



**Welcome to Camosun College!**

*Camosun College campuses are located on the traditional territories of the Lkwungen and WSÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here.*

**School of Access – Community Learning Partnerships Department**

**ENGLISH 025      *Fundamental English 5***

**COURSE OUTLINE    FALL 2020**

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*The Approved Course Description is available on the College website*

<http://camosun.ca/learn/calendar/current/web/engl.html#ENGL025>

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## **1. Instructor Information**

<b>(a) Instructor</b>	Karen Lightbody
<b>(b) Office hours</b>	By appointment
<b>(c) Location</b>	Bridges for Women Society- Victoria
<b>(d) Phone</b>	250-370-3675
<b>(e) E-mail</b>	<a href="mailto:lightbodyk@camosun.ca">lightbodyk@camosun.ca</a>

## **2. Course Schedule**

**Tuesday and Thursday 12:30 – 3:20 pm**

*This class will start online and move to a face to face class if/when health regulations say it is safe to do so.*

## **3. Intended Learning Outcomes**

*At completion of the course students will be able to:*

### **Skills and Strategies for Learning**

- Identify short and long term personal literacy goals
- Work with help and independently
- Participate in group discussions and activities
- Give clear step by step oral instructions
- Apply personal learning strategies
- Use critical thinking skills
- Develop strategies to write tests in a variety of formats
- Complete assignments outside of a classroom setting

### **Computer Skills** (*Recommended: extra credit available*)

- Keyboard comfortably
- Word process and print a document and begin to use a search engine to find information

### **Reading**

#### *Comprehension Development*

- Read extended expository passages independently and fluently
- Begin to draw inferences and conclusions
- Use context clues
- Begin to distinguish between fact and opinion
- Express and support opinions about readings
- Answer questions on main idea, details and sequence
- Identify subject/topic, main ideas, supporting details and sequence

### **Literature**

- Detect tone of story and emotional reactions of character

### **Meta-cognitive Strategies**

- Employ strategies for learning and remembering
- Use pre-reading strategies
- Read and self-monitor for comprehension
- Begin to recognize different purposes for reading

## Writing

### Writing Process

- Organize writing using the writing process
- Edit written work

### Paragraphs, Summaries and Letters

- Produce coherent descriptive, narrative and expository 8-10 sentence paragraphs
- Recognize and write simple, compound and complex sentences
- Summarize main ideas after reading and discussion
- Write personal letters using standard format

### Expression

- Use a broad range of punctuation including quotation marks
- Apply comma rules
- Identify and correct fragments and run-on sentences
- Use effective spelling strategies including dictionary skills to check spelling during proof-reading stage of writing
- Spell a variety of homonyms, and common irregularly spelled words
- Identify synonyms and antonyms

### Grammar

- Use subject-verb agreement and consistent verb tense

## 4. Required Materials

- Active Reader 5 by Linda Kita-Bradley
- 504 Absolutely Essential Words by Murray Bromberg, Julius Liebb, & Arthur Traiger
- BC Reads: Adult Literacy Fundamental English – Course Pack 5
- BC Reads: Adult Literacy Fundamental English – Reader

## 5. Course Content

English 025 focuses on promoting literacy skills by refining reading fluency through using longer text and exploring critical reading strategies including making inferences and drawing conclusions. Writing literacy is developed through writing narrative, descriptive and expository paragraphs and actively building vocabulary.

## 6. Basis of Student Assessment

Students will build a portfolio of their work to be used as an evaluative tool in the assessment of their progress in the course.

Portfolio Activity		Description
Reading Vocabulary	In exercises and/or writing	Complete assigned exercises in 504 Essential Words and BC Reads ALFE Course Pack 5
Literature	In discussion and/or writing	Analyze characters and tone of a short story.
Stories and Passages	19 Readings	Give written and oral responses to readings in Active Reader 5 and BC Reads ALFE Course Pack 5
Letters	Complete 1	Write one personal letters using standard format.
Opinion, Description, Story and Narrative Paragraphs	Write 5	Use the writing process to generate and organize ideas and to write paragraphs that include topic, concluding and support sentences.
Punctuation and Capitalization	In exercises and/or writing	Apply capitalization and comma rules and a range of punctuation including quotation marks.
Grammar	In exercises and/or writing	In writing and exercises use consistent verb tense and subject verb agreement.

## 7. Grading System

Competency based grading system

Grade	Description
COM	The student has met the goals, criteria, or competencies established for this course, practicum or field placement.
DST	The student has met and exceeded, above and beyond expectation, the goals, criteria, or competencies established for this course, practicum or field placement.
NC	The student has not met the goals, criteria, or competencies established for this course, practicum or field placement.

### Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy at

<http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf>

for information on conversion to final grades, and for additional information on student record and transcript notations.

## 8. College Supports, Services and Policies



### Immediate, Urgent, or Emergency Support

If you or someone you know requires immediate, urgent, or emergency support (e.g. illness, injury, thoughts of suicide, sexual assault, etc.), **SEEK HELP**. Resource contacts @ <http://camosun.ca/about/mental-health/emergency.html> or <http://camosun.ca/services/sexual-violence/>

### College Services

Camosun offers a variety of health and academic support services, including counselling, dental, disability resource centre, help centre, learning skills, sexual violence support & education, library, and writing centre. For more information on each of these services, visit the **STUDENT SERVICES** link on the College website at <http://camosun.ca/services/>

### College Policies

Camosun strives to provide clear, transparent, and easily accessible policies that exemplify the college's commitment to life-changing learning. It is the student's responsibility to become familiar with the content of College policies. Policies are available on the College website at <http://camosun.ca/about/policies/>. Education and academic policies include, but are not limited to, Academic Progress, Admission, Course Withdrawals, Standards for Awarding Credentials, Involuntary Health and Safety Leave of Absence, Prior Learning Assessment, Medical/Compassionate Withdrawal, Sexual Violence and Misconduct, Student Ancillary Fees, Student Appeals, Student Conduct, and Student Penalties and Fines.