



CAMOSUN COLLEGE
School of Access
English Language Development

ELD 032-B01(Online Only during COVID-19 Restrictions)
English Basics 3 Reading and Writing
Winter 2021

COURSE OUTLINE

The calendar description is available on the web: <http://camosun.ca/learn/calendar/current/web/eld.html#ELD032>

Please note: Keep this outline for your records.

1. Instructor Information

(a) Instructor	Sian Prytherch
(b) Office hours	Online by appointment after class
(c) Office	CBA 139 (I will be at home during COVID-19 restrictions.)
(d) Phone	250 370 4948 (Messages will be forwarded to me.)
(e) E-mail	prythes@camosun.bc.ca or sian.prythercho4@online.camosun.ca

2. Short Description

In this integrated skills course, non-native English speakers continue to develop basic reading and writing skills using limited vocabulary in familiar, non-demanding, well-supported contexts. Students can expect to progress from Canadian Language Benchmark 3 to 4. By the end of this course, students will be working at Canadian Language Benchmark 4.

3. Required Books and Materials

- (a) Password 2 A Reading and Vocabulary Text (Third Edition) (\$69.40)
- (b) Basic Grammar in Use W/answers & Interactive E-Book (Fourth Edition) (\$64.20)
- (c) Desktop computer with a webcam or laptop with a built-in camera
- (d) Headset with microphone
- (e) Lined paper and correction tape for writing assignments
- (f) Three-ring binder or folders to organize worksheets

Cell Phone or Tablet Apps (Download these for free from Google Play or the Apple Store)



Brightspace Pulse

Use this app to access our course home page and upload pictures of your writing to D2L Assignments and Quizzes.



Blackboard Collaborate

Use this app to attend online class. Your teacher will send you a link by email for your first class. You can access it on your computer (preferred), tablet or cell phone.



Fast Scanner Free PDF Scan Use this app to scan your writing to upload to D2L Assignments and Quizzes. (I will show you how to do this.)

4. Course Schedule

****Until further notice, all our classes will be online. **Do NOT come to the college.

Day	Time	Place
Monday to Friday	8:30 -10:20	Online through Blackboard Collaborate. See your email for a link for the first day. If COVID-19 restrictions are lifted, we will follow the schedule in Camlink.

Term Dates: Monday, January 11, 2021 – Friday, April 23, 2021

No Classes: February 15 - Family Day April 2 – Good Friday
February 16-19 - Reading Break April 5 – Easter Monday

5. Intended Learning Outcomes

Upon successful completion of this course, students will be able to:

Reading

- Interpret short, simple, clearly-organized texts related to familiar, relevant topics of personal importance with some visual support in non-demanding contexts.

Writing

- Reproduce or record a range of information from short texts.
- Write simple sentences and short texts related to personal experiences and common situations in non-demanding contexts.

6. Assessment

To complete 032, students must get a mark of S (Satisfactory) or 75% on the outcomes in each skill area (listening, speaking, reading, and writing). There will also be quizzes, and the results will be considered in the overall assessment.

At the end of the term, the student will receive a grade based on the Competency Grading System (See Section 7 Grading System). A grade of COM indicates that you have completed the course outcomes successfully. A grade of NC indicates that you have not completed the course outcomes successfully.

***You cannot write your final exams early. You need to attend Camosun until April 23rd, 2021.

7. Grading System

- Letter Grades
 Competency Based

Refer to Grading Policy (at <http://www.camosun.bc.ca/policies/policies.php> or the College Calendar) for specific information regarding these systems)

ACADEMIC PROGRESS Requirements

Progress

If a full-time student (20 hours per week) does not progress in the first attempt of a level, s/he will talk with the instructor to find ways for the student to succeed. This may include counselling, getting help from the learning skills centre, or a different program or institution.

If the full-time student does not progress in the second attempt at the same level, s/he will meet with the programme chair.

8. Expectations to assist with student success

Students are responsible for

- attending classes regularly (see “Attendance” below)
- speaking English in class
- participating in discussions and group activities
- doing assigned homework and in-class work
- contributing to a positive learning environment
- turning off cell phones
- contacting the ELD Instructional Assistants for extra help.

All students are strongly encouraged to get help from ELD Instructional Assistants. You can contact them at:

- Lizzie Bolton -boltonl@camosun.bc.ca
- Michelle Shevkenek ShevkenekM@camosun.bc.ca

You can register with the online Writing Centre and make an appointment for individual help. Watch this video to learn how to register: <https://screencast-o-matic.com/watch/cYfUrdBbII>

Attendance

Students are expected to attend class every day, participate in class discussions and group activities, complete assignments, and homework.

If you cannot come the day of a test because you are sick, you MUST phone or email the instructor before the class starts.

Makeup tests will only be considered with a valid excuse and with sufficient notification.

It is each student's responsibility to attend the first class meeting of each course. If a student does not attend the first class and does not contact the instructor, an ELDD instructional assistant or an international education advisor within two working days following the first class with a satisfactory explanation, admittance to the course may be denied.

If a student does not attend classes and does not officially withdraw (via Camlink or Student Services) prior to fee deadlines, he or she will be required to pay all outstanding fees, will receive no further service until the fees are paid and may receive an IP grade.

During the term, if a student misses one week of class without official documentation, s/he will meet first with the instructor to resolve the problem. If no resolution can be made, then the student will meet with the Chair of the department who may recommend the following:

- appointments with instructional assistants
- counselling
- program changes
- withdrawal
- discussion with an academic or an International Student Advisor (where appropriate)

At the end of term, if a student has missed 50% of class after having received departmental support, a letter will be sent to the student's local and permanent address regarding his or her absence in the course. A student with an attendance problem may not be allowed to register for the following term.

Students in any level who are receiving funding for their courses are expected to attend classes regularly. If the student is unable to attend classes, s/he is expected to contact his/her instructor(s) or an ELD instructional assistant. Alternatively, official documentation is expected.

9. College Supports, Services and Policies



Immediate, Urgent, or Emergency Support

If you or someone you know requires immediate, urgent, or emergency support (e.g. illness, injury, thoughts of suicide, sexual assault, etc.), **SEEK HELP**. Resource contacts @ <http://camosun.ca/about/mentalhealth/emergency.html> or <http://camosun.ca/services/sexual-violence/get-support.html#urgent>

College Services

Camosun offers a variety of health and academic support services, including counselling, dental, disability resource centre, help centre, learning skills, sexual violence support & education, library, and writing centre. For more information on each of these services, visit the **STUDENT SERVICES** link on the College website at <http://camosun.ca/>

College Policies

Camosun strives to provide clear, transparent, and easily accessible policies that exemplify the college's commitment to life-changing learning. It is the student's responsibility to become familiar with the content of College policies. Policies are available on the College website at <http://camosun.ca/about/policies/>. Education and academic policies include, but are not limited to, Academic Progress, Admission, Course Withdrawals, Standards for Awarding Credentials, Involuntary Health and Safety Leave of Absence, Prior Learning Assessment, Medical/Compassionate Withdrawal, Sexual Violence and Misconduct, Student Ancillary Fees, Student Appeals, Student Conduct, and Student Penalties and Fines.