

COURSE SYLLABUS



COURSE TITLE: **ELD 072 Advanced English**

CLASS SECTION: DXS10

TERM: Fall 2022

COURSE CREDITS: **5**

DELIVERY METHOD(S): Online Self-Paced

Camosun College campuses are located on the traditional territories of the Lək̓ʷəŋən and W̱SÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here.

Learn more about Camosun's [Territorial Acknowledgement](#).

Camosun College requires mandatory attendance for the first class meeting or appointment of each course. If you do not attend, and do not provide your instructor with a reasonable explanation in advance, you will be removed from the course and the space offered to the next waitlisted student.

INSTRUCTOR DETAILS

NAME: Gill Atkinson

EMAIL: atkinsong@camosun.ca

OFFICE: Ewing 206

HOURS: By appointment

As your course instructor, I endeavour to provide an inclusive learning environment. However, if you experience barriers to learning in this course, do not hesitate to discuss them with me. Camosun College is committed to identifying and removing institutional and social barriers that prevent access and impede success.

CALENDAR DESCRIPTION

This course, designed for non-native speakers of English, focuses on reading strategies and on the writing process. It is designed to prepare the student for further academic study. The course provides instruction and practice in the fundamentals of reading comprehension and academic writing.

PREREQUISITE(S): COM in ELD 062; C+ in English 11

CO-REQUISITE(S): COM in ELD 064; C in ELD 074

EXCLUSION(S):

COURSE LEARNING OUTCOMES / OBJECTIVES

Upon successful completion of this course, a student will be able to:

1. Writing and Organization

- a. Plan, write, and revise simple paragraphs and essays using accurate vocabulary.
- b. Choose topics that go beyond personal experience and reflect general world knowledge.
- c. Write descriptive narrative, and expository prose.

- d. Present logical and unified thought in paragraphs and essays.
 - e. Demonstrate an ability to link ideas.
 - f. Locate, access, and select appropriate information from a variety of sources.
 - g. Acknowledge sources of information.
- 2. Grammar and Mechanics:**
- a. Identify and use accurate grammar and sentence structure.
 - b. Use correct spelling and punctuation.
- 3. Read and Comprehend selected texts.**
- a. Find and use information and ideas from a variety of texts.
 - b. Identify the main points and supporting details in assigned texts.
 - c. Compare and contrast specific aspects of assigned texts.
 - d. Comprehend assignments and exam questions.
 - e. Prepare simple summaries and paraphrases from written sources.
 - f. Use beginning strategies to cope with the amount and variety of new vocabulary presented in college and university level courses.
- 4. Understand and function within the culture of a Canadian post-secondary classroom.**
- a. Prepare and present an organized oral presentation relevant to purpose and audience using appropriate audiovisual supports.
 - b. Demonstrate respect for learner colleagues, including those from differing cultural and linguistic backgrounds.
 - c. Collaborate with others in group tasks and discussions.
 - d. Abide by the concept of academic honesty.
 - e. Perform basic word processing and formatting.

REQUIRED MATERIALS & RECOMMENDED PREPARATION / INFORMATION

- Text: *Ten Steps to Advancing College Reading Skills*, 6th edition, with Ten Steps Plus Access Code by John Langan
- Regular access to computer with video/audio capabilities
- Office 365 Pro Plus installed on computer, which includes 1 TB storage on One Drive;
*FREE version for students available at: <http://camosun.ca/services/its/other-services.html>

COURSE SCHEDULE, TOPICS, AND ASSOCIATED PREPARATION / ACTIVITY / EVALUATION

Classroom Hours

Because this class is self-paced, students can work wherever they feel comfortable: from home, the library, the help centres, etc.

NOTE: The English Help Centre will be offering online and in-person support. This is a valuable way to get tutoring help for your assignments.

The following schedule and course components are subject to change with reasonable advance notice, as deemed appropriate by the instructor.

This is a suggested schedule. The course is self-paced and has no fixed schedule.

