



CAMOSUN COLLEGE
School of Access
English Language Development

ELD 020 Sections B01 and B02
English Basics 1
Winter 2021

COURSE OUTLINE

The calendar description is available on the web @ <http://camosun.ca/learn/calendar/current/web/eld.html#ELD020>

Please note: Keep this outline for your records.

1. Instructor Information

- (a) **Instructor:** Ann Brix
- (b) **Office Hours:** After class or by appointment
- (c) **Office:** CBA 135
- (d) **Phone:** 250-370-4943
- (e) **E-mail:** brix@camosun.bc.ca
- (f) **Website (D2L):** <https://online.camosun.ca>

2. Required Books and Materials

- (a) American Headway 1 (Third Edition)
- (b) American Headway 1 Workbook (Third Edition)
- (c) Oxford Picture Dictionary (Third Canadian Edition)
- (d) A computer with a microphone and a camera
- (e) A binder with loose-leaf paper

3. Course Description

In this integrated skills course, non-native English speakers develop basic listening, speaking, reading and writing skills using limited vocabulary in familiar, non-demanding, well-supported contexts. Students can expect to progress from Canadian Language Benchmark 2 to 3. By the end of this course, students will be working at Canadian Language Benchmark 3.

4. Course Schedule

Section 001			Section 002	
Day	Time	Place	Time	Place
Monday	8:30–10:20	online or CBA 142	10:30–12:20	online or CBA 142
Tuesday	8:30–10:20	online	10:30–12:20	online
Wednesday	8:30–10:20	online or CBA 144	10:30–12:20	online or CBA 144
Thursday	8:30–10:20	online	10:30–12:20	online
Friday	8:30–10:20	online	10:30–12:20	online

Term Dates: Monday, January 11, 2021 – Friday, April 23, 2021

No Classes: Monday, February 15th (Family Day),
Tuesday, February 16th - Friday, February 19th (Reading Break)
Friday, April 2nd (Good Friday)
Monday, April 5th (Easter Monday)

4. Intended Learning Outcomes

Upon successful completion of this course, students will be able to:

Listening

- Respond to a small number of key words and simple phrases, questions and sentences in short, slow, strongly supported communication in non-demanding contexts.

Speaking

- Orally communicate basic information using a small number of common words and simple phrases and sentences, usually in response to questions about personal needs and experiences in strongly supported, non-demanding contexts.

Reading

- Decode common words and phrases.
- Interpret the meaning of common words, phrases and simple sentences in short, simple, visually-supported texts in very clear, non-demanding contexts.

Writing

- Reproduce short pieces of information.
- Write basic information using an expanding range of familiar words and simple phrases and sentences related to immediate needs, common situations and very familiar experiences in non-demanding contexts.

5. Assessment

To complete ELD 020, a student must get a mark of at least 75% (or S=Satisfactory) on the learning outcomes in each skill area (listening, speaking, reading, and writing). There will also be in-class quizzes and the results will be considered in the overall assessment. At the end of the term, the student will receive a grade based on the Competency Grading System described in section 6.

You cannot write your final tests early. Students need to be available until April 23, 2021.

6. Grading System

Competency Based Grading System This grading system is based on satisfactory acquisition of defined skills or successful completion of the course learning outcomes.

Grade	Description
COM	Complete: The student has met the goals, criteria, or competencies established for this course, practicum or field placement.
DST	Distinction: The student has met and exceeded, above and beyond expectation, the goals, criteria, or competencies established for this course, practicum or field placement.
NC	Not Complete: The student has not met the goals, criteria, or competencies established for this course, practicum or field placement.

ACADEMIC PROGRESS Requirements

Progress

If a full-time student (20 hours per week) does not progress in the first attempt of a level, s/he will talk with the instructor to find ways for the student to succeed. This may include counselling, getting help from the learning skills centre, a different program or institution.

If the full-time student does not progress in the second attempt at the same level, s/he will meet with the programme chair.

Commented [KD1]: Please see link in email to updating grading document. This needs some editing,

7. Expectations to assist with student success

Students are responsible for

- attending classes regularly (see "Attendance" below)
- speaking English in class
- participating in discussions and group activities
- doing assigned homework and in-class work
- contributing to a positive learning environment
- turning off cell phones
- getting extra help from the Instructional Assistants.

Attendance

Students are expected to attend class every day, participate in class discussions and group activities, complete assignments, and homework.

If you cannot come the day of a test because you are sick, you MUST phone or email the instructor before the class starts.

Makeup tests will only be considered with a valid excuse and with sufficient notification.

It is each student's responsibility to attend the first class meeting of each course. If a student does not attend the first class and does not contact the instructor, an ELD instructional assistant or an international education advisor within two working days following the first class with a satisfactory explanation, admittance to the course may be denied.

If a student does not attend classes and does not officially withdraw (via Camlink or Student Services) prior to fee deadlines, he or she will be required to pay all outstanding fees, will receive no further service until the fees are paid and may receive an IP grade.

During the term, if a student misses one week of class without official documentation, s/he will meet first with the instructor to resolve the problem. If no resolution can be made, then the student will meet with the Chair of the department who may recommend the following:

- extra help from the Instructional Assistants
- counselling
- program changes
- withdrawal
- discussion with an academic or an International Student Advisor (where appropriate)

At the end of term, if a student has missed 50% of class after having received departmental support, a letter will be sent to the student's local and permanent address regarding his or her absence in the course. A student with an attendance problem may not be allowed to register for the following term.

Students in any level who are receiving funding for their courses are expected to attend classes regularly. If the student is unable to attend classes, s/he is expected to contact his/her instructor(s) or an ELD instructional assistant. Alternatively, official documentation is expected.

8. College Supports, Services and Policies



Immediate, Urgent, or Emergency Support

If you or someone you know requires immediate, urgent, or emergency support (e.g. illness, injury, thoughts of suicide, sexual assault, etc.), **SEEK HELP**. Resource contacts @ <http://camosun.ca/about/mental-health/emergency.html> or <http://camosun.ca/services/sexual-violence/get-support.html#urgent>

College Services

Camosun offers a variety of health and academic support services, including counselling, dental, disability resource centre, help centre, learning skills, sexual violence support & education, library, and writing centre. For more information on each of these services, visit the **STUDENT SERVICES** link on the College website at <http://camosun.ca/>

College Policies

Camosun strives to provide clear, transparent, and easily accessible policies that exemplify the college's commitment to life-changing learning. It is the student's responsibility to become familiar with the content of College policies. Policies are available on the College website at <http://camosun.ca/about/policies/>. Education and academic policies include, but are not limited to, Academic Progress, Admission, Course Withdrawals, Standards for Awarding Credentials, Involuntary Health and Safety Leave of Absence, Prior Learning Assessment, Medical/Compassionate Withdrawal, Sexual Violence and Misconduct, Student Ancillary Fees, Student Appeals, Student Conduct, and Student Penalties and Fines.