



CAMOSUN COLLEGE
School of Access
Community Learning Partnerships

ENGL 050
Academic Upgrading
Victoria Native Friendship Centre S16
Fall 2019

COURSE OUTLINE

The calendar description is available on the web @

<http://www.camosun.ca>

Instructor Information

(a) Instructor	Mark Kunen
(b) Office hours	By appointment
(c) Location	Victoria Native Friendship Centre
(d) Phone	250-370-4961 Alternative: 250-384-3211 VNFC ext. 2233
(e) E-mail	kunen@camosun.bc.ca
(f) Website	camosun.ca

1. Intended Learning Outcomes

At the completion of the course, students will be able to:

- a) *Critical and Creative Thinking*
 - Summarize and paraphrase written and verbal resources
 - Make inferences; distinguish fact from opinion
 - Establish viable schedule of work, classes, and study time
- b) *Reading, Research, and Reference*
 - Identify bias, tone, purpose, audience and point of view
 - Identify subject/topic, main and supporting ideas, and logical structure
 - Use skimming and scanning techniques
 - Use context clues and word structure analysis to identify meaning
 - Use dictionary, thesaurus, and other resources to build vocabulary
 - Use resources: library, encyclopedia, manuals, internet
- c) *Written Communication*
 - Brainstorm ideas; narrow the topic
 - Create paragraphs, essays (research and expository), summaries, resumes, business letters
 - Revise and edit work to improve word choice, sentence and paragraph structure, spelling, punctuation, and grammar
 - Produce writing on demand; paragraph and essays
- d) *Speaking and Listening Skills*

- Participate in conversations and group discussions
- Provide oral feedback: peer editing, group discussions
- Recall and interpret information

2. Required Materials

- Thinking and Writing: A Guide to Paragraphs and Essays by Ray Bigauskas
- English Brushup by John Langan and Janet Goldstein, 6th Ed.
- Structured Reading by Lynn Q. Troyka and Joseph W. Thweatt, 8th Ed.
- A Dictionary, and a Thesaurus
- Student or instructor-selected reading materials and works of literature

4. Course Content and Schedule

Class schedule: Tuesdays and Thursdays 9:00 – 11:55 AM, or
 Mondays and Wednesdays 9:00 – 11:55 AM
 Start Date: Sept. 7, 2019 End Date: Dec. 16, 2019

5. Basis of Student Assessment (Weighting)

Category	Assignment	% of Grade	Description
Paragraphs	Practise 2-4 @ 150 words	10	Graded exit paragraph written independently
Grammar	Written work	10	Practise based on student needs
Expository Essays	2 @ 500 words	30	Practise with essay development
Business Writing	2	10	Production of a letter and resume
Critical Reading	10 selections	10	Work from Structured Reading
Summary Writing	1 @ 250 words	5	From selected reading
Research Essay	1 @ 500 words	10	Incorporation of outside sources
Exit Essay	1 @ 500 words	15	Produce a successful essay

6. Grading System

(If any changes are made to this part, then the Approved Course description must also be changed and sent through the approval process.)

(Mark with "X" in box below to show appropriate approved grading system – see last page of this template.)

Standard Grading System (GPA)

Competency Based Grading System

8. College Supports, Services and Policies



Immediate, Urgent, or Emergency Support

If you or someone you know requires immediate, urgent, or emergency support (e.g. illness, injury, thoughts of suicide, sexual assault, etc.), **SEEK HELP**. Resource contacts @ <http://camosun.ca/about/mental-health/emergency.html> or <http://camosun.ca/services/sexual-violence/get-support.html#urgent>

College Services

Camosun offers a variety of health and academic support services, including counselling, dental, disability resource centre, help centre, learning skills, sexual violence support & education, library, and writing centre. For more information on each of these services, visit the **STUDENT SERVICES** link on the College website at <http://camosun.ca/>

College Policies

Camosun strives to provide clear, transparent, and easily accessible policies that exemplify the college's commitment to life-changing learning. It is the student's responsibility to become familiar with the content of College policies. Policies are available on the College website at <http://camosun.ca/about/policies/>. Education and academic policies include, but are not limited to, Academic Progress, Admission, Course Withdrawals, Standards for Awarding Credentials, Involuntary Health and Safety Leave of Absence, Prior Learning Assessment, Medical/Compassionate Withdrawal, Sexual Violence and Misconduct, Student Ancillary Fees, Student Appeals, Student Conduct, and Student Penalties and Fines.

A. GRADING SYSTEMS <http://www.camosun.bc.ca/policies/policies.php>

The following two grading systems are used at Camosun College:

1. Standard Grading System (GPA)

Percentage	Grade	Description	Grade Point Equivalency
90-100	A+		9
85-89	A		8
80-84	A-		7
77-79	B+		6
73-76	B		5
70-72	B-		4
65-69	C+		3
60-64	C		2
50-59	D		1
0-49	F	Minimum level has not been achieved.	0

2. Competency Based Grading System (Non GPA)

This grading system is based on satisfactory acquisition of defined skills or successful completion of the course learning outcomes

Grade	Description
COM	The student has met the goals, criteria, or competencies established for this course, practicum or field placement.
DST	The student has met and exceeded, above and beyond expectation, the goals, criteria, or competencies established for this course, practicum or field placement.
NC	The student has not met the goals, criteria or competencies established for this course, practicum or field placement.

B. Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy at <http://www.camosun.bc.ca/policies/E-1.5.pdf> for information on conversion to final grades, and for additional information on student record and transcript notations.

Temporary Grade	Description
I	<i>Incomplete:</i> A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
IP	<i>In progress:</i> A temporary grade assigned for courses that are designed to have an anticipated enrollment that extends beyond one term. No more than two IP grades will be assigned for the same course.
CW	<i>Compulsory Withdrawal:</i> A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement.