



Camosun College
School of Access: Academic and Career Foundations Department

ENGLISH 092 Provincial English Composition Course Outline

Students in this course will be provided practice and instruction in critical reading and be able to demonstrate creative and critical thinking. Students will practice and receive instruction in the planning, writing, and revising of paragraphs and essays, so as to prepare them for college writing. Students will also learn to gather, evaluate, synthesize, and organize information into a research paper as well as deliver a research-based oral presentation. This course prepares students for post-secondary academic English courses. ENGL 092 combined with ENGL 094 is considered equivalent to Provincial English 12. The calendar description is available on the web @ <http://camosun.ca/learn/calendar/current/web/engl.html#ENGL092>

Please note: This outline will not be kept indefinitely. It is recommended students keep this outline for their records, especially to assist in transfer credit to post-secondary institutions.

1. Instructor and Course Information

Class Location: Online (via D2L) Online writing support: [By appointment through this link](#)

Instructor: Atulah (Janet) Kennedy kennedy@camosun.bc.ca Phone: 250-370-3983

Office Hours by Appointment: Please email me to request an appointment whenever it would be helpful to have a more extended conversation with me (Mon-Fri 9am-9pm).

Course Type: All our classes are self-paced, meaning that students complete the course outcomes and assignments at a pace that best suits their lifestyle.

- Students work on various courses and progress at their own pace. They have a responsibility to work hard, attend class and/or meetings, and ask for support when needed.
- Students update the instructor weekly regarding how they are doing with course assignments.
- After getting to know each student, the instructor determines how to effectively support each student's learning.
- Students attend additional appointments with the online writing consultant to further support their learning.
- **Please Note: Because this is an online course, it will not be necessary to go onto the campus this semester.**

2. Intended Learning Outcomes

Upon successful completion of this course, a student will be able to:

1. Critical and Creative Thinking
 - a. evaluate argument for validity, reliability, currency, and objectivity
 - b. articulate the connections between purpose, audience, and style
 - c. analyze diction in a variety of non-fiction texts
 - d. analyze and explain the organizational methods used to develop a topic or an argument
 - e. recognize elements of clear communication
 - f. demonstrate organizational thought processes to solve problems
 - g. demonstrate an awareness of how communication formats influence language choices and usage
 - h. record, organize and store information read, heard or viewed
 - i. support a position by citing specific details from what has been read, heard or viewed
 - j. explore diverse perspectives to develop or modify one's point of view
 - k. assess one's own knowledge and use of language
 - l. assess information for completeness, accuracy, currency, relevance, balance or perspectives and bias
 - m. analyze different presentations of the same information to reconsider positions
 - n. assess ways in which language reflects and influences values and behavior.
2. Reading and Reference
 - a. cite and document sources where necessary, following MLA conventions
 - b. evaluate the effectiveness of one's own and others' written material using criteria that include the following: plain language; coherence and organization; consistency in the application of usage conventions; relevance to argument of supporting evidence and examples; appropriateness to intended purpose and audience; attention to detail
 - c. summarize, make inferences, draw conclusions and critically evaluate
 - d. paraphrase main ideas in written material
 - e. distinguish between implicit and explicit messages
 - f. apply prior knowledge and experience to assist understanding of new material
 - g. use a variety of strategies and sources to gather and evaluate information, including print sources, library resources and the Internet
 - h. interpret details and draw conclusions from information presented in a variety of print and graphic formats, including electronic formats
 - i. gather, evaluate, synthesize, and organize information into a research paper or report of approximately 1500 words using an appropriate documentation style (e.g. APA, MLA or Chicago)
3. Written Communication
 - a. plan and write a variety of types of paragraphs and essays
 - b. integrate research material into a research paper or report using MLA conventions

- c. gather information and organize it into functional writing assignments
- d. edit own work fully for coherence and accuracy
- e. monitor spelling, grammar, mechanics and syntax using appropriate techniques and resources as required, including electronic technology
- f. write effectively, adjusting for audience, purpose and situation to inform, persuade, and interact in formal and informal situations
- g. organize information and ideas to clarify thinking and achieve desired effect
- h. understand and avoid plagiarism
- i. produce writing on demand (e.g. essays, exams)

4. Speaking and Listening Skills

- a. speak, adjusting for audience, purpose, and situation, to inform, persuade, and interact in formal and informal situations
- b. give and respond to feedback during oral presentations
- c. collaborate and consult with others in completing communications tasks
- d. explain the value and limitations of collaborative work
- e. use effective presentation aids to enhance communications

These outcomes conform to and reflect the BC Articulation Handbook recommendations and outcomes for the composition portions of Provincial Level English.

3. Required Texts and Recommended Materials

- Resources will be provided on D2L. No texts are needed or required.
- Access to a computer with Internet, access to email, and ability to save assignments

4. Recommended Materials to Assist Students to Succeed Throughout the Course

Camosun Library's Website at <https://camosun.libguides.com/CSSCHome> and any (free) online dictionary. If additional materials would be helpful, they will be provided by the instructor. If you'd like support with anything, please let your instructor know.

5. Schedule

- Class meeting times are 5:00-6:20pm (section DS06: Mon & Wed; section DS04: Tues & Thurs) plus labs (appointments with instructor and/or writing consultant).
- During class times, the instructor will be available to meet with students online in the "Collaborate" video chat area of the D2L site.
- Students are asked to consult with the instructor at least once a week during class time via the "Collaborate" video link. At that time, attendance will be recorded, progress will be logged, and plans for your work over the next few days will be discussed.

- In addition, please make appointments to consult more extensively with your instructor at times that are convenient for you, especially if there are concerns about how to successfully complete assignments.
- Students will follow an (individually-adaptable) timeline for assignment completion which will become the student's anticipated due dates for assignments and course completion.
- It is expected that students will:
 - Work on assignments before, during, and after class time (approx. 10 hours/week).
 - Consult regularly with the instructor (at least once a week during class time).
 - Make and attend several appointments with the writing consultant (and these sessions are considered your lab time).
 - Complete assignments in the order they are assigned.
 - Submit each assignment as soon as it has been completed, so that feedback about the assignment can be provided before the student works extensively on the next assignments.
 - Work independently on all assignments unless other arrangements are made.
 - Make and attend additional appointments with the instructor (as needed).
 - Ensure that all work submitted for the course is 100% the work of the student submitting the assignment and that no portions of work produced by others is included (unless appropriate MLA style documentation is provided within the assignment and detailed on an attached works cited page).

Academic honesty: All written work for this course must be entirely the student's own work, so please ensure that you use entirely your own ideas, phrases, and words when completing assignments. If an assignment requires research, a major component is the appropriate citation of all sources used. If an assignment doesn't require research, it's best not to refer to outside sources when writing it. Before completing any assignments, please review the "Academic Honesty Guidelines for Students in the School of Access and IECC" document which is provided on the D2L website and let me know if you have any questions. This course also includes a required mini-lesson about academic honesty in the collection of "welcome week" assignments to help ensure that you are aware of academic concerns about potential plagiarism and know how to prevent it when completing your assignments.

5. Basis of Student Assessment

Students will be assigned a variety of assignments to help them achieve the learning outcomes for the course. Marks will be assigned according to this chart.

Assignment	Details	Value	Suggested	Goal Date
Introduction	Welcome Week Assignments	4	Week 1	
Paragraph	Assigned Paragraph	5	Week 1	
Grammar and Punctuation	6 worksheets	6	One/week	
Two summaries	As assigned	10	Week 2	
Persuasive Essay	Outline	5	Week 2	
	Draft and editing	5	Week 3	
	Final draft	10	Week 3	
Reading for Understanding	As assigned	10	Week 4	
Documentation	MLA assignment 1	5	Week 5	
	MLA assignment 2	5	Week 5	
Research Essay	Outline and notes	5	Week 6	
	Draft and editing	5	Week 7	
	Final Essay Draft	10	Week 8	
Oral Presentation	On research essay	10	Week 9	
Exit Essay	In-class final essay	5	Week 10	
Total		100		

6. Grading System: Standard Grading System

A+	90 - 100%	B+	77 - 79%	C+	65 - 69%	IP**
A	85 - 89%	B	73 - 76%	C	60 - 64%	
A-	80 - 84%	B-	70 - 72%	D*	50 - 59%	

**D is the minimum level of achievement for which credit is granted; a course with a 'D' grade cannot be used as a prerequisite.*

***IP is a temporary grade assigned when enrollment in the course will extend beyond one term. No more than two IP grades will be assigned for the same course. Students having difficulty completing the course within 2-4 months should explore, with their instructor, additional supports that may be available. Students with a record of poor attendance and progress might not be permitted to re-register in other courses.*

8. College Supports, Services and Policies



Immediate, Urgent, or Emergency Support

If you or someone you know requires immediate, urgent, or emergency support (e.g. illness, injury, thoughts of suicide, sexual assault, etc.), **SEEK HELP**. Resource contacts @ <http://camosun.ca/about/mental-health/emergency.html> or <http://camosun.ca/services/sexual-violence/get-support.html#urgent>.

College Services

Camosun offers a variety of health and academic support services, including counselling, dental, disability resource centre, help centre, learning skills, sexual violence support & education, library, and writing centre. For more information on each of these services, visit the **STUDENT SERVICES** link on the College website at <http://camosun.ca/>

College Policies

Camosun strives to provide clear, transparent, and easily accessible policies that exemplify the college's commitment to life-changing learning. It is the student's responsibility to become familiar with the content of College policies. Policies are available on the College website at <http://camosun.ca/about/policies/>. Education and academic policies include, but are not limited to, Academic Progress, Admission, Course Withdrawals, Standards for Awarding Credentials, Involuntary Health and Safety Leave of Absence, Prior Learning Assessment, Medical/Compassionate Withdrawal, Sexual Violence and Misconduct, Student Ancillary Fees, Student Appeals, Student Conduct, and Student Penalties and Fines.

STUDENT CONDUCT

The purpose of this policy is to provide clear expectations of appropriate academic and non-academic student conduct and to establish processes for resolution of conduct issues or the imposition of sanctions for inappropriate conduct.

<http://camosun.ca/about/policies/education-academic/e-2-student-services-&-support/e-2.5.1.pdf>

STUDENT GRADING POLICY

The purpose of this policy is to ensure that grading and promotion are consistent and fair.

<http://camosun.ca/about/policies/education-academic/e-1-programming-&-instruction/e-1.5.pdf>

ACADEMIC PROGRESS POLICY

The purpose of this policy is to enhance a learner's likelihood of success and to encourage the learner to use College resources effectively. <http://camosun.ca/about/policies/education-academic/e-1-programming-&-instruction/e-1.1.pdf>

Please search on the Camosun Website to learn more about Camosun's learning supports and other services that promote student success:

Aboriginal Services (Educational, cultural)	Help Centres (tutoring for English, Math)
Academic Advising	Housing Registry Online
Assessment Testing	Library
AudioVisual Services & Equipment	Lockers
Bookstore	Medical Coverage & Accident Insurance
Cafeterias & Restaurants	Nexus Student Newspaper
Camosun College Student Society	Ombudsman
Career Resource Centre	Personal Safety
Center for Accessible Learning	Photocopying & Printshop
Child Care	Sexual Health Clinic
Computer Labs	Student Clubs
Counselling (Career, Educational, Personal & Cultural)	Student Navigators
Dental Clinic	Student Employment Services
Financial Aid & Awards	Student ID/Library Cards/U-Pass
First Nations Student Association	Student Bus Pass
Fitness & Recreation	Wireless networking
	Women's Centres

Camosun services are here to help you succeed in and out of the classroom. Our goal is to provide you with the best learning experience possible. Detailed information about services for students is available on the Camosun website at: <http://camosun.ca/services/>. Please ask your instructor for support if there's anything you need.