

COURSE SYLLABUS



COURSE TITLE:	Advanced English
CLASS SECTION:	ELD 072-DXS10
TERM:	Winter 2023 (Jan 9 – April 13)
COURSE CREDITS:	Six (6) credits
DELIVERY METHOD(S):	Online, self-paced

Camosun College campuses are located on the traditional territories of the Lək̓ʷəŋən and W̱SÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here. Learn more about Camosun's [Territorial Acknowledgement](#).

The COVID-19 pandemic has presented many challenges, and Camosun College is committed to helping you safely complete your education. Following guidelines from the Provincial Health Officer, WorkSafe BC, and the B.C. Government to ensure the health and wellbeing of students and employees, Camosun College is providing you with every possible protection to keep you safe. Our measures include COVID Training for students and employees, health checks, infection control protocols including sanitization of spaces, PPE and ensuring physical distancing. For details on these precautions please follow this link: <http://camosun.ca/covid19/faq/covid-faqs-students.html>. However, if you're at all uncomfortable being on campus, please share your concerns with your Instructor. If needed, alternatives will be discussed.

Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable explanation in advance, you will be removed from the course and the space offered to the next waitlisted student.

INSTRUCTOR DETAILS

NAME:	Sandra Christensen
EMAIL:	christensens@camosun.ca
OFFICE:	Ewing 316/ D2L Collaborate or Zoom (online)
HOURS:	Flexible schedule for one-on-one consultations with students

As your course instructor, I endeavour to provide an inclusive learning environment. However, if you experience barriers to learning in this course, do not hesitate to discuss them with me. Camosun College is committed to identifying and removing institutional and social barriers that prevent access and impede success.

CALENDAR DESCRIPTION

This course, designed for non-native speakers of English, focuses on reading strategies and on the writing process. It is designed to prepare the student for further academic study. The course provides instruction and practice in the fundamentals of reading comprehension and academic writing.

PREREQUISITE(S): COM in ELD 062; C+ in English 11

CO-REQUISITE(S): COM in ELD 064; C in ELD 074

EXCLUSION(S):

COURSE LEARNING OUTCOMES / OBJECTIVES

Upon successful completion of this course, a student will be able to:

1. Writing and Organization

- a. Plan, write, and revise simple paragraphs and essays using accurate vocabulary.
- b. Choose topics that go beyond personal experience and reflect general world knowledge.
- c. Write descriptive narrative, and expository prose.
- d. Present logical and unified thought in paragraphs and essays.
- e. Demonstrate an ability to link ideas.
- f. Locate, access, and select appropriate information from a variety of sources.
- g. Acknowledge sources of information.

2. Grammar and Mechanics-

- a. Identify and use accurate grammar and sentence structure.
- b. Use correct spelling and punctuation.

3. Read and Comprehend selected texts.

- a. Find and use information and ideas from a variety of texts.
- b. Identify the main points and supporting details in assigned texts.
- c. Compare and contrast specific aspects of assigned texts.
- d. Comprehend assignments and exam questions.
- e. Prepare simple summaries and paraphrases from written sources.
- f. Use beginning strategies to cope with the amount and variety of new vocabulary presented in college and university level courses.

4. Understand and function within the culture of a Canadian post-secondary classroom.

- a. Demonstrate awareness of changing levels of formality or style in different contexts.
- b. Demonstrate respectful communication with your instructor and other support staff, including those from differing cultural and linguistic backgrounds.
- c. Abide by the concept of academic honesty.
- d. Perform basic word processing and formatting.

REQUIRED MATERIALS & RECOMMENDED PREPARATION / INFORMATION

- *Ten Steps to Advancing College Reading Skills, 6e*, by John Langan—with ONLINE access
- Regular access to computer with video/audio capabilities
- Office 365 Pro Plus installed on computer, which includes 1 TB storage on One Drive;
*FREE version for students available at: <http://camosun.ca/services/its/other-services.html>

COURSE SCHEDULE, TOPICS, AND ASSOCIATED PREPARATION / ACTIVITY / EVALUATION

The following schedule and course components are subject to change with reasonable advance notice, as deemed appropriate by the instructor. As this is a self-paced course, this schedule can be adapted to your specific situation, as agreed upon with your instructor. (See separate schedule with more details.)

WEEK or DATE RANGE	ACTIVITY or TOPIC	TEXTBOOK
Week 1, Jan 9-14	Course introduction: Start Unit 1 & Reading introduction; register textbook online	ORDER textbook
Week 2, Jan 15-21	Unit 1 Writing paragraphs / grammar / paraphrasing WA #1 – first draft	Chapter 1 practice & test

WEEK or DATE RANGE	ACTIVITY or TOPIC	TEXTBOOK
Week 3, Jan 22-28	Complete Unit 1 Writing / grammar / paraphrasing SA #1 (paraphrasing); WA #1 – final draft (start Unit 2)	Chapter 2 practice & test
Week 4, Jan 29-Feb 4	Unit 2 Writing an essay / grammar / summarizing WA #2 - outline	Chapter 3 practice & test
Week 5, Feb 5-11	Unit 2 Writing essays / grammar / summarizing GA #1 (Units 1 & 2 - test); WA #2 – first draft; SA #2	Chapter 4 practice & test
Week 6, Feb 12-18	Complete Unit 2 / Start Unit 3 writing / grammar WA #2 – final draft	Chapter 5 practice & test
Week 7, Feb 19-25	Unit 3 Writing essays / grammar Introduction to research skills	
Week 8, Feb 26-Mar 4	Unit 3 Writing essays / grammar WA #3 – outline & first draft	MIDTERM test (in D2L)
Week 9, Mar 5-11	Unit 3 writing / grammar / library research skills WA #3 – final draft; start Unit 4 Writing / grammar	Chapter 6 practice & test
Week 10, Mar 12-18	Unit 4 Writing / grammar / research skills / Grammar Assignment 2	Chapter 7 practice & test
Week 11, Mar 19-25	Unit 4 Writing / grammar; GA #2 (Units 3 & 4 – test) SA #3 – research skills; select articles	Chapter 8 practice & test
Week 12, Mar 26-Apr 1	Unit 4 Writing and research assignment WA #4 – first draft in person (EHC) SA #3 – summary/response (of research articles)	Chapter 9 practice & test
Week 13, April 2-8	Unit 4 Writing and research assignment WA #4 – second or final draft	Chapter 10 practice & test
Week 14, April 9-13	WA #4 – final draft Make up tests, consultations with instructor	FINAL READING TEST (in D2L)
Week 15	Final grades, next steps, register for next term	

Students registered with the Centre for Accessible Learning (CAL) who complete quizzes, tests, and exams with academic accommodations have booking procedures and deadlines with CAL where advanced notice is required. Deadlines can be reviewed on the [CAL exams page](http://camosun.ca/services/accessible-learning/exams.html). <http://camosun.ca/services/accessible-learning/exams.html>

COURSE GUIDELINES & EXPECTATIONS

Time Commitment:

On average, it will take **20-30 hours per week** to complete all course work, including independent learning, studying, testing, assignments, and meetings with the instructor and other support staff.

Assignments:

Please do all course work at home (or on-campus) and send it to your instructor by uploading it into the Assignments folder in D2L (Camosun's online learning management system). Reading tests will be done online through the publisher's website (instructions will be provided). It is your responsibility to complete all assignments at your own pace, in consultation with your instructor. If for some valid reason you have difficulty meeting the suggested deadlines, you must discuss this with your instructor before the due date.

Please note that if you do not complete the course and wish to carry your assignment marks forward to a new term, you must enroll in the next consecutive term. Instructors will support transfer of your work.

Computer experience required for this course:

In this course, we make extensive use of Camosun’s learning management system (D2L). The following is a list of skills that you should be comfortable with to be successful in this course:

- Using online video conferencing software to meet with your instructor
- Emails (communicating with your instructor about your progress)
- D2L (accessing assignments, uploading files, receiving and responding to feedback)
- Internet/WWW (navigating the internet and understanding how it works)
- Word-processing (typing, cutting, copying and pasting)
- Working with files (opening, saving and “saving as”)

EVALUATION OF LEARNING

DESCRIPTION	WEIGHTING
Reading (textbook) – chapter tests	20%
Reading – midterm & final	15%
Paraphrasing, summarizing & library research assignments (Units 1, 2 & 3)	15%
Grammar Tests 1 (Units 1 & 2) and 2 (Units 3 & 4)	10%
Writing Assignment 1 (three separate paragraphs)	5%
Writing Assignment 2 (Five paragraph essay)	10%
Writing Assignment 3 (Cause/ effect essay)	10%
Writing Assignment 4 (Argumentative research essay)	15%
<i>*Note: You need at least 60% in BOTH writing AND reading to PASS the course.</i>	TOTAL 100%

If you have a concern about a grade you have received for an evaluation, please come and see me as soon as possible. Refer to the [Grade Review and Appeals](http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf) policy for more information.
<http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf>

SCHOOL OR DEPARTMENTAL INFORMATION

Additional resources and support will be available online, as listed below. Directly related to this course, you will be encouraged to make use of the English Help Center—accessed through the Writing Center link—and the Library.

STUDENT RESPONSIBILITY

Enrolment at Camosun assumes that the student will become a responsible member of the College community. As such, each student will display a positive work ethic, assist in the preservation of College property, and assume responsibility for their education by researching academic requirements and policies; demonstrating courtesy and respect toward others; and respecting expectations concerning attendance, assignments, deadlines, and appointments.

SUPPORTS AND SERVICES FOR STUDENTS

Camosun College offers a number of services to help you succeed in and out of the classroom. For a detailed overview of the supports and services visit <http://camosun.ca/students/>.

Support Service	Website
Academic Advising	http://camosun.ca/advising
Accessible Learning	http://camosun.ca/accessible-learning
Counselling	http://camosun.ca/counselling
Career Services	http://camosun.ca/coop
Financial Aid and Awards	http://camosun.ca/financialaid
Help Centres (Math/English/Science)	http://camosun.ca/help-centres
Indigenous Student Support	http://camosun.ca/indigenous
International Student Support	http://camosun.ca/international/
Learning Skills	http://camosun.ca/learningskills
Library	http://camosun.ca/services/library/
Office of Student Support	http://camosun.ca/oss
Ombudsperson	http://camosun.ca/ombuds
Registration	http://camosun.ca/registration
Technology Support	http://camosun.ca/its
Writing Centre	http://camosun.ca/writing-centre

If you have a mental health concern, please contact Counselling to arrange an appointment as soon as possible. Counselling sessions are available at both campuses during business hours. If you need urgent support after-hours, please contact the Vancouver Island Crisis Line at 1-888-494-3888 or call 911.

COLLEGE-WIDE POLICIES, PROCEDURES, REQUIREMENTS, AND STANDARDS

Academic Accommodations for Students with Disabilities

The College is committed to providing appropriate and reasonable academic accommodations to students with disabilities (i.e. physical, depression, learning, etc). If you have a disability, the [Centre for Accessible Learning](http://camosun.ca/services/accessible-learning/) (CAL) can help you document your needs, and where disability-related barriers to access in your courses exist, create an accommodation plan. By making a plan through CAL, you can ensure you have the appropriate academic accommodations you need without disclosing your diagnosis or condition to course instructors. Please visit the CAL website for contacts and to learn how to get started:

<http://camosun.ca/services/accessible-learning/>

Academic Integrity

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.13.pdf> for policy regarding academic expectations and details for addressing and resolving matters of academic misconduct.

Academic Progress

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.1.pdf> for further details on how Camosun College monitors students' academic progress and what steps can be taken if a student is at risk of not meeting the College's academic progress standards.

Course Withdrawals Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.2.pdf> for further details about course withdrawals. For deadline for fees, course drop dates, and tuition refund, please visit <http://camosun.ca/learn/fees/#deadlines>.

Grading Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf> for further details about grading.

Grade Review and Appeals

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf> for policy relating to requests for review and appeal of grades.

Mandatory Attendance for First Class Meeting of Each Course

Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable reason in advance, you will be removed from the course and the space offered to the next waitlisted student. For more information, please see the "Attendance" section under "Registration Policies and Procedures" (<http://camosun.ca/learn/calendar/current/procedures.html>) and the Grading Policy at <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf>.

Medical / Compassionate Withdrawals

Students who are incapacitated and unable to complete or succeed in their studies by virtue of serious and demonstrated exceptional circumstances may be eligible for a medical/compassionate withdrawal. Please visit <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.8.pdf> to learn more about the process involved in a medical/compassionate withdrawal.

Sexual Violence and Misconduct

Camosun is committed to creating a campus culture of safety, respect, and consent. Camosun's Office of Student Support is responsible for offering support to students impacted by sexual violence. Regardless of when or where the sexual violence or misconduct occurred, students can access support at Camosun. The Office of Student Support will make sure students have a safe and private place to talk and will help them understand what supports are available and their options for next steps. The Office of Student Support respects a student's right to choose what is right for them. For more information see Camosun's Sexualized

Violence and Misconduct Policy: <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.9.pdf> and camosun.ca/sexual-violence. To contact the Office of Student Support: oss@camosun.ca or by phone: 250-370-3046 or 250-3703841

Student Misconduct (Non-Academic)

Camosun College is committed to building the academic competency of all students, seeks to empower students to become agents of their own learning, and promotes academic belonging for everyone. Camosun also expects that all students to conduct themselves in a manner that contributes to a positive, supportive, and safe learning environment. Please review Camosun College's Student Misconduct Policy at <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.5.pdf> to understand the College's expectations of academic integrity and student behavioural conduct.

Changes to this Syllabus: Every effort has been made to ensure that information in this syllabus is accurate at the time of publication. The College reserves the right to change courses if it becomes necessary so that course content remains relevant. In such cases, the instructor will give the students clear and timely notice of the changes.