

Winter 2003 Course Outline
ENGL 070E Reading and Writing
Anita Kess, Instructor

Course Outline - What is it?

The course outline is the teacher's promise about how students will be marked and what material will be covered in the class. If you do not understand, please ask the teacher to explain.

Instructor: Anita Kess

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Office Location: Paul 231

Office Hours: Tuesdays and Wednesdays 1:30-2:30
and by appointment

Credit Value: 3

Prerequisites: ESL 049 or assessment

Course Location: To Be Announced

Course Times: 11:00 - 1:20 Monday - Thursday

Texts and Materials:

Required:

Creating Meaning by Friesen and Block

Of Mice and Men by John Steinbeck published by Penguin

Pocket Style Manual by Diana Hacker

Supplementary Readings by Anita Kess

A standard or advanced ESL learner's dictionary (English - English).

Additional Supplies: IBM-Formatted Computer discs
Papermate *Erasermate* pen (for in-class assignments)
Thesaurus (Roget's or other)

Course Description

This course, designed for non-native speakers of English, focuses on reading strategies and on the writing process. It is designed to prepare the student for further academic study. The course provides instruction and practice in the fundamentals of reading comprehension and academic writing.

Learning Outcomes:

1. Express a basic ability to organize thinking through writing

A. Writing and Organization

- a. Plan, write, and revise simple paragraphs and essays using reasonably accurate vocabulary
- b. Choose topics that go beyond personal experience and reflect general world knowledge
- c. Write descriptive, narrative, and expository prose
- d. Present logical and unified thought in paragraphs and essays
- e. Demonstrate an ability to link ideas
- f. Locate, access, and select appropriate information from a variety of sources
- g. Acknowledge sources of information

B. Grammar and Mechanics

- a. Identify and use reasonably accurate grammar and sentence structure
- b. Use reasonably correct spelling and punctuation

2. Read and comprehend selected texts

- a. Find and use information and ideas from a variety of texts
- b. Identify the main points and supporting details in assigned texts
- c. Compare and contrast specific aspects of assigned texts
- d. Comprehend assignments and exam questions
- e. Prepare simple summaries and paraphrases from written sources
- f. Use beginning strategies to cope with the amount and variety of new vocabulary presented in college and university level courses

3. Understand and function within the culture of a Canadian post-secondary classroom

- a. Prepare and present an organized oral presentation relevant to purpose and audience using appropriate audiovisual supports
- b. Demonstrate respect for learner colleagues, including those from differing cultural and linguistic backgrounds
- c. Collaborate with others in group tasks and discussions
- d. Understand and abide by the concept of academic honesty
- e. Perform basic word-processing and formatting

Details about the Course:

Class Structure:

In English 070, you will participate in a variety of learning activities: classroom instruction, pair and small-group activities, discussion, audiovisual learning, individual assignments, writing labs, and tutorials. The combination of individual, small-group and class work is designed to help improve specific skills, while at the same time, encouraging you to learn together and from each other.

Assignments:

Some assignments will be done wholly or partly in class. Some will be supervised by the teacher, and others will be completed with peers or independently. You will also be expected to do other assignments at home. It is your responsibility to complete assignments and hand them in on time. Failure to do this will result in lower grades (10% off per day). In extreme cases, the result will be a failing grade.

Writing Lab:

Some classes may consist of a "writing lab" which means that the teacher will be available for assistance, but that students are to use class time for preparation and editing of written work, especially for group projects. The teacher may be present in class, or may hold an office hour at that time so that students may seek help at the teacher's office. The classroom will be available as a workspace, and the computer lab may be booked for some writing lab assignments.

Independent Study:

Homework is very important. You should set aside a minimum of an hour per day for your English homework. By establishing a study routine, you will become an independent learner.

Attendance:

Attendance is very important. If you attend regularly and work consistently at your English, you will make progress. Regular attendance (**at least 80%**) will be necessary to complete the course satisfactorily.

If you know that you will miss some classes during the course due to family or health reasons, please inform the instructor at the beginning of the course. As a general rule, do not plan to travel during the course.

Students should inform the instructor before class by telephone or email if they must miss class. Failure to inform the instructor of your absence may result

in being denied a mark for work missed during the absence. Students unable to produce a medical certificate to explain their absence from class may be denied make-up tests or assignments.

Length of Time in 070:

It may take some students more than one term to complete the 070e level. Passing in one term depends on how much English is spoken outside of class, how long the student has been in Canada, and how much the student studies. In order to reach the necessary level for English 082e, students may need more than one term in English 070.

Completion Requirements:

Students must achieve an adequate level of competency in **BOTH** writing and reading (about grade 11) to complete this course successfully. Students must receive a C (60%) in order to take English 082e. Students must receive a B in English 070 to take English 082 and English 084 concurrently. Students must **ADDITIONALLY** have a passing grade on all in-class writing assignments and tests in order to pass the course.

Evaluation/Grading:

<u>GRADE</u>	<u>PERCENTAGE</u>	<u>DESCRIPTION</u>
A+	95 - 100%	Superior level of achievement.
A	90 - 94%	
A-	85 - 89%	
B+	80 - 84%	High level of achievement.
B	75 - 79%	
B-	70 - 74%	
C+	65 - 69%	Satisfactory level of achievement.
C	60 - 64%	Sufficient level of achievement to proceed to the next level of study.
D	50 - 59%	Minimum level of achievement for which credit is granted; a course with a "D" grade cannot be used as a prerequisite.
I		Work is not complete. Mark will become an "F" unless work is completed within six weeks.

F

0 - 49%

Minimum level is not achieved.

Graded Assignments:**Writing:**

4 short writing assignments (in or out of class, 5 points each)	20 points
In class composition #1	10 points
In class composition #2	30 points
Research report (out of class)	40 points
In class Midterm writing assignment	30 points
In class Final writing assignment	40 points
Report on a Novel	30 points

Total 200 points

Note:

- ⇒ All finished writing should be double spaced.
- ⇒ Writing assignments done out of class should be typed or word processed on computer, or written neatly in blue or black ink.
- ⇒ Staple all pages before handing in assignments.
- ⇒ Make sure your name appears at the top of every page.
- ⇒ Keep extra back-up copies of your work until the course is finished.

Reading:

4 short reading assignments (5 points each)	20 points
Reading assignment #1 - in-class	25 points
Reading assignment #2 - in-class	25 points
2 magazine summaries (15 points each)	30 points
Oral report of magazine summary	5 points
Midterm Reading Assignment	45 points
Final Reading Assignment	50 points

Total 200 points

Please Note: Students must achieve an adequate level of competence (60%) in **both** writing and reading to complete this course successfully.

Standardized Testing:

Standardized, timed tests will be given at the beginning of term and near the end to test your reading ability as compared to that of native speakers. Marks on standardized tests do not count toward your final mark, but will indicate your readiness for Engl.070e. Students scoring below a grade 6 level may have difficulty passing the course.

QUESTIONS - when do we get rid of the b requirement?

What are the assignments this time> See my notes at home.

Are we getting rid of the IP grade now?