, Fact hunt, and Exams) to receive a passing grade for the course. Students failing to complete all the requirements will receive an F grade.

**7. Plagiarism**

Plagiarism is the failure to fully, and accurately acknowledge the sources of all information used in your assignments, thereby giving the impression the work is your own. Plagiarism includes the use of quotes, or another author's words, without using quotation marks or giving a proper reference citation to the original author. Plagiarism also includes failing to document the source(s) of paraphrased information/ideas.

Plagiarism is considered a serious academic offense. If plagiarism is documented by your instructor, the penalty will be an automatic "0" for that assignment.

**8. Cheating/Academic Dishonesty/Student Conduct**

The Criminal Justice Department has a clearly articulated policy on cheating and student conduct, as does the College. Cheating may result in suspension and the potential loss of a career in the criminal justice field. Please refer to a current College Calendar and the Criminal Justice Orientation Manual.

**9. Course Withdrawal**

The last day to withdraw from this and other Fall 2004 term courses without receiving a failing grade is November 9, 2004.

**10. Mark/Grade Challenges and Appeals**

A student who is seeking to question a mark and/or informally resolve a grade appeal with the course instructor must clearly articulate in writing the specific element of the test or assignment being questioned and provide written reasons/arguments supporting why the mark/grade should be changed. The College appeals process is outlined on pages 38 of the 2004/2005 Camosun College Calendar.

**11. Student Responsibility**

It is each student's responsibility to familiarize her/himself with course/program and college policies. Students experiencing difficulties throughout the semester are encouraged to talk to the course instructor at the earliest opportunity.

## Crim 252 Semester Outline - Topics and Reading List

---

<b>Course Introduction</b>		<b>Sept 4</b>
What is a corrections?	Ch. 1	Sept 8
History of Punishment and Corrections in Canada	Ch. 2	Sept 10-17

---

Current Correctional Practice	G&C Ch. 3	Sept 29
Non-Carceral options and community-based corrections	G&C Ch. 4	Oct .8
Correctional institutions	G&C Ch. 5	Oct 13-20
The Keepers: Who are they?	G&C Ch. 6	Oct 20
The Kept: Who are they?	G&C Ch. 7	Oct 22
<b>Mid-term</b>		Oct 27
Hard Place to do time – Discussion and Fact hunt		Oct 29
Correctional Services of Canada (CSC)	G&C Ch. 8	Nov. 5 - 12
Conditional Release Program	G&C Ch. 9 &10	Nov 17-24
Correctional Dilemmas		Dec. 1-10

### **Correctional Related Journals:**

Canadian Journal of Criminology  
 Forum on Corrections Research  
 International Journal of Comparative and Applied Criminal Justice  
 Criminology  
 Crime and Delinquency  
 Criminal Justice and Behaviour

### **Trade Journals:**

Let's Talk  
 Corrections Today  
 Federal Probation