WEEK or DATE RANGE	ACTIVITY or TOPIC	TEXTBOOK
Week 1	Course introduction: Reading, writing, grammar, research skills; introduction to the textbook (reading)	ORDER textbook
Week 2	Unit 1 Writing paragraphs / grammar / paraphrasing	Introduction
Week 3	Unit 1 Writing Assignment / Unit 2 Introduction Summary Assignment 1 (paraphrasing)	Chapter 1 practice & test
Week 4	Unit 2 Writing essay outlines / grammar / summarizing	Chapter 2 practice & test
Week 5	Unit 2 Writing essays / grammar / summarizing Grammar Assignment 1	Chapter 3 practice & test
Week 6	Unit 2 Writing Assignment / Unit 3 Introduction Summary Assignment 2	Chapter 4 practice & test
Week 7	Unit 3 Writing essays / grammar Introduction to research skills	MIDTERM
Week 8	Unit 3 Writing essays / grammar Unit 3 Assignments	Chapter 5 practice & test
Week 9	Unit 4 Introduction / grammar Library research skills workshop (TBD)	Chapter 6 practice & test
Week 10	Unit 4 Writing / grammar / research skills	Chapter 7 practice & test
Week 11	Unit 4 Writing / grammar / research skills Summary Assignment 3	Chapter 8 practice & test
Week 12	Unit 4 Writing and research assignment Grammar Assignment 2	Chapter 9 practice & test
Week 13	Unit 4 Writing and research assignment	Chapter 10 practice & test
Week 14	Unit 4 Final research essay due	FINAL
Week 15	Final grades, consultation with instructor, next steps	

Students registered with the Centre for Accessible Learning (CAL) who complete quizzes, tests, and exams with academic accommodations have booking procedures and deadlines with CAL where advanced notice is required. Deadlines can be reviewed on the [CAL exams page](http://camosun.ca/services/accessible-learning/exams.html). <http://camosun.ca/services/accessible-learning/exams.html>

Course Dates

September 6 – December 9

College Closed

September 5, September 30, October 10, November 11

EVALUATION OF LEARNING

DESCRIPTION	WEIGHTING
Reading (textbook) – chapter tests	20%

DESCRIPTION	WEIGHTING
Reading – midterm & final	15%
Summarizing & library research assignments	15%
Grammar Assignments 1 & 2	10%
Writing Assignment 1 (paragraph)	5%
Writing Assignment 2 (Five paragraph essay)	10%
Writing Assignment 3 (Cause/ effect essay)	10%
Writing Assignment 4 (Argumentative research essay)	15%
<p><i>*Note: You need at least 60% in BOTH writing AND reading to PASS the course.</i></p>	TOTAL
	100%

If you have a concern about a grade you have received for an evaluation, please come and see me as soon as possible. Refer to the [Grade Review and Appeals](http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf) policy for more information.
<http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf>

Students do assignments at home and submit to the instructor via D2L. If you want to complete the course in one term, follow the suggested schedule for competing your work. Please note that if you do not complete the course and wish to carry your assignment marks forward to a new term, you must enrol in the next consecutive term.

EAP courses use the Standard Grading System (GPA). ELD 072 uses the following grading system.

Percentage	Grade	Description	Grade Point Equivalency
90-100	A+		9
85-89	A		8
80-84	A-		7
77-79	B+		6
73-76	B		5
70-72	B-		4
65-69	C+		3
60-64	C		2
50-59	D		1
0-49	F	Minimum level has not been achieved.	0

COURSE GUIDELINES & EXPECTATIONS

Completion Requirements

You must pass (grade of at least 60%) both writing AND reading to pass the course.

All assignments must be completed to pass.

Late assignments may incur a penalty.

Computer Experience Required for this Course

In this course we make extensive use of email, email attachments and D2L. The following is a list of skills that you should be comfortable with to be successful in this course:

- Basic keyboard and mouse proficiency
- Word-processing (typing, cutting, copying and pasting)
- Working with files (opening, saving and “saving as”)
- Email (sending, receiving, replying, forwarding, and attaching files)
- Internet/WWW (navigating the Internet and understanding how it works)
- D2L - E-Learning Tutorials on D2L can be found at: <https://elearningtutorialscamosun.opened.ca/d2l-tutorials/d2l-for-students/>

Academic Honesty

All assignments must be written entirely by you. Plagiarism, i.e. copying the work of a classmate, Internet resources or copyrighted materials, is considered dishonest use of another’s ideas. Plagiarized work will result in a zero grade for the assignment. In extreme cases, plagiarism will result in a failing grade for the course. This policy is in accordance with the Camosun College Calendar –Student Conduct section

SCHOOL OR DEPARTMENTAL INFORMATION

Additional resources and support will be available online, as listed below. Directly related to this course, you will be encouraged to make use of the English Help Center.

STUDENT RESPONSIBILITY

Enrolment at Camosun assumes that the student will become a responsible member of the College community. As such, each student will display a positive work ethic, assist in the preservation of College property, and assume responsibility for their education by researching academic requirements and policies; demonstrating courtesy and respect toward others; and respecting expectations concerning attendance, assignments, deadlines, and appointments.

SUPPORTS AND SERVICES FOR STUDENTS

Camosun College offers a number of services to help you succeed in and out of the classroom. For a detailed overview of the supports and services visit <http://camosun.ca/students/>.

Support Service	Website
Academic Advising	http://camosun.ca/advising
Accessible Learning	http://camosun.ca/accessible-learning
Counselling	http://camosun.ca/counselling
Career Services	http://camosun.ca/coop
Financial Aid and Awards	http://camosun.ca/financialaid
Help Centres (Math/English/Science)	http://camosun.ca/help-centres
Indigenous Student Support	http://camosun.ca/indigenous
International Student Support	http://camosun.ca/international/
Learning Skills	http://camosun.ca/learningskills
Library	http://camosun.ca/services/library/
Office of Student Support	http://camosun.ca/oss
Ombudsperson	http://camosun.ca/ombuds
Registration	http://camosun.ca/registration
Technology Support	http://camosun.ca/its
Writing Centre	http://camosun.ca/writing-centre

If you have a mental health concern, please contact Counselling to arrange an appointment as soon as possible. Counselling sessions are available at both campuses during business hours. If you need urgent support after-hours, please contact the Vancouver Island Crisis Line at 1-888-494-3888 or call 911.

COLLEGE-WIDE POLICIES, PROCEDURES, REQUIREMENTS, AND STANDARDS

Academic Accommodations for Students with Disabilities

The College is committed to providing appropriate and reasonable academic accommodations to students with disabilities (i.e. physical, depression, learning, etc). If you have a disability, the [Centre for Accessible Learning](http://camosun.ca/accessible-learning/) (CAL) can help you document your needs, and where disability-related barriers to access in your courses exist, create an accommodation plan. By making a plan through CAL, you can ensure you have the appropriate academic accommodations you need without disclosing your diagnosis or condition to course instructors. Please visit the CAL website for contacts and to learn how to get started:

<http://camosun.ca/services/accessible-learning/>

Academic Integrity

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.13.pdf> for policy regarding academic expectations and details for addressing and resolving matters of academic misconduct.

Academic Progress

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.1.pdf> for further details on how Camosun College monitors students' academic progress and what steps can be taken if a student is at risk of not meeting the College's academic progress standards.

Course Withdrawals Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.2.pdf> for further details about course withdrawals. For deadline for fees, course drop dates, and tuition refund, please visit <http://camosun.ca/learn/fees/#deadlines>.

Grading Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf> for further details about grading.

Grade Review and Appeals

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf> for policy relating to requests for review and appeal of grades.

Mandatory Attendance for First Class Meeting of Each Course

Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable reason in advance, you will be removed from the course and the space offered to the next waitlisted student. For more information, please see the "Attendance" section under "Registration Policies and Procedures" (<http://camosun.ca/learn/calendar/current/procedures.html>) and the Grading Policy at <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf>.

Medical / Compassionate Withdrawals

Students who are incapacitated and unable to complete or succeed in their studies by virtue of serious and demonstrated exceptional circumstances may be eligible for a medical/compassionate withdrawal. Please visit <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.8.pdf> to learn more about the process involved in a medical/compassionate withdrawal.

Sexual Violence and Misconduct

Camosun is committed to creating a campus culture of safety, respect, and consent. Camosun's Office of Student Support is responsible for offering support to students impacted by sexual violence. Regardless of when or where the sexual violence or misconduct occurred, students can access support at Camosun. The Office of Student Support will make sure students have a safe and private place to talk and will help them understand what supports are available and their options for next steps. The Office of Student Support respects a student's right to choose what is right for them. For more information see Camosun's Sexualized Violence and Misconduct Policy: <http://camosun.ca/about/policies/education-academic/e-2-student-services->

and-support/e-2.9.pdf and camosun.ca/sexual-violence. To contact the Office of Student Support: oss@camosun.ca or by phone: 250-370-3046 or 250-3703841

Student Misconduct (Non-Academic)

Camosun College is committed to building the academic competency of all students, seeks to empower students to become agents of their own learning, and promotes academic belonging for everyone. Camosun also expects that all students to conduct themselves in a manner that contributes to a positive, supportive, and safe learning environment. Please review Camosun College's Student Misconduct Policy at <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.5.pdf> to understand the College's expectations of academic integrity and student behavioural conduct.

Changes to this Syllabus: Every effort has been made to ensure that information in this syllabus is accurate at the time of publication. The College reserves the right to change courses if it becomes necessary so that course content remains relevant. In such cases, the instructor will give the students clear and timely notice of the changes.