

# COURSE SYLLABUS



COURSE TITLE:	ENGL 033 – Fundamental English 6
CLASS SECTION:	S01
TERM:	2023 Summer
COURSE CREDITS:	N/A
DELIVERY METHOD(S):	Classroom (face-to-face)
LOCATION:	CBA 106 (Interurban Campus)
COURSE HOURS:	Mondays and Wednesdays 12:30-3:20

Camosun College campuses are located on the traditional territories of the Ləkʷəŋən and W̱SÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here. Learn more about Camosun's [Territorial Acknowledgement](#).

For COVID-19 information please visit <https://legacy.camosun.ca/covid19/index.html>.

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*Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable explanation in advance, you will be removed from the course and the space offered to the next waitlisted student.*

## INSTRUCTOR DETAILS

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**NAME:** Jean Penola

**EMAIL:** [penolaj@camosun.bc.ca](mailto:penolaj@camosun.bc.ca)

**OFFICE:** CBA 154

**PHONE:** 250-370-4915

**HOURS:** By appointment. Please feel free to request an appointment whenever it would be helpful to have a more extended conversation with me. (Appointments are available Mon-Thurs 11:30am-12:30pm, 3:20pm-4:20pm or at other times as needed).

*As your course instructor, I endeavour to provide an inclusive learning environment. However, if you experience barriers to learning in this course, do not hesitate to discuss them with me. Camosun College is committed to identifying and removing institutional and social barriers that prevent access and impede success.*

## CALENDAR DESCRIPTION

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Students will use the basic rules of writing sentences and paragraphs. Students will develop reading comprehension and vocabulary and foster interest in reading. Students will accomplish life-long learning strategies and gain an understanding of Indigenous ways of knowing and world views. Students will practice learning skills for oral communication, critical thinking, social responsibilities, personal and cultural identity, and time and work management.

**PREREQUISITE(S):** ENGL 025 or assessment

## COURSE LEARNING OUTCOMES / OBJECTIVES

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Upon successful completion of this course a student will be able to:

### Reading

<b>Learning Outcome</b> <i>Students will be able to ...</i>	<b>Skills</b> <i>By achieving this broader outcome, students will demonstrate that they can also ...</i>
1. read and discuss: non-fiction, 7+ paragraph texts (e.g. articles, chapters, webpages, transcripts) including abstract, conceptual or specialised vocabulary	➤ separate relevant from non-relevant details ➤ identify purpose, logic, validity ➤ identify point of view, plot, main events, indirect characterization
2. read and discuss: 7+ paragraph short stories; poems; songs (e.g. those including figurative language and implicit meaning)	➤ use form and structure to inform understanding (e.g. rhymes, stanzas, haikus, limericks) ➤ identify themes in poems, songs, fictional stories

### Writing

<b>Learning Outcome</b> <i>Students will be able to ...</i>	<b>Skills</b> <i>By achieving this broader outcome, students will demonstrate that they can also ...</i>
1. write 8-10 sentence paragraphs using abstract and academic forms (i.e. persuasive argument, formal summary, cause and effect, compare or contrast, advantages or disadvantages)	➤ differentiate between subject and object pronouns
2. compose self-reflective writings that describe learning experiences	➤ respond to self-identified learning experiences, concerns, and/or successes by using critical and future-oriented thinking ➤ write concise, purposeful explanations ➤ choose appropriate written register (i.e. colloquial or formal writing)

This course meets the required learning outcomes for Fundamental English as outlined in the BC ABE Articulation Handbook.

## REQUIRED MATERIALS & RECOMMENDED PREPARATION / INFORMATION

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- *Groundwork for College Reading*, fifth edition, by John Langan
- For in-class activities, please bring a binder or notebook with lined paper, as well as a pen/pencil. A laptop or tablet is also fine for note-taking and doing assignments.

## COURSE SCHEDULE, TOPICS, AND ASSOCIATED PREPARATION / ACTIVITY / EVALUATION

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This class will be in a classroom. It is a self-paced course, so students will be completing assignments at their own pace with the support of their instructor. Students will be introduced to the details of this format at the beginning of the course.

Students registered with the Centre for Accessible Learning (CAL) who complete quizzes, tests, and exams with academic accommodations have booking procedures and deadlines with CAL where advanced notice is required. Deadlines can be reviewed on the [CAL exams page](http://camosun.ca/services/accessible-learning/exams.html). <http://camosun.ca/services/accessible-learning/exams.html>

## EVALUATION OF LEARNING

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This course focuses on developing critical thinking skills to assess a range of readings. Students write and edit expository paragraphs using a variety of punctuation and grammatical structures. Students explore lifelong learning practices: goal setting, problem solving and internet searching. Students will build a portfolio of their work to be used as an evaluative tool in the assessment of their progress in the course.

Portfolio Activity	#	Description
Reading Skills and Comprehension	10	Readings as assigned
Writing Assignments	5	Reflective and autobiographical pieces
Non-Fiction Analysis	2	Read and respond in writing to newspaper & magazine articles.
Grammar	10	Grammar point assignments and as needed
Paragraphs	3-4	descriptive, narrative, process
Letter Writing	1	Write a cover letter
Standardized Test(s)	1 or more	Achieve a grade level of 10.0 in vocabulary and comprehension.

This course uses the Competency Based Grading System on students' successful completion of the course learning outcomes.

## COURSE GUIDELINES & EXPECTATIONS

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This is a self-paced course. Students have the flexibility to follow an individually-adaptable timeline to complete the learning outcomes and assignments.

## SCHOOL AND DEPARTMENTAL INFORMATION

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Academic and Career Foundations is a department of the School of Access. Its focus is to make it easier for students to begin or return to learning in a less intimidating place than on the college campus. Students can build or refresh their skills to meet admission requirements and be successful in other college programs. Students learn in a comfortable environment with other adults who share similar backgrounds and get help from friendly and compassionate Camosun instructors and staff.

## STUDENT RESPONSIBILITY

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Enrolment at Camosun assumes that the student will become a responsible member of the College community. As such, each student will display a positive work ethic, assist in the preservation of College property, and assume responsibility for their education by researching academic requirements and policies; demonstrating courtesy and respect toward others; and respecting expectations concerning attendance, assignments, deadlines, and appointments.

## SUPPORTS AND SERVICES FOR STUDENTS

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Camosun College offers a number of services to help you succeed in and out of the classroom. For a detailed overview of the supports and services visit <http://camosun.ca/students/>.

Support Service	Website
Academic Advising	<a href="http://camosun.ca/advising">http://camosun.ca/advising</a>
Accessible Learning	<a href="http://camosun.ca/accessible-learning">http://camosun.ca/accessible-learning</a>
Counselling	<a href="http://camosun.ca/counselling">http://camosun.ca/counselling</a>
Career Services	<a href="http://camosun.ca/coop">http://camosun.ca/coop</a>
Financial Aid and Awards	<a href="http://camosun.ca/financialaid">http://camosun.ca/financialaid</a>
Help Centres (Math/English/Science)	<a href="http://camosun.ca/help-centres">http://camosun.ca/help-centres</a>
Indigenous Student Support	<a href="http://camosun.ca/indigenous">http://camosun.ca/indigenous</a>
International Student Support	<a href="http://camosun.ca/international/">http://camosun.ca/international/</a>
Learning Skills	<a href="http://camosun.ca/learningskills">http://camosun.ca/learningskills</a>
Library	<a href="http://camosun.ca/services/library/">http://camosun.ca/services/library/</a>
Office of Student Support	<a href="http://camosun.ca/oss">http://camosun.ca/oss</a>
Ombudsperson	<a href="http://camosun.ca/ombuds">http://camosun.ca/ombuds</a>
Registration	<a href="http://camosun.ca/registration">http://camosun.ca/registration</a>
Technology Support	<a href="http://camosun.ca/its">http://camosun.ca/its</a>
Writing Centre	<a href="http://camosun.ca/writing-centre">http://camosun.ca/writing-centre</a>

If you have a mental health concern, please contact Counselling to arrange an appointment as soon as possible. Counselling sessions are available at both campuses during business hours. If you need urgent support after-hours, please contact the Vancouver Island Crisis Line at 1-888-494-3888 or call 911.

## COLLEGE-WIDE POLICIES, PROCEDURES, REQUIREMENTS, AND STANDARDS

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### Academic Accommodations for Students with Disabilities

The College is committed to providing appropriate and reasonable academic accommodations to students with disabilities (i.e. physical, depression, learning, etc). If you have a disability, the [Centre for Accessible Learning](http://camosun.ca/services/accessible-learning/) (CAL) can help you document your needs, and where disability-related barriers to access in your courses exist, create an accommodation plan. By making a plan through CAL, you can ensure you have the appropriate academic accommodations you need without disclosing your diagnosis or condition to course instructors. Please visit the CAL website for contacts and to learn how to get started:

<http://camosun.ca/services/accessible-learning/>

### Academic Integrity

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.13.pdf> for policy regarding academic expectations and details for addressing and resolving matters of academic misconduct.

### Academic Progress

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.1.pdf> for further details on how Camosun College monitors students' academic progress and what steps can be taken if a student is at risk of not meeting the College's academic progress standards.

### Course Withdrawals Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.2.pdf> for further details about course withdrawals. For deadline for fees, course drop dates, and tuition refund, please visit <http://camosun.ca/learn/fees/#deadlines>.

### Grading Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf> for further details about grading.

### Grade Review and Appeals

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf> for policy relating to requests for review and appeal of grades.

### Mandatory Attendance for First Class Meeting of Each Course

Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable reason in advance, you will be removed from the course and the space offered to the next waitlisted student. For more information, please see the "Attendance" section under "Registration Policies and Procedures" (<http://camosun.ca/learn/calendar/current/procedures.html>) and the Grading Policy at <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf>.

### Medical / Compassionate Withdrawals

Students who are incapacitated and unable to complete or succeed in their studies by virtue of serious and demonstrated exceptional circumstances may be eligible for a medical/compassionate withdrawal. Please visit <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.8.pdf> to learn more about the process involved in a medical/compassionate withdrawal.

### Sexual Violence and Misconduct

Camosun is committed to creating a campus culture of safety, respect, and consent. Camosun's Office of Student Support is responsible for offering support to students impacted by sexual violence. Regardless of when or where the sexual violence or misconduct occurred, students can access support at Camosun. The Office of Student Support will make sure students have a safe and private place to talk and will help them understand what supports are available and their options for next steps. The Office of Student Support respects a student's right to choose what is right for them. For more information see Camosun's Sexualized Violence and Misconduct Policy: <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.9.pdf> and [camosun.ca/sexual-violence](http://camosun.ca/sexual-violence). To contact the Office of Student Support: [oss@camosun.ca](mailto:oss@camosun.ca) or by phone: 250-370-3046 or 250-3703841

### Student Misconduct (Non-Academic)

Camosun College is committed to building the academic competency of all students, seeks to empower students to become agents of their own learning, and promotes academic belonging for everyone. Camosun also expects that all students to conduct themselves in a manner that contributes to a positive, supportive, and safe learning environment. Please review Camosun College's Student Misconduct Policy at <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.5.pdf> to understand the College's expectations of academic integrity and student behavioural conduct.

**Changes to this Syllabus:** Every effort has been made to ensure that information in this syllabus is accurate at the time of publication. The College reserves the right to change courses if it becomes necessary so that course content remains relevant. In such cases, the instructor will give the students clear and timely notice of the changes.