CAMOSUN COLLEGE
School of Access
English Language Development Department

ELD 072-002
Advanced English, Online
Summer 2020

COURSE OUTLINE

The calendar description is available on the web @ http://camosun.ca/learn/calendar/current/web/eld.html

Ω *Please note: This outline will not be kept indefinitely. It is recommended students keep this outline for their records, especially to assist in transfer credit to post-secondary institutions.*

1. Instructor Information

Instructor	Sandra Christensen
Office hours	Online, by appointment
Location	N/A
Phone	N/A
E-mail	christensens@camosun.bc.ca
Website	https://online.camosun.ca

Course Dates:
May 4, 2020 – August 6, 2020

NO CLASSES, EXAMS OR APPOINTMENTS:
Monday, May 18th, Victoria Day
Wednesday, July 1st, Canada Day
Monday, August 3rd, BC Day

2. Required Materials

Ten Steps to Advancing College Reading Skills, 6e, by John Langan

3. Intended Learning Outcomes

At the successful completion of this course, students will be able to express a basic ability to organize thinking through writing as follows:

A. Writing and Organization
   a. Plan, write, and revise simple paragraphs and essays using accurate vocabulary.
   b. Choose topics that go beyond personal experience and reflect general world knowledge.
   c. Write descriptive, narrative, and expository prose.
   d. Present logical and unified thought in paragraphs and essays.
   e. Demonstrate an ability to link ideas.
   f. Locate, access, and select appropriate information from a variety of sources.
   g. Acknowledge sources of information.

B. Grammar and Mechanics
   a. Identify and use accurate grammar and sentence structure.
   b. Use correct spelling and punctuation.

C. Read and Comprehend selected texts:
   a. Find and use information and ideas from a variety of texts.
   b. Identify the main points and supporting details in assigned texts.
   c. Compare and contrast specific aspects of assigned texts.
   d. Comprehend assignments and exam questions.
   e. Prepare simple summaries and paraphrases from written sources.
   f. Use beginning strategies to cope with the amount and variety of new vocabulary presented in college and university level courses.

4. Course Content and Schedule

Course Description:

This online 072 course is designed for non-native speakers of English during a time when our college campus is closed. It is the same content used for our self-paced course, except we will be following a fixed schedule, and you will be encouraged to work with other students in the same course (using online media to connect). The course focuses on developing reading and writing strategies for academic study. The course introduces ten strategies for developing reading skills. It also provides instruction and practice in grammar and skills learners need to write accurate and fluent essays.

Classroom Hours:

Because this class is online, students can work wherever they feel comfortable: from home, the library, and the help centres--which will depend on what is open during Covid Closures.

According to government recommendations, Camosun College campus will not be open at the beginning of the Spring/Summer term in May 2020. This may change during the summer, but this course will continue to be offered in an online format for the whole term.

Therefore, "drop in" appointments can be scheduled with the instructor.

Thursdays, 12:30-1:30 pm   Blackboard Collaborate (via D2L) "open"

Mondays to Wednesdays, by appointment (in private video chat or phone sessions)

Note: The English Help Center will also be offering online support over the summer.

Computer experience required for this course:

In this course, we make extensive use of email and D2L online tools. The following is a list of skills that you should be comfortable with to be successful in this course:
- Basic keyboard and mouse proficiency
- Word-processing (typing, cutting, copying and pasting)
- Working with files (opening, saving and "saving as")
- E-mail (sending, receiving, replying, forwarding and attaching files)
- Internet/WWW (navigating the internet and understanding how it works)
- Using Blackboard Collaborate and other online video conferencing software to meet with your instructor

How to Complete the Course:

To successfully complete the ELD 072 course, you must reach an adequate level of competency (60%) in BOTH writing (writing and grammar tasks) and reading (reading and summary tasks). This means you must achieve a grade of C or 60 % in each of the skills (writing and reading) to pass this course.

Academic Honesty:

All assignments must be written entirely by you. Plagiarism, i.e. copying the work of a classmate, Internet resources or copyrighted materials, is considered dishonest use of another's ideas.

Plagiarized work will result in a zero grade for the assignment. In extreme cases, plagiarism will result in a failing grade for the course. This policy is in accordance with the Camosun College Calendar – Student Conduct section.

5. Basis of Student Assessment

Assignments:

Most assignments you do at home and send to your instructor via D2L/ Assignments. You must do all reading tests in a controlled online class setting, including the final essay assignment. It is your responsibility to complete all assignments on time. If for some valid reason you have difficulty meeting the suggested deadlines, you must discuss this with your instructor before the due date**.**

Assessment & Evaluation:

Reading	Writing
Four reading tests – 75%	Compare/contrast paragraph(s) – 20%
Two summaries – 15%	Five paragraph essay – 20%
Online practice – 10%	Cause and effect essay – 20%
	Research essay – 20%
	Two grammar tests – 20%

Note: You must pass (at least 60%) both writing AND reading to pass the course.

6. Grading System

X Standard Grading System (GPA)

Competency Based Grading System

7. College Supports, Services and Policies

Immediate, Urgent, or Emergency Support
If you or someone you know requires immediate, urgent, or emergency support (e.g. illness, injury, thoughts of suicide, sexual assault, etc.), **SEEK HELP**. Resource contacts @ http://camosun.ca/about/mental-health/emergency.html or http://camosun.ca/services/sexual-violence/get-support.html#urgent

College Services
Camosun offers a variety of health and academic support services, including counselling, dental, disability resource centre, help centre, learning skills, sexual violence support & education, library, and writing centre. For more information on each of these services, visit the **STUDENT SERVICES** link on the College website at http://camosun.ca/

College Policies

Camosun strives to provide clear, transparent, and easily accessible policies that exemplify the college's commitment to life-changing learning. It is the student's responsibility to become familiar with the content of College policies. Policies are available on the College website at http://camosun.ca/about/policies/. Education and academic policies include, but are not limited to, Academic Progress, Admission, Course Withdrawals, Standards for Awarding Credentials, Involuntary Health and Safety Leave of Absence, Prior Learning Assessment, Medical/Compassionate Withdrawal, Sexual Violence and Misconduct, Student Ancillary Fees, Student Appeals, Student Conduct, and Student Penalties and Fines.

The following two grading systems are used at Camosun College:

1. **Standard Grading System (GPA)**

Percentage	Grade	Description	Grade Point Equivalency
90-100	A+		9
85-89	A		8
80-84	A-		7
77-79	B+		6
73-76	B		5
70-72	B-		4
65-69	C+		3
60-64	C		2
50-59	D		1
0-49	F	Minimum level has not been achieved.	0

2. **Competency Based Grading System (Non GPA)**

This grading system is based on satisfactory acquisition of defined skills or successful completion of the course learning outcomes

Grade	Description
COM	The student has met the goals, criteria, or competencies established for this course, practicum or field placement.
DST	The student has met and exceeded, above and beyond expectation, the goals, criteria, or competencies established for this course, practicum or field placement.
NC	The student has not met the goals, criteria or competencies established for this course, practicum or field placement.

Appendix B. Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy at http://www.camosun.bc.ca/policies/E-1.5.pdf for information on conversion to final grades, and for additional information on student record and transcript notations.

Temporary Grade	Description
I	*Incomplete*: A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
IP	*In progress*: A temporary grade assigned for courses that are designed to have an anticipated enrollment that extends beyond one term. No more than two IP grades will be assigned for the same course.
CW	*Compulsory Withdrawal*: A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement.