



Welcome to Camosun College!

*Camosun College campuses are located on the traditional territories of the Lkwungen and WSÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here.*

**School of Access - Academic and Career Foundations Department**

**MATH 037 S04 Math for Professional Cook Program**

**COURSE OUTLINE**

*The Approved Course Description is available on the College website*  
<http://camosun.ca/learn/calendar/current/web/math.html>

**1. Instructor Information**

**Instructor:** Nicolas Mai                      **Phone:** 250-370 – 4481  
**Office:** Interurban: CBA 146              **Email:** [mai@camosun.bc.ca](mailto:mai@camosun.bc.ca)

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<http://www.camosun.ca/learn/calendar/current/>

**Fall Term, September 7 – December 17, 2021**

Time	Monday	Tuesday	Wednesday	Thursday	Friday
8:30	<b>Math S02</b> 24/25/26/37/38/39 52/53/57 CBA 118 Nicolas Mai <a href="mailto:mai@camosun.ca">mai@camosun.ca</a>	Office CBA 146	<b>Math S02</b> 24/25/26/37/38/39 52/53/57 CBA 118 Nicolas Mai <a href="mailto:mai@camosun.ca">mai@camosun.ca</a>	Office CBA 146	Office CBA 146
10:30		<b>Math S03</b> 24/25/26/37/38/39 52/53/57 Portable A, rm 102 Nicolas Mai <a href="mailto:mai@camosun.ca">mai@camosun.ca</a>		<b>Math S03</b> 24/25/26/37/38/39 52/53/57 Portable A, rm 102 Nicolas Mai <a href="mailto:mai@camosun.ca">mai@camosun.ca</a>	<b>Math S03</b> 24/25/26/37/38/39 52/53/57 Portable A, rm 102 Nicolas Mai <a href="mailto:mai@camosun.ca">mai@camosun.ca</a>
11:20		<b>Math S04</b> 24/25/26/37/38/39 52/53/57 CBA 117 Nicolas Mai <a href="mailto:mai@camosun.ca">mai@camosun.ca</a>		<b>Math S04</b> 24/25/26/37/38/39 52/53/57 CBA 117 Nicolas Mai <a href="mailto:mai@camosun.ca">mai@camosun.ca</a>	Office CBA 146
12:20	Office CBA 146	<b>Math S04</b> 24/25/26/37/38/39 52/53/57 CBA 117 Nicolas Mai <a href="mailto:mai@camosun.ca">mai@camosun.ca</a>	Office CBA 146	<b>Math S04</b> 24/25/26/37/38/39 52/53/57 CBA 117 Nicolas Mai <a href="mailto:mai@camosun.ca">mai@camosun.ca</a>	Office CBA 146
3:20	Office CBA 146	Office CBA 146	Office CBA 146	Office CBA 146	Office CBA 146
5:00	Office CBA 146	Office CBA 146	Office CBA 146	Office CBA 146	Office CBA 146

To arrange office meetings, please contact Nicolas at 250-370-4481 or email at [mai@camosun.bc.ca](mailto:mai@camosun.bc.ca)

**2. Intended Learning Outcomes**

At the end of the course, students will be able to:

1. Demonstrate knowledge and skills in using the principles and operations of arithmetic and measurement
2. Apply a variety of strategies in solving math-related problems

3. Apply knowledge and skills in arithmetic and measurement to solve problems related to the Professional Cook Foundations Program
4. Use knowledge of arithmetic, measurement, and applied problems as a basis for further study in the Professional Cook Foundations Program

### 3. Materials

**Required:**

- Textbook *Math Principles for Food Service Occupations*, Anthony J. Strianese and Pamela P. Strianese, Sixth Edition, 2012
- *Unit R Arithmetic Review* booklet
- Scientific calculator

Supplemental Materials for math 037 can be found here: <https://sites.camosun.ca/acf-math/math1/>

### 4. Course Instructions and Content

- (a) Please review all the material for each test. There are 9 tests in the course. Some tests cover more than one chapter from the text. Students need to spend 5–15 hours of study time per week to complete this course within 4 months.
- (b) The math 037 course material is listed in the table below. Read the material and explanations, study the examples and do the practice questions. Please ask your instructor if you have any questions about the material. Remember to check your answers with the answer key provided by your instructor.
- (c) When you have finished reviewing the material for each test, please let your instructor know that are ready to write a test. Your instructor will set up the test for you.
- (d) After writing the test, please review your test results with the instructor. Instructors usually review tests the next class. If you score 75% or better, you can move on in the course.

<b>MATH 037 Course Content</b>		
	<b>Arithmetic Review (no calculator)</b>	<b>Unit R Handout</b>
<b>Test 1</b>	Place value	R.1
	Comparing numbers	R.2
	Rounding numbers	R.3
	Adding and subtracting whole numbers and decimals	R.4
	Multiplying whole numbers and decimals	R.5
	Dividing whole numbers and decimals	R.7
	Operations with fractions	R.9
	Equivalent fractions	R.10
	Adding and subtracting fractions	R.11
	Multiplying fractions	R.12
	Dividing fractions	R.13
	Converting fractions and decimals	R.14
	Estimation	R.15
	Summary and Review	
	Practice Test 1	
	<b>Test 1</b> (no calculator)	
	<b>Review of Basic Math Fundamentals</b>	<b>Strianese/Strianese Text: Math Principles for Food Service Occupations</b>
<b>Test 2</b>	Using the Calculator	Chapter 1
	Numbers, Symbols of Operations, and the Mill	Chapter 2
	Addition, Subtraction, Multiplication, and Division	Chapter 3
	Fractions, Decimals, Ratios, and Percents	Chapter 4
	Summary and review	
	Practice Test 2	
	<b>Test 2</b>	
<b>Test 3</b>	<b>Weights and Measures and the Metric System</b>	
	Weights and Measures	Chapter 5
	Using the Metric System of Measure	Chapter 6
	Summary and review	
	Practice Test 3	
	<b>Test 3</b>	

<b>Test 4</b>	<b>Portion Control</b>	Chapter 7
	Summary and review	
	Practice Test 4	
	<b>Test 4</b>	
<b>Test 5</b>	<b>Converting Recipes, Yields, and Baking Formulas</b>	Chapter 8
	Summary and review	
	Practice Test 5	
	<b>Test 5</b>	
<b>Test 6</b>	<b>Food, Recipe, and Labour Costing</b>	Chapter 9
	Summary and review	
	Practice Test 6	
	<b>Test 6</b>	
<b>Test 7</b>	<b>Determining Cost Percentages and Pricing the Menu</b>	Chapter 10
	Summary and review	
	Practice Test 7	
	<b>Test 7 test</b>	
<b>Test 8</b>	<b>Purchasing and Receiving</b>	Chapter 12
	Summary and review	
	Practice Test 8	
	<b>Test 8</b>	
<b>Test 9</b>	<b>Daily Production Reports and Beverage Costs</b>	Chapter 13
	Summary and review	
	Practice Test 9	
	<b>Test 9</b>	
	<b>Practice Final Exam</b>	
	<b>Final Exam</b>	

## 5. Basis of Student Assessment

The math 037 course has nine (9) unit tests worth 75% of final grade. There is also a final exam worth 25% of the final grade. Students must get a minimum of 75% on at least one test and on one exam. Students can rewrite a test, but all tests count toward final grade. The course grade is either COM (complete) or IP (in progress) or NC (not complete).

### Note:

Students with a record of poor attendance OR poor progress may be restricted from re-registering in Academic and Career Foundations Department courses.

## 6. Grading System – Competency-based <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf>

COM complete                      IP in progress                      NC not complete

### Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy at <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf> for information on conversion to final grades, and for additional information on student record and transcript notations.

## 7. Learning Support and Services for Students

### ACADEMIC UPGRADING HELP CENTRE (CBA 109 or Ewing 342)

<http://camosun.ca/services/help-centres/math.html>

Help with coursework, reference & learning materials library,  
computers & printers, quiet testing & study areas

## 8. College Supports, Services and Policies



### Immediate, Urgent, or Emergency Support

If you or someone you know requires immediate, urgent, or emergency support (e.g. illness, injury, thoughts of suicide, sexual assault, etc.), **SEEK HELP**. Resource contacts @ <http://camosun.ca/about/mental-health/emergency.html> or <http://camosun.ca/services/sexual-violence/>

### College Services

Camosun offers a variety of health and academic support services, including counselling, dental, disability resource centre, help centre, learning skills, sexual violence support & education, library, and writing centre. For more information on each of these services, visit the **STUDENT SERVICES** link on the College website at <http://camosun.ca/services/>

### College Policies

Camosun strives to provide clear, transparent, and easily accessible policies that exemplify the college's commitment to life-changing learning. It is the student's responsibility to become familiar with the content of College policies. Policies are available on the College website at <http://camosun.ca/about/policies/>. Education and academic policies include, but are not limited to, Academic Progress, Admission, Course Withdrawals, Standards for Awarding Credentials, Involuntary Health and Safety Leave of Absence, Prior Learning Assessment, Medical/Compassionate Withdrawal, Sexual Violence and Misconduct, Student Ancillary Fees, Student Appeals, Student Conduct, and Student Penalties and Fines.

## SUPPORTS AND SERVICES FOR STUDENTS

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Camosun College offers a number of services to help you succeed in and out of the classroom. For a detailed overview of the supports and services visit <http://camosun.ca/students/>.

Support Service	Website
Academic Advising	<a href="http://camosun.ca/advising">http://camosun.ca/advising</a>
Accessible Learning	<a href="http://camosun.ca/accessible-learning">http://camosun.ca/accessible-learning</a>
Counselling	<a href="http://camosun.ca/counselling">http://camosun.ca/counselling</a>
Career Services	<a href="http://camosun.ca/coop">http://camosun.ca/coop</a>
Financial Aid and Awards	<a href="http://camosun.ca/financialaid">http://camosun.ca/financialaid</a>
Help Centres (Math/English/Science)	<a href="http://camosun.ca/help-centres">http://camosun.ca/help-centres</a>
Indigenous Student Support	<a href="http://camosun.ca/indigenous">http://camosun.ca/indigenous</a>
International Student Support	<a href="http://camosun.ca/international/">http://camosun.ca/international/</a>
Learning Skills	<a href="http://camosun.ca/learningskills">http://camosun.ca/learningskills</a>
Library	<a href="http://camosun.ca/services/library/">http://camosun.ca/services/library/</a>
Office of Student Support	<a href="http://camosun.ca/oss">http://camosun.ca/oss</a>
Ombudsperson	<a href="http://camosun.ca/ombuds">http://camosun.ca/ombuds</a>
Registration	<a href="http://camosun.ca/registration">http://camosun.ca/registration</a>
Technology Support	<a href="http://camosun.ca/its">http://camosun.ca/its</a>

If you have a mental health concern, please contact Counselling to arrange an appointment as soon as possible. Counselling sessions are available at both campuses during business hours. If you need urgent support after-hours, please contact the Vancouver Island Crisis Line at 1-888-494-3888 or call 911.

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## COLLEGE-WIDE POLICIES, PROCEDURES, REQUIREMENTS, AND STANDARDS

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### Academic Accommodations for Students with Disabilities

The College is committed to providing appropriate and reasonable academic accommodations to students with disabilities (i.e. physical, depression, learning, etc). If you have a disability, the [Centre for Accessible Learning](#) (CAL) can help you document your needs, and where disability-related barriers to access in your courses exist, create an accommodation plan. By making a plan through CAL, you can ensure you have the appropriate academic accommodations you need without disclosing your diagnosis or condition to course instructors. Please visit the CAL website for contacts and to learn how to get started:

<http://camosun.ca/services/accessible-learning/>

### Academic Integrity

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.13.pdf> for policy regarding academic expectations and details for addressing and resolving matters of academic misconduct.

### Academic Progress

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.1.pdf> for further details on how Camosun College monitors students' academic progress and what steps can be taken if a student is at risk of not meeting the College's academic progress standards.

### Course Withdrawals Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.2.pdf> for further details about course withdrawals. For deadline for fees, course drop dates, and tuition refund, please visit <http://camosun.ca/learn/fees/#deadlines>.

### Grading Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf> for further details about grading.

### Grade Review and Appeals

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf> for policy relating to requests for review and appeal of grades.

### Mandatory Attendance for First Class Meeting of Each Course

Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable reason in advance, you will be removed from the course and the space offered to the next waitlisted student. For more information, please see the "Attendance" section under "Registration Policies and Procedures"

(<http://camosun.ca/learn/calendar/current/procedures.html>) and the Grading Policy at <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf>.

### **Medical / Compassionate Withdrawals**

Students who are incapacitated and unable to complete or succeed in their studies by virtue of serious and demonstrated exceptional circumstances may be eligible for a medical/compassionate withdrawal. Please visit <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.8.pdf> to learn more about the process involved in a medical/compassionate withdrawal.

### **Sexual Violence and Misconduct**

Camosun is committed to creating a campus culture of safety, respect, and consent. Camosun's Office of Student Support is responsible for offering support to students impacted by sexual violence. Regardless of when or where the sexual violence or misconduct occurred, students can access support at Camosun. The Office of Student Support will make sure students have a safe and private place to talk and will help them understand what supports are available and their options for next steps. The Office of Student Support respects a student's right to choose what is right for them. For more information see Camosun's Sexualized Violence and Misconduct Policy: <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.9.pdf> and [camosun.ca/sexual-violence](http://camosun.ca/sexual-violence). To contact the Office of Student Support: [oss@camosun.ca](mailto:oss@camosun.ca) or by phone: 250-370-3046 or 250-3703841

### **Student Misconduct (Non-Academic)**

Camosun College is committed to building the academic competency of all students, seeks to empower students to become agents of their own learning, and promotes academic belonging for everyone. Camosun also expects that all students to conduct themselves in a manner that contributes to a positive, supportive, and safe learning environment. Please review Camosun College's Student Misconduct Policy at <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.5.pdf> to understand the College's expectations of academic integrity and student behavioural conduct.

**Changes to this Syllabus:** Every effort has been made to ensure that information in this syllabus is accurate at the time of publication. The College reserves the right to change courses if it becomes necessary so that course content remains relevant. In such cases, the instructor will give the students clear and timely notice of the changes.

## 9. MATH 037 Essential Skills (based on learning outcomes, coursework and classroom interaction)

**Numeracy:** numerical calculation and measurement (whole numbers, fractions, decimals, metric and imperial measurements, ratio and proportion, percent)

- Convert between fractions, decimals, and percents
- Add, subtract, multiply and divide rational numbers
- Solve application problems involving addition, subtraction, multiplication, and division of rational numbers
- Use order of operations
- Use the common metric and imperial units for temperature, length, volume and mass
- Convert between and within metric and imperial units using tables and/or calculators
- Read, write, interpret, compare and identify proportions and use them to solve problems involving percent, part and whole, edible portion/as purchased (EP/AP) proportions and other ratios

### Reading

- Scan for key information
- Read and correctly follow written directions
- Read a full text to understand, learn or evaluate
- Integrate and synthesize information from multiple sources
- Refer to appropriate written (hardcopy or online) resources when experiencing difficulty

### Document Use

- Interpret information in graphs or charts
- Use information from recipes and menus
- Interpret invoices, price lists, menu pricing calculations
- Use a table of contents or index to find specific information

### Writing

- Organize, record and document
- Write notes in point form

### Oral Communication

- Follow oral instructions and explanations
- Seek or obtain information from peers and instructor

### Working with Others

- work independently alongside others
- appropriate and respectful communication with peers and others
- receive and apply relevant feedback

### Thinking Skills

- Apply prior learning to facilitate effective study and to integrate information from a text with background knowledge from outside the text
- Identify learning strengths
- Identify and set short and long term goals
- Maintain a personalized learning plan within an individualized educational setting
- Identify key facts and issues related to a problem
- Check that answers and solutions to problems are reasonable
- Build strategies for successfully writing math tests
- Prioritize tasks
- Use tools (calendars, agendas, checklists) to help organize tasks and for time management
- Identify, compare, contrast & critically evaluate multiple pieces of information while reading/listening/viewing

### Digital Technology

- Use a scientific calculator
- May use online tools to communicate and to learn and practice mathematical skills

### Continuous Learning

- Deepen understanding of skill strengths and areas in need of improvement
- Recognize preferred learning style (learning by seeing, hearing or doing)
- Apply newly learned skills and knowledge