



The Approved Course Description is available on the College website <http://www.camosun.ca/learn/calendar/index.html>

1. Instructor Information

Instructor: Cathy MacLean. Email: MacLeanc@camosun.bc.ca

Availability for class: Mondays and Wednesdays S02 8:30-11:20

Office Hours: I will be available an hour after class time or by appointment.

Location: This is an online course.

Help Centre Hours: You can access Help Centre tutors online. Your instructor will give you instructions on how to do this.

Special Dates to Remember:

September 9 (Wednesday): First day of class

October 12 (Monday): Holiday. Thanksgiving

November 11 (Wednesday): Holiday. Remembrance Day

December 12: Last day of class.

2. Intended Learning Outcomes

Students will achieve the following:

Critical and Creative Thinking

- summarize and paraphrase written and verbal resources
- make inferences; distinguish fact from opinion
- create, identify, and modify solutions
- establish viable schedule of work, classes, and study time

Reading, Research, and Reference

- identify bias, tone, purpose, audience, and point of view
- identify subject/topic, main and supporting ideas, and logical structure
- use skimming and scanning techniques
- use context clues and word structure analysis to identify meaning
- use dictionary, thesaurus, and other resources to build vocabulary

- use resources: library, encyclopedia, manuals, CD-ROMS, Internet

Written Communication

- brainstorm ideas; narrow the topic
- create paragraphs, essays, summaries, resumes, business letters
- revise and edit work to improve word choice, sentence and paragraph structure, spelling, punctuation, and grammar

Speaking and Listening Skills

- participate in conversations and group discussions
- provide oral feedback: peer editing, group discussions
- recall and interpret information

3. Required Materials

Reading Writing Connection by John Langan

4. Course Content:

Students in ENGL 050 will draft, revise, and edit their writing. Instructors will coach students to help them improve their writing. They will also learn how to get the most out of reading for comprehension and analysis.

5. Basis of Student Assessment

Category	Assignment	% of Grade	Description
Paragraphs	4-5 practice paragraphs @150 words	40	Practice with a variety of writing patterns Exit paragraph is written independently
Grammar	Written work	10	Practice based on student needs
Business Letter	Produce a business letter	5	
Critical Reading	10 Selections	25	Work from <i>Reading-Writing Connection</i> . Chapters 1,2,3,5,10 and two of your choice.
Summary Writing	Write a summary	10	Summarize an Article
Exit Paragraph	1 @ 250 words	15	Students will write a paragraph

7. Grading System

A+	90 - 100%	B+	77 - 79%	C+	65 - 69%		
A	85 - 89%	B	73 - 76%	C	60 - 64%		
A-	80 - 84%	B-	70 - 72%	D*	50 - 59%	F	0 - 49%

**Minimum level of achievement for which credit is granted; a course with a 'D' grade cannot be used as a prerequisite.*

PROGRESS

Students are expected to complete each course within 2 - 4 months. Students having difficulties meeting this goal should explore, with their instructor, additional supports that may be available. Students with a record of poor attendance and progress may not be permitted to re-register in Academic and Career Foundations Department courses.

8. Learning Support and Services to Promote Student Success

ACADEMIC UPGRADING HELP CENTRE (CBA 109)

Coursework support, reference and support materials, printer, quiet testing and study areas

Aboriginal Services (Education, Financial & Cultural),
Academic Advising
Assessment Testing
AudioVisual Services & Equipment
Bookstore
Cafeterias & Restaurants
Camosun College Student Society
Career Resource Centre
Child Care
Computer Labs
Counselling (Career, Educational, Personal & Cultural)
Dental Clinic
Disability Resource Centre
Financial Aid & Awards
First Nations Student Association
Fitness & Recreation

Help Centres (tutoring in English, ESL, Math)
Housing Registry Online
Library
Lockers
Medical Coverage & Accident Insurance
Nexus Student Newspaper
Ombudsman
Personal Safety
Photocopying & Printshop
Sexual Health Clinic
Student Clubs
Student Employment Services
Student ID/Library Cards/U-Pass Student Bus Pass
Wireless networking
Women's Centres

Camosun services are here to help you succeed in and out of the classroom. Our goal is to provide you with the best learning experience possible. This information is available in the Registrar's Office or the College web site at: <http://camosun.ca/services/>

9. College Policies

STUDENT CONDUCT

The purpose of this policy is to provide clear expectations of appropriate academic and non-academic student conduct and to establish processes for resolution of conduct issues or the imposition of sanctions for inappropriate conduct.

<http://camosun.ca/about/policies/education-academic/e-2-student-services-&-support/e-2.5.1.pdf>

STUDENT GRADING POLICY

The purpose of this policy is to ensure that grading and promotion are consistent and fair.

<http://camosun.ca/about/policies/education-academic/e-1-programming-&-instruction/e-1.5.pdf>

ACADEMIC PROGRESS POLICY

The purpose of this policy is to enhance a learner's likelihood of success and to encourage the learner to use College resources effectively. <http://camosun.ca/about/policies/education-academic/e-1-programming-&-instruction/e-1.1.pdf>