

CAMOSUN COLLEGE - COURSE OUTLINE
ENGLISH 082, SECTIONS 01 & 02
JANUARY 2003

Instructor: Norma DePledge
Phone: 370-3306
Email: depledge@camosun.bc.ca

Office: Paul 333
Office Hrs: T, W, Th 10:30-11:20

Required Texts

Wong, Linda. *Paragraph Essentials: A Writing Guide*. Boston: Houghton Mifflin, 2002.

Good college dictionary

Calendar Description

This course provides practice and instruction in the planning, writing and revising of paragraphs and essays. Designed as an equivalent to Grade 12 Composition, this course will prepare the student for college-level writing. Finished assignments total 3000-3500 words. Non-native English speakers should enroll in ENGL 082E.

Course Objectives

The aim of English 082 is to help you develop the following:

- a writing process based on planning, drafting, editing, revising, proof-reading, and revising again.
- an understanding of the importance of audience and purpose.
- effective paragraph and essay development skills. These will include writing workable topics and topic sentences, establishing effective controlling ideas, developing those ideas in a unified and coherent manner, using transitions to achieve smooth, reader-friendly prose, supporting claims with convincing evidence, and writing satisfying wraps.
- the ability to make effective use of research material.
- clarity through appropriate organization, attention to tone, precise use of language, and grammatical and mechanical correctness.
- basic self editing and peer editing skills.

Evaluation

(Dues dates may be subject to change.)

EXAMS AND ASSIGNMENTS	DUE DATE	WORD LENGTH	YOUR GRADE IN PERCENT	ASSIGNMENT VALUE	YOUR TOTAL
Assignment 1: Audience and Purpose Memo	Jan 21	200		10%	
Assignment 2: Paragraph portfolio <ul style="list-style-type: none">• exemplification• definition• process	Feb 6	150 X 3		10%	
Assignment 3: Analytical body paragraphs <ul style="list-style-type: none">• comparison• contrast• analysis-cause-effect	Feb 27	200 X 3		15%	
Midterm (sentence & paragraph)	Mar 4			10%	
Summary and citation exam	Mar 24			10%	
Assignment 4: Persuasive Essay with research	Apr 10	800 - 1000		15%	
Final exam	TBA			20%	
Quizzes					
Grammar test and quizzes	Mar 6 + +			10%	
Total				100%	

CALCULATING YOUR GRADE

To calculate your grade as the course progresses, multiply your “GRADE IN PERCENT” by the “ASSIGNMENT VALUE.” Then divide your answer by 100.

There will be between six and ten grammar and language quizzes worth a total of 20%. The final “GRADE IN PERCENT” for the quizzes will be the average of the grades for all quizzes.

ATTENDANCE

A major study concluded that the single most important factor in student success in college is attendance. In short, attendance is vital. In each class, you will plan or draft documents, do exercises, or participate in peer edits or group work. **I will deduct 5% from an assignment’s grade if the writer fails to attend the peer editing session and 5% if the writer fails to have his or her draft ready for a peer edit.**

In the event that you must miss a class, it is your responsibility to catch up, to apprise yourself of any changes to assignments that might have been announced in class, and to ensure that you know the material covered in class. Therefore, find a buddy in the class, exchange phone numbers, and consult each other in the event that you must be absent.

Submission of assignments

All assignments, excluding quizzes and exams, must be word processed. They will be graded for both content and form.

Due dates and late papers

- **You must submit all assignment and write all major exams to pass this course.**
- Assignments are due on the due date at the beginning of class.
- Late assignments will be penalized 5% per day including weekends to a maximum of 7 days.
- If you must submit an assignment late, consult me in advance of the due date to establish a revised due date. If you fail to consult me, the late assignment will be penalized 10% per day including weekends to a maximum of 7 days.
- If your paper will be late because you are sick, get a doctor’s note and contact me immediately to let me know what has happened. If you do so, you will not lose marks for a paper’s being late.
- Assignments received after the class set has been returned will receive 0.
- Because students must complete all assignments in order to pass the course, even papers submitted so late that they will receive 0 must fulfill the requirements of the assignment and be submitted by the final class.
- Unless you have made formal arrangements with me, **in advance**, to write an exam later than the rest of the class writes it, you will get 0 on that exam.

Assignment format

- Word-process on 8 1/2 X 11" white paper.
- Write on one side of the paper only.
- Use block format; that is, single space the text, and double space between paragraphs. Do not indent paragraphs.
- Use 12 point font.
- Write on one side of the paper only.
- Normally, use the default margins in your word processing software, about one and one half inch on top and left, one inch on bottom and right. Adjust margins for design purposes when it is appropriate to do so.
- Paginate in Arabic numerals (1, 2, 3...).
- Staple pages in top left corner.
- Do not add title pages or covers unless instructed to do so.

Camosun College Grading System:

A+	95-100	B+	80-84	C+	65-69	F	49 and below
A	90-94	B	75-79	C	60-64		
A-	85-89	B-	70-74	D	50-59		