

# COURSE SYLLABUS



COURSE TITLE: **ELD 072 Advanced English**

CLASS SECTION: BX01

TERM: Fall / 2022

COURSE CREDITS: **5**

DELIVERY METHOD(S): In-class

Camosun College campuses are located on the traditional territories of the Lək̓ʷəŋən and W̱SÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here.

Learn more about Camosun's [Territorial Acknowledgement](#).

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*Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable explanation in advance, you will be removed from the course and the space offered to the next waitlisted student.*

## INSTRUCTOR DETAILS

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NAME: Bruce McCormack

EMAIL: [mccormac@camosun.ca](mailto:mccormac@camosun.ca)

OFFICE: Ewing 210

HOURS: Monday, Tuesday, Wednesday Office Hours 2 p.m. to 3 p.m., Thursday 2 - 3 by appointment

Your instructor will assign **four** hours of independent learning (asynchronous hours) each week. You must do the assigned tasks within each week. You can do this work when it is convenient for you, but you must complete the assigned work according to your instructor's instructions.

**Course hours per week:** 20 hours: 16 hours direct instruction (synchronous teaching) and 4 hours of independent learning (asynchronous learning). Your instructor will monitor your independent learning.

*As your course instructor, I endeavour to provide an inclusive learning environment. However, if you experience barriers to learning in this course, do not hesitate to discuss them with me. Camosun College is committed to identifying and removing institutional and social barriers that prevent access and impede success.*

## CALENDAR DESCRIPTION

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This course, designed for non-native speakers of English, focuses on reading strategies and on the writing process. It is designed to prepare the student for further academic study. The course provides instruction and practice in the fundamentals of reading comprehension and academic writing.

**PREREQUISITE(S):** COM in ELD 062; C+ in English 11

**CO-REQUISITE(S):** COM in ELD 064; C in ELD 074

**EXCLUSION(S):**

## COURSE LEARNING OUTCOMES / OBJECTIVES

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Upon successful completion of this course, a student will be able to:

### 1. Writing and Organization

- a. Plan, write, and revise simple paragraphs and essays using accurate vocabulary.
- b. Choose topics that go beyond personal experience and reflect general world knowledge.
- c. Write descriptive narrative, and expository prose.
- d. Present logical and unified thought in paragraphs and essays.
- e. Demonstrate an ability to link ideas.
- f. Locate, access, and select appropriate information from a variety of sources.
- g. Acknowledge sources of information.

### 2. Grammar and Mechanics-

- a. Identify and use accurate grammar and sentence structure.
- b. Use correct spelling and punctuation.

### 3. Read and Comprehend selected texts.

- a. Find and use information and ideas from a variety of texts.
- b. Identify the main points and supporting details in assigned texts.
- c. Compare and contrast specific aspects of assigned texts.
- d. Comprehend assignments and exam questions.
- e. Prepare simple summaries and paraphrases from written sources.
- f. Use beginning strategies to cope with the amount and variety of new vocabulary presented in college and university level courses.

### 4. Understand and function within the culture of a Canadian post-secondary classroom.

- a. Prepare and present an organized oral presentation relevant to purpose and audience using appropriate audiovisual supports.
- b. Demonstrate respect for learner colleagues, including those from differing cultural and linguistic backgrounds.
- c. Collaborate with others in group tasks and discussions.
- d. Abide by the concept of academic honesty.
- e. Perform basic word processing and formatting.

## REQUIRED MATERIALS & RECOMMENDED PREPARATION / INFORMATION

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**[Required Textbooks:** You need to purchase two items: (1) The textbook *Ten Steps to \*Advancing College Reading Skills 6<sup>th</sup> edition* - John Langan - Be sure to get the ‘**bundled**’ version which gives you essential access to online materials. This is available in the Camosun College bookstore, which is now open Monday to Friday & (2) The ELD 072 Coursepack - Bruce McCormack.

I will loan students a copy of the novella, *Up at the Villa*, which we will read together.

## COURSE SCHEDULE, TOPICS, AND ASSOCIATED PREPARATION / ACTIVITY / EVALUATION

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The following schedule and course components are subject to change with reasonable advance notice, as deemed appropriate by the instructor.

| WEEK or DATE RANGE   | ACTIVITY or TOPIC   | OTHER NOTES  |
|----------------------|---|--|
| Sept. 6, 7, 8        | Questionnaires / Reading and Writing Assessments / Novel: Up at the Villa - Chapters 1 & 2 / 10 Steps to Advancing College Reading Skills - start Unit 1 - Coursepack - Sentence Types / Introduce Academic Word List (AWL) - Sublist 1 / Essay Writing - Introductory Paragraphs / Lab - Header Templates / Wednesday at 11 a.m. - Help Centre Orientation | Asynchronous Options: Villa Chapter 1<br>Villa Chapter 2<br>Reading & Questions<br>Freewriting Journal   |
| Sept. 12,13,14,15    | Novel: Up at the Villa / 10 Steps - Units 1 & 2<br>Lab: AWL (English Vocabulary Exercises.com / <b>WRITING TEST Comparison &amp; Contrast Essay - The Block Method - Thursday, September 15</b> / Wednesday, September 14 - Library Research Orientation - 11 a.m. in Library Room 136  | Asynchronous Options: Villa Chapters 3, 4, 5 / Freewriting Journal<br>Grammar Groups 1 & 2<br>10 Steps Unit 1 and 2  |
| Sept. 19, 20, 21, 22 | Novel: Up at the Villa continue / 10 Steps - Units 2 and 3 / <b>READING TEST 1 - Tuesday, Sept 20</b> / <b>WRITING - GRAMMAR TEST 1 - Thursday, Sept 22</b>   | Asynchronous Options: Villa Chapters 6, 7, 8<br>Freewriting Journal<br>Grammar Groups 3 & 4<br>Ten Steps Units 2 and 3                                       |
| Sept. 26, 27, 28, 29 | Novel: Up at the Villa - conclude / 10 Steps: Units 3 and 4<br><b>READING - NOVEL QUIZ - Tuesday, Sept 27</b> / <b>WRITING TEST - Cause &amp; Effect Essay - Thursday, Sept 29</b>  | Asynchronous Options: Villa Chapter 9 / Freewriting Journal - writing about novel characters<br>Ten Steps Units 3 & 4<br>Grammar Groups 5 & 6<br>Summarizing |
| Oct. 3, 4, 5, 6      | 10 Steps: Units 4 and 5 - <b>READING TEST 2 - Tuesday, October 4</b> / <b>WRITING TEST - Narrative Essay - Wednesday, October 5</b> / <b>READING - SUMMARY TEST 1 - Thursday, October 6</b>   | Asynchronous Options: 10 Steps Units 4, 5<br>Grammar Groups 7 & 8<br>Freewriting Journal<br>Research Summarizing   |

| WEEK or DATE RANGE   | ACTIVITY or TOPIC   | OTHER NOTES   |
|--|---|---|
| Oct. 10 (Thanksgiving Day - College is Closed) Oct. 11, 12, 13 | 10 Steps: Units 5 and 6 / <b>WRITING - GRAMMAR TEST 2 - Tuesday, October 11 / READING - SUMMARY TEST 2 - Thursday, October 13</b> | Asynchronous<br>Options: 10 Steps<br>Units 5 & 6<br>Research<br>Freewriting<br>Journal /<br>Summarizing |
| Oct. 17, 18, 19, 20  | 10 Steps: Unit 6 - <b>RESEARCH ESSAY - IN-CLASS WORK - MONDAY, OCTOBER 18 / READING TEST 3 (FINAL) - TUESDAY, OCTOBER 19</b>      | Ten Steps Unit 6<br>Research<br>Freewriting<br>Journal  |
| Oct. 24 / 25   | No classes but an extension for Research is possible  | Research  |
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Students registered with the Centre for Accessible Learning (CAL) who complete quizzes, tests, and exams with academic accommodations have booking procedures and deadlines with CAL where advanced noticed is required. Deadlines scan be reviewed on the [CAL exams page](http://camosun.ca/services/accessible-learning/exams.html). <http://camosun.ca/services/accessible-learning/exams.html>

#### EVALUATION OF LEARNING

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| DESCRIPTION   | WEIGHTING |
|---|-----------|
| Writing - Three Essays - Comparison/Contrast; Cause/Effect; Narrative | 20        |
| Writing - Research Essay  | 15        |
| Writing - Grammar Tests   | 10        |
| Reading - Four Tests (including Novel Quiz)                           | 30        |
| Reading - Summaries and Academic Word List                            | 15        |
| Writing and Reading Asynchronous Work                                 | 10        |

| DESCRIPTION | WEIGHTING |
|-------------|-----------|
|             | TOTAL     |
|             | 100%      |

If you have a concern about a grade you have received for an evaluation, please come and see me as soon as possible. Refer to the [Grade Review and Appeals](#) policy for more information.

<http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf>

**EAP courses use the Standard Grading System (GPA). ELD 072 uses the following grading system.**

| Percentage | Grade | Description                          | Grade Point Equivalency |
|------------|-------|--------------------------------------|-------------------------|
| 90-100     | A+    |                                      | 9                       |
| 85-89      | A     |                                      | 8                       |
| 80-84      | A-    |                                      | 7                       |
| 77-79      | B+    |                                      | 6                       |
| 73-76      | B     |                                      | 5                       |
| 70-72      | B-    |                                      | 4                       |
| 65-69      | C+    |                                      | 3                       |
| 60-64      | C     |                                      | 2                       |
| 50-59      | D     |                                      | 1                       |
| 0-49       | F     | Minimum level has not been achieved. | 0                       |

## COURSE GUIDELINES & EXPECTATIONS

This course, designed for non-native speakers of English, focuses on reading strategies and on the writing process. It is designed to prepare the student for further academic study. This course provides instruction and practice in the fundamentals of reading comprehension and academic writing.

In ELD 072, you will participate in a variety of learning activities: classroom instruction, pair and small-group activities, discussions, audiovisual learning, individual assignments and computer lab work. The combination of individual, small group and class work is designed to help improve specific skills, while encouraging you to learn together and from each other.

Our in-class contact hours and rooms are as follows:

Monday - Fisher 216 - 8:30 to 12:20

Tuesday - Fisher 310 - 8:30 to 12:20

Wednesday - Ewing 100 (Lab) - 8:30 to 12:20

Thursday - Fisher 310 - 8:30 to 12:20

In addition to doing in-class activities with the instructor during these contact hours, students will also work independently, in four asynchronous hours per week (meaning, outside of class time, on your own schedule). It is each student's responsibility to complete these four hours of work each week and to complete and submit related assignments. These asynchronous hours will foster a sense

of independence and responsibility. I encourage you to establish a schedule and to keep to it, week by week, as best you can. (Tip: Don't leave it to the last minute. Ideally, I would recommend that you do one hour each day, Monday, Tuesday, Wednesday and Thursday between 1:30 and 2:30 or 2:00 and 3:00 p.m., but this is just a suggestion; the timing is up to you.)

If you attend regularly, come prepared, speak English only in class, make a consistent effort and always do your best, you will make progress and most likely succeed in the course. In our department, we know from years of experience that regular attendance is essential in order to do well in this course. In fact, our statistics show that there is a very strong correlation between regular attendance and good grades. If you cannot attend a class because of illness or for some other valid reason, please contact the teacher. This will ensure that there is a possibility to negotiate extensions for assignments if needed. Also, I encourage you to make an arrangement with another student (to be your study buddy) to share notes in the event that either of you is absent. Finally, I strongly encourage students to take full advantage of the help available through the Instructional Assistants in the Help Centre.

Students must achieve an adequate level of competency C (60%) in both reading and writing to complete this course successfully. This means that students must attain a C (60%) in reading, and a C (60%) in writing in order to pass ELD 072.

#### SCHOOL OR DEPARTMENTAL INFORMATION

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[Our course will take place In-class. Given the ongoing pandemic, students may choose to wear (or not) wear masks while in class - this is each student's personal choice. Whatever your choice is, you have every right to feel comfortable with your choice. Some students choose to wear a mask in class but take it off when presenting at the front of the class, 2 metres or more away from other students. Again, this is each student's choice.]

#### STUDENT RESPONSIBILITY

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Enrolment at Camosun assumes that the student will become a responsible member of the College community. As such, each student will display a positive work ethic, assist in the preservation of College property, and assume responsibility for their education by researching academic requirements and policies; demonstrating courtesy and respect toward others; and respecting expectations concerning attendance, assignments, deadlines, and appointments.

#### SUPPORTS AND SERVICES FOR STUDENTS

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Camosun College offers a number of services to help you succeed in and out of the classroom. For a detailed overview of the supports and services visit <http://camosun.ca/students/>.

| Support Service                     | Website   |
|-------------------------------------|---|
| Academic Advising                   | <a href="http://camosun.ca/advising">http://camosun.ca/advising</a>                       |
| Accessible Learning                 | <a href="http://camosun.ca/accessible-learning">http://camosun.ca/accessible-learning</a> |
| Counselling                         | <a href="http://camosun.ca/counselling">http://camosun.ca/counselling</a>                 |
| Career Services                     | <a href="http://camosun.ca/coop">http://camosun.ca/coop</a>                               |
| Financial Aid and Awards            | <a href="http://camosun.ca/financialaid">http://camosun.ca/financialaid</a>               |
| Help Centres (Math/English/Science) | <a href="http://camosun.ca/help-centres">http://camosun.ca/help-centres</a>               |
| Indigenous Student Support          | <a href="http://camosun.ca/indigenous">http://camosun.ca/indigenous</a>                   |
| International Student Support       | <a href="http://camosun.ca/international/">http://camosun.ca/international/</a>           |
| Learning Skills                     | <a href="http://camosun.ca/learningskills">http://camosun.ca/learningskills</a>           |
| Library                             | <a href="http://camosun.ca/services/library/">http://camosun.ca/services/library/</a>     |
| Office of Student Support           | <a href="http://camosun.ca/oss">http://camosun.ca/oss</a>                                 |
| Ombudsperson                        | <a href="http://camosun.ca/ombuds">http://camosun.ca/ombuds</a>                           |
| Registration                        | <a href="http://camosun.ca/registration">http://camosun.ca/registration</a>               |
| Technology Support                  | <a href="http://camosun.ca/its">http://camosun.ca/its</a>                                 |
| Writing Centre                      | <a href="http://camosun.ca/writing-centre">http://camosun.ca/writing-centre</a>           |

If you have a mental health concern, please contact Counselling to arrange an appointment as soon as possible. Counselling sessions are available at both campuses during business hours. If you need urgent support after-hours, please contact the Vancouver Island Crisis Line at 1-888-494-3888 or call 911.

## COLLEGE-WIDE POLICIES, PROCEDURES, REQUIREMENTS, AND STANDARDS

### Academic Accommodations for Students with Disabilities

The College is committed to providing appropriate and reasonable academic accommodations to students with disabilities (i.e. physical, depression, learning, etc). If you have a disability, the [Centre for Accessible Learning](http://camosun.ca/accessible-learning/) (CAL) can help you document your needs, and where disability-related barriers to access in your courses exist, create an accommodation plan. By making a plan through CAL, you can ensure you have the appropriate academic accommodations you need without disclosing your diagnosis or condition to course instructors. Please visit the CAL website for contacts and to learn how to get started:

<http://camosun.ca/services/accessible-learning/>

### Academic Integrity

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.13.pdf> for policy regarding academic expectations and details for addressing and resolving matters of academic misconduct.

### Academic Progress

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.1.pdf> for further details on how Camosun College monitors students' academic progress and what steps can be taken if a student is at risk of not meeting the College's academic progress standards.

### Course Withdrawals Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.2.pdf> for further details about course withdrawals. For deadline for fees, course drop dates, and tuition refund, please visit <http://camosun.ca/learn/fees/#deadlines>.

### Grading Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf> for further details about grading.

### Grade Review and Appeals

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf> for policy relating to requests for review and appeal of grades.

### Mandatory Attendance for First Class Meeting of Each Course

Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable reason in advance, you will be removed from the course and the space offered to the next waitlisted student. For more information, please see the "Attendance" section under "Registration Policies and Procedures" (<http://camosun.ca/learn/calendar/current/procedures.html>) and the Grading Policy at <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf>.

### Medical / Compassionate Withdrawals

Students who are incapacitated and unable to complete or succeed in their studies by virtue of serious and demonstrated exceptional circumstances may be eligible for a medical/compassionate withdrawal. Please visit <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.8.pdf> to learn more about the process involved in a medical/compassionate withdrawal.

### Sexual Violence and Misconduct

Camosun is committed to creating a campus culture of safety, respect, and consent. Camosun's Office of Student Support is responsible for offering support to students impacted by sexual violence. Regardless of when or where the sexual violence or misconduct occurred, students can access support at Camosun. The Office of Student Support will make sure students have a safe and private place to talk and will help them understand what supports are available and their options for next steps. The Office of Student Support respects a student's right to choose what is right for them. For more information see Camosun's Sexualized Violence and Misconduct Policy: <http://camosun.ca/about/policies/education-academic/e-2-student-services->



and-support/e-2.9.pdf and [camosun.ca/sexual-violence](http://camosun.ca/sexual-violence). To contact the Office of Student Support: [oss@camosun.ca](mailto:oss@camosun.ca) or by phone: 250-370-3046 or 250-3703841

### Student Misconduct (Non-Academic)

Camosun College is committed to building the academic competency of all students, seeks to empower students to become agents of their own learning, and promotes academic belonging for everyone. Camosun also expects that all students to conduct themselves in a manner that contributes to a positive, supportive, and safe learning environment. Please review Camosun College's Student Misconduct Policy at <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.5.pdf> to understand the College's expectations of academic integrity and student behavioural conduct.

**Changes to this Syllabus:** Every effort has been made to ensure that information in this syllabus is accurate at the time of publication. The College reserves the right to change courses if it becomes necessary so that course content remains relevant. In such cases, the instructor will give the students clear and timely notice of the changes.