Welcome to Camosun College!

Camosun College campuses are located on the traditional territories of the Lkwungen and W̱SÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here.

School of Access – Community Learning Partnerships Department
ENGLISH 023 S29   *Fundamental English 3*
COURSE OUTLINE   FALL 2020

The Approved Course Description is available on the College website
http://camosun.ca/learn/calendar/current/web/engl.html#ENGL023

1.   Instructor Information

(a) Instructor	Jennifer Bennett
(b) Office hours	By appointment
(c) Location	ICMH
(d) Phone	250-370-3675
(e) E-mail	bennettj@camosun.bc.ca

2.   Course Schedule

Class hours: Online in D2L and by appointment with your instructor

3. Intended Learning Outcomes

At completion of the course students will be able to:

Skills and Strategies for Learning
- Identify short and long term personal literacy goals
- Work with help and independently
- Move on to other tasks while waiting for help
- Attend to and participate in group discussions and activities
- Continue to develop some awareness of personal learning strengths
- Use mnemonic strategies
- Use time management skills to meet assigned deadlines and complete homework

Computer Skills *(Recommended)*
- Learn word processing skills to complete some writing assignments
- Name computer hardware components

Reading
Vocabulary and Phonic Development
- Expand sight and functional vocabulary
- Read and accurately sound out words using a variety of word attack skills
- Demonstrate strategies for learning and remembering words
- Recognize and use antonyms, synonyms and homonyms
- Apply dictionary skills to find meanings

Comprehension Development
- Pre-read and self-question: Do I understand?
- Begin to use context clues
- Identify subject, main idea, details and sequence of a short passage
- Summarize short passages
- Apply critical thinking skills to identify fact versus opinion

Writing

Communication
- Copy short messages and text (phone, class notes) accurately
- Complete a variety of simple forms and documents

Grammar and Expression
- Identify subject and verb in a simple sentence
- Correctly use simple past, continuous, present and future verb tenses in simple sentences and paragraphs
- Write capitals for proper nouns
- Use compound words and contractions
- Apply dictionary skills to find spelling

Writing Process and Paragraphs
- Generate, organize and write ideas
- Write complete simple sentences
- Use paragraphs format: topic sentence, supporting details and conclusion

4. Required Materials

- <u>Active Reader 3</u> by Linda Kita-Bradley
- <u>Vocabulary Boosters 2</u> by Susan Rogers
- <u>BC Reads: Adult Literacy Fundamental English – Course Pack 3</u>
- <u>BC Reads: Adult Literacy Fundamental English – Reader 3</u>

5. Course Content

English 023 focuses on promoting literacy skills in reading by developing purposeful reading strategies, using context clues, and employing critical thinking skills. Writing literacy is developed through using paragraph format and practicing strategies to learn new words.

6. Basis of Student Assessment

Students will build a portfolio of their work to be used as an evaluative tool in the assessment of their progress in the course. Students are expected to participate in class discussions and other group activities, including free writing, time-limited writing and newspaper study.

Portfolio Activity	#	Description
Reading Vocabulary	In exercises and/or in writing	Assigned work from Vocabulary Boosters 2 and BC Reads ALFE Course Pack 3
Dictionary Skills	One unit	Use a dictionary for finding meanings and checking spelling.
Stories and Passages	19 readings	Assigned readings and responses from Active Reader 3 and ALFE Course Pack and Reader 3
Forms	Complete 1	Practice writing and complete a form
Beginning Paragraphs	Practice	Use the writing process to generate and organize ideas and to write beginning paragraphs.
Punctuation and Capitalization	In exercises and/or in writing	Use end punctuation and capitalization in writing.
Grammar	In exercises and/or in writing	Assigned work in BC Reads Course Pack 3

7. Grading System

Competency based grading system

Grade	Description
COM	The student has met the goals, criteria, or competencies established for this course, practicum or field placement.
DST	The student has met and exceeded, above and beyond expectation, the goals, criteria, or competencies established for this course, practicum or field placement.
NC	The student has not met the goals, criteria, or competencies established for this course, practicum or field placement.

Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy at http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf

for information on conversion to final grades, and for additional information on student record and transcript notations.

8. College Supports, Services and Policies

Immediate, Urgent, or Emergency Support
If you or someone you know requires immediate, urgent, or emergency support (e.g. illness, injury, thoughts of suicide, sexual assault, etc.), **SEEK HELP**. Resource contacts @ http://camosun.ca/about/mental-health/emergency.html or http://camosun.ca/services/sexual-violence/

College Services
Camosun offers a variety of health and academic support services, including counselling, dental, disability resource centre, help centre, learning skills, sexual violence support & education, library, and writing centre. For more information on each of these services, visit the **STUDENT SERVICES** link on the College website at http://camosun.ca/services/

College Policies
Camosun strives to provide clear, transparent, and easily accessible policies that exemplify the college's commitment to life-changing learning. It is the student's responsibility to become familiar with the content of College policies. Policies are available on the College website at http://camosun.ca/about/policies/. Education and academic policies include, but are not limited to, Academic Progress, Admission, Course Withdrawals, Standards for Awarding Credentials, Involuntary Health and Safety Leave of Absence, Prior Learning Assessment, Medical/Compassionate Withdrawal, Sexual Violence and Misconduct, Student Ancillary Fees, Student Appeals, Student Conduct, and Student Penalties and Fines.