CAMOSUN COLLEGE
School of Access
Community Learning Partnerships

ENGL 024
Academic Upgrading
Victoria Native Friendship Centre – VNFC S16
Fall 2020

COURSE OUTLINE

The calendar description is available on the web @   http://www.camosun.ca

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1. Instructor Information

(a)	**Instructor**	Mark Kunen
(b)	**Office hours**	By appointment
(c)	**Location**	Remote learning in cooperation with the Victoria Native Friendship Centre
(d)	**Phone**	250-370-4961 **Alternative:** 250-384-3211 VNFC local 2233
(e)	**E-mail**	kunen@camosun.bc.ca
(f)	**Website**	camosun.ca (Programs/Academic upgrading)

Note:
Required activities include free writing, grammar and punctuation lessons, and proof-reading practice. In order to assist students to achieve the learning outcomes, the instructor may suggest additional work, such as vocabulary development, reading for pleasure and reading stories to children, and letter writing. Next, I'll send you a paragraph about appointments with me, etc,   Mark

2. Intended Learning Outcomes
At the completion of the course, students will be able to:

Skills and Strategies for Learning
- Identify short and long term personal literacy goals
- Work with help, and independently
- Move on to other tasks while waiting for help
- Attend to and participate in group discussions and activities
- Continue to develop some awareness of personal learning strengths
- Use mnemonic strategies
- Use time management skills to meet assigned deadlines and complete homework

Computer Skills (*Recommended*)
- Learn word processing skills to complete some writing assignments

Reading
- *Vocabulary Development*
- Actively build new vocabulary
- Expand word attack skills
- Recognize and use antonyms, synonyms and homonyms
  Comprehension Development
- Pre-read and reflect on short-written passages
- Expand on use of context clues
- Identify subject, main idea, details and sequence of a short passage

- Answer comprehension questions based on text
- Summarize longer passages
- Differentiate between literal and inferential meanings

Literature
- Analyze characters in text

Writing

Expression
- Use compound words, contractions, possessives and plurals
- Use capitals for proper nouns
- Use commas in a series and in compound sentences
- Apply dictionary and thesaurus skills

Grammar
- Identify subjects and verbs in simple sentences
- Employ consistent verb tense
- Use most irregular verbs correctly
- Use modifiers effectively

Communication
- Complete a variety of forms and documents

Writing Process and Paragraphs
- Generate and organize ideas
- Write simple and compound sentences
- Write paragraphs: topic sentence, supporting details, concluding sentence
- Write short narrative and descriptive paragraphs with complete sentences

3. Required Materials

Gage Canadian Dictionary
Roget's Thesaurus
Active Reader 4 by Linda Kita-Bradley
Vocabulary Boosters 2 by Susan Rogers
Instructor- and student-selected reading materials

4. Course Content and Schedule

English 024 focuses on promoting literacy skills in reading by refining reading strategies, differentiating literal and inferential meanings, applying critical thinking skills to analyze literature, and identifying facts and opinions. Writing literacy is developed through writing narratives and descriptive paragraphs and by actively building vocabulary.

Class Schedule: Social Distancing – Cell/Landline and Email.
VNFC S16
VNFC S16B
Start Date: Sept. 8, 2020   End Date: Dec. 10, 2020

5. Basis of Student Assessment (Weighting)

Students will be assigned a variety of work to help them achieve the learning outcomes for the course. Marks will be assigned in five key areas.

Portfolio Activity		Description
Reading Vocabulary	In exercises and/or in writing	Read and use antonyms, synonyms and homonyms and complete vocabulary building and exercises, including dictionary and thesaurus work.
Literature	In discussion and/or writing	Analyze characters

Stories and Passages	6 responses	Give written and oral responses to readings of stories and passages, including identifying main idea, details and sequence; answering comprehension questions; summarizing text.
Forms and Documents	Complete 2	Complete forms and documents
Beginning Narrative and Descriptive paragraphs	Write 4	Use the writing process to generate and organize ideas and to write beginning paragraphs that include topic, concluding and supporting sentences
Punctuation and Capitalization	In exercises and/or writing	Use commas in a list and in compound sentences and apply capitalization
Grammar	In exercises and/or writing	In writing activities and exercises use consistent verb tense and identify subjects and verbs
Assessment	Complete 1 or more as needed	Achieve a score of level 6 or higher on the Canadian Adult Reading Assessment (CARA) or an equivalent score on a standardized reading test.

6. Grading System

☐ Standard Grading System (GPA)

☒ **X** Competency Based Grading System

7. College Supports, Services and Policies

Immediate, Urgent, or Emergency Support
If you or someone you know requires immediate, urgent, or emergency support (e.g. illness, injury, thoughts of suicide, sexual assault, etc.), **SEEK HELP**. Resource contacts @ http://camosun.ca/about/mental-health/emergency.html or http://camosun.ca/services/sexual-violence/get-support.html#urgent

College Services
Camosun offers a variety of health and academic support services, including counselling, dental, disability resource centre, help centre, learning skills, sexual violence support & education, library, and writing centre. For more information on each of these services, visit the **STUDENT SERVICES** link on the College website at http://camosun.ca/

College Policies
Camosun strives to provide clear, transparent, and easily accessible policies that exemplify the college's commitment to life-changing learning. It is the student's responsibility to become familiar with the content of College policies. Policies are available on the College website at http://camosun.ca/about/policies/. Education and academic policies include, but are not limited to, Academic Progress, Admission, Course Withdrawals, Standards for Awarding Credentials, Involuntary Health and Safety Leave of Absence, Prior Learning Assessment, Medical/Compassionate Withdrawal, Sexual Violence and Misconduct, Student Ancillary Fees, Student Appeals, Student Conduct, and Student Penalties and Fines.

A. GRADING SYSTEMS *http://www.camosun.bc.ca/policies/policies.php*

The following two grading systems are used at Camosun College:

1. **Standard Grading System (GPA)**

Percentage	Grade	Description	Grade Point Equivalency
90-100	A+		9
85-89	A		8
80-84	A-		7
77-79	B+		6
73-76	B		5
70-72	B-		4
65-69	C+		3
60-64	C		2
50-59	D		1
0-49	F	Minimum level has not been achieved.	0

2. **Competency Based Grading System (Non GPA)**

This grading system is based on satisfactory acquisition of defined skills or successful completion of the course learning outcomes

Grade	Description
COM	The student has met the goals, criteria, or competencies established for this course, practicum or field placement.
DST	The student has met and exceeded, above and beyond expectation, the goals, criteria, or competencies established for this course, practicum or field placement.
NC	The student has not met the goals, criteria or competencies established for this course, practicum or field placement.

B. Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy at http://www.camosun.bc.ca/policies/E-1.5.pdf for information on conversion to final grades, and for additional information on student record and transcript notations.

Temporary Grade	Description
I	*Incomplete*: A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
IP	*In progress*: A temporary grade assigned for courses that are designed to have an anticipated enrollment that extends beyond one term. No more than two IP grades will be assigned for the same course.
CW	*Compulsory Withdrawal*: A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement.