



***Spring Summer 2020 (online course)***

***ELD 092 003: Provincial English Composition***

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**Calendar Description:**

This course for non-native English speakers provides practice and instruction in critical reading and in the planning, writing, and revising of paragraphs and essays, and prepares the student for college writing.

ELD 092 and 094 combined may be used as an alternate to English 12 for entrance to programs and courses at Camosun College

*Please note: This outline will not be kept indefinitely. It is recommended students keep this outline for their records, especially to assist in transfer credit to post-secondary institutions.*

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**1. Instructor Information**

**Instructor:** Elizabeth West

**Office:** E210

**Phone:** 250-370-3691 **Email:** west@camosun.bc.ca

**Office Hours:** Tuesday, Wednesday, Thursday: 12:30 – 1:30 or by appointment

**2. Required Materials**

***ELD 092 Course Pack*** (prepared by John Hampton) and posted to D2L

**3. Course Hours and Location:** Tuesday (online) and Thursday (online) 2:30 - 4:50

**4. Intended Learning Outcomes**

Upon successful completion of this course a student will be able to:

1. Critically evaluate academic readings and literary essays for content, quality and logical development
  - Evaluate argument for validity, reliability, and objectivity
  - Recognize the organizational methods used to develop a topic or an argument

- Examine the connections between purpose, audience, and style in a variety of readings
  - Recognize the difference between facts and opinions
  - Recognize the difference between ideas and support
  - Summarize, make inferences, draw conclusions and evaluate readings critically
  - Select relevant sources of information for research purposes
2. Produce academic assignments using the writing process, including brainstorming, outlining, drafting, revising, and editing
- Identify purpose and audience in order to choose suitable language and organizational styles
  - Write various types of paragraphs and essays in and out of class
  - Use concrete evidence such as statistics, quotations, and anecdotes in writing
  - Edit written work for content, structure, grammar, punctuation, and usage
  - Connect ideas coherently
  - Access, evaluate and use a variety of sources, which may include personal knowledge, interviews, print, and electronic based-media
  - Integrate research into an essay or report
  - Cite and document sources where necessary using MLA style
3. Present information and ideas orally using effective language in both formal and informal situations
- Give and respond to feedback respectfully and appropriately
  - Collaborate with others in completing tasks
  - Recognize and respect intercultural diversity and individual differences
  - Select and use effective visual and/or auditory presentation aids

**Class Structure:**

To be successful in college level work, students also need to be able to work independently. In the online format, it can be challenging to work independently, so it is important to manage your time carefully. In this online class, you will work together with your class sometimes using Blackboard Collaborate; this is called a synchronous session. I will arrange these sessions beforehand. You will also work independently, but you will be required to participate in some online discussions that you will post in D2L; this will be asynchronous.

**5. Basis of Student Assessment (Weighting)**

**Please note: 60% average on in-class assessments is required to pass ELD 092.**

Essay 1	10%
Expository essay	15%
Persuasive essay	15%

Reading and summary assignment 1	10%
Reading and summary assignment 2	10%
Research project (includes presentation)	25%
Grammar and vocabulary exercises	10%
Postings to Discussions	5%

### Course Schedule

(This is subject to change according to the needs of the class.)

Dates	Assignments	Graded Work
<b>Week One</b> May 4-8	Orientation to the online class with Collaborate	<b>Short ungraded writing</b>
<b>Week Two</b> May 11-15	Reading and responding to an article Paragraph review	<b>Ungraded practice exercises</b>
<b>Week Three</b> May 18-22 <b>Victoria Day</b> <b>Holiday, May 18</b>	Preparation for Essay 1 Grammar exercise and vocabulary exercise (Submit to D2L in Assignment: Grammar/Editing Exercise 1) (5%)	Essay Preparation Ungraded  Grammar and vocabulary exercise (5%)
<b>Week Four</b> May 25-29	Essay 1: Due May 29 (Submit to D2L in Assignment: Essay 1)	10%
<b>Week Five</b> June 1-5	Preparation for expository essay	
<b>Week Six</b> June 8-12	Reading and Summary Assignment #1	10%
<b>Week Seven</b> June 15-19	Expository Essay Due: June 19 (Submit to D2L in Assignment: Expository Essay)	15%
<b>Week Eight</b> June 22-26	Research Orientation	
<b>Week Nine</b> June 29 – July 3	Research Preparation  Reading and Summary Assignment #2	10%

<b>Week Ten July 6 - 10</b>	Informal Group Debates for Persuasive Essay	
<b>Week Eleven July 13 - 17</b>	Timed Persuasive essay: July 9	15 %
<b>Week Twelve July 20 - 24</b>	Research Draft	
<b>Week Thirteen July 27 - 31</b>	Presentations of Research  Grammar/Editing Exercise 2 (Submit to D2L in Assignment: Grammar Exercise 2)	Research Presentation 5%  Grammar 5%
<b>Week Fourteen August 3 - 7</b>	Presentations of Research  Research Paper: Due August 7 (Submit to D2L in Assignment: Research Assignment)	Research Presentation 5%  Research Assignment: 20%

## 6. Grading System

Below is the standard grading system used for this course.

### Standard Grading System (GPA)

Percentage	Grade	Description	Grade Point Equivalency
90-100	A+		9
85-89	A		8
80-84	A-		7
77-79	B+		6
73-76	B		5
70-72	B-		4
65-69	C+		3
60-64	C		2
50-59	D		1
0-49	F	Minimum level has not been achieved.	0

## Important Dates

May 18 – Victoria Day Holiday

July 1 – Canada Day Holiday

August 7- Last day of instruction

## Grading System

(If any changes are made to this part, then the Approved Course description must also be changed and sent through the approval process.)

(Mark with “X” in box below to show appropriate approved grading system – see last page of this template.)

Standard Grading System (GPA)

Competency Based Grading System

Below is the standard grading system used for this course.

### Standard Grading System (GPA)

Percentage	Grade	Description	Grade Point Equivalency
90-100	A+		9
85-89	A		8
80-84	A-		7
77-79	B+		6
73-76	B		5
70-72	B-		4
65-69	C+		3
60-64	C		2
50-59	D		1
0-49	F	Minimum level has not been achieved.	0

## 7.Recommended Materials to Assist Students to Succeed Throughout the Course

Pay attention to the following tips to assist you to succeed throughout ELD 092.

### **Tips for How to Succeed in ELD 092:**

**☐Tip 1: Familiarize yourself with D2L, online learning, and the supports available.**

Online learning is different from a face-to-face class. If you have not experienced this type of learning before, it can take a bit of time to get used to it. Don't worry! In addition to your instructor, you have many supports at Camosun. Read the Orientation to Online Learning: <http://camosun.ca/services/orientation/online-learning.html> This orientation has some very useful information and tips. The orientation has some good information in the following titles: Be prepared. Be engaged. Be careful and watch your time. Be honest. Be resourceful

**☐Tip 1: Get in the habit of reading every day.** During the course, you will read, understand and analyze a variety of articles and essays. Establishing good critical reading habits is a key to success in the course and a key to effective writing.

**☐Tip 2: Always read the material in advance of the discussion date.**

**☐Tip 3: Get in the habit of writing regularly.** In ELD 092, you will have a great deal of writing practice and writing assignments. Writing regularly will help with your writing in general. By writing regularly, you will be able to address the necessary writing skills in ELD 092 that will also help you in future courses.

**☐Tip 4: Participate actively in the online group and class discussions.** Discussing your ideas about a topic or your interpretation with others in a group can lead to new and valuable insights about a topic. Students learn from each other in ELD 092. We will have some online sessions and submissions to the discussion board in D2L for you to share ideas with your classmates.

**☐Tip 5: Review materials and course instructions regularly on D2L.** If you pay attention and work regularly and consistently at your English, you will make progress. Regular participation is essential in order to do well in this course.

**☐Tip 6: Learn to ask questions, think critically, develop opinions and express them, both in your writing and in discussions, either orally or in the discussion posts.**

**☐Tip 7: Pay attention to the “Weekly Schedule (Tentative) and Important Dates.”**

☐ **Tip 8: Never plagiarize in your writing!** Stay far away from ‘free-essay.com websites.’ Don’t trust translation programs (e.g. Google Translate); there are always many mistakes in these programs, so they will not help your writing. Learn how to be an independent writer and thinker.

☐ **Tip 9: Do all the marked and practice assignments!** These assignments are designed to help you improve your English, so it is very important for you to do them. If you submit an assignment late, it could affect the grade.

☐ **Tip 10: Phone or email your instructor if you need help.** If you are having any difficulties with the course or have some issues that interfere with your progress, let me know, so I can help you with the course. Remember that as your instructor, I am here to help with your learning.

☐ **Tip 11:** Enjoy the learning you will engage in in ELD 092.

**All the best in ELD 092! I look forward to working with you.**

## 8. College Supports, Services and Policies



### Immediate, Urgent, or Emergency Support

If you or someone you know requires immediate, urgent, or emergency support (e.g. illness, injury, thoughts of suicide, sexual assault, etc.), **SEEK HELP**. Resource contacts @ <http://camosun.ca/about/mental-health/emergency.html> or <http://camosun.ca/services/sexual-violence/get-support.html#urgent>

### College Services

Camosun offers a variety of health and academic support services, including counselling, dental, disability resource centre, help centre, learning skills, sexual violence support & education, library, and writing centre. For more information on each of these services, visit the **STUDENT SERVICES** link on the College website at <http://camosun.ca/>

### College Policies

Camosun strives to provide clear, transparent, and easily accessible policies that exemplify the college's commitment to life-changing learning. It is the student's responsibility to become familiar with the content of College policies. Policies are available on the College website at <http://camosun.ca/about/policies/>. Education and academic policies include, but are not limited to, Academic Progress, Admission, Course Withdrawals, Standards for Awarding Credentials, Involuntary Health and Safety Leave of Absence, Prior Learning Assessment, Medical/Compassionate Withdrawal, Sexual Violence and Misconduct, Student Ancillary Fees, Student Appeals, Student Conduct, and Student Penalties and Fines.

## A. GRADING SYSTEMS <http://www.camosun.bc.ca/policies/policies.php>

The following two grading systems are used at Camosun College:

### 1. Standard Grading System (GPA)

Percentage	Grade	Description	Grade Point Equivalency
90-100	A+		9
85-89	A		8
80-84	A-		7
77-79	B+		6
73-76	B		5
70-72	B-		4
65-69	C+		3
60-64	C		2
50-59	D		1
0-49	F	Minimum level has not been achieved.	0



## 2. Competency Based Grading System (Non GPA)

This grading system is based on satisfactory acquisition of defined skills or successful completion of the course learning outcomes

Grade	Description
COM	The student has met the goals, criteria, or competencies established for this course, practicum or field placement.
DST	The student has met and exceeded, above and beyond expectation, the goals, criteria, or competencies established for this course, practicum or field placement.
NC	The student has not met the goals, criteria or competencies established for this course, practicum or field placement.

### B. Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy at <http://www.camosun.bc.ca/policies/E-1.5.pdf> for information on conversion to final grades, and for additional information on student record and transcript notations.

Temporary Grade	Description
I	<i>Incomplete:</i> A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
IP	<i>In progress:</i> A temporary grade assigned for courses that are designed to have an anticipated enrollment that extends beyond one term. No more than two IP grades will be assigned for the same course.
CW	<i>Compulsory Withdrawal:</i> A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement.