



CAMOSUN COLLEGE
School of Access
English Language Development Department

Preparatory Academic Writing: ELD 092-005, Fall 2019

COURSE OUTLINE

Calendar Description

This course prepares non-native English speakers for the demands of academic writing through reading, the writing process and research. The course includes instruction and practice in critical reading, thinking and writing; planning, composing, and revising essays; clarity and coherence of written ideas. Students will focus on correct grammatical and lexical usage. (<http://camosun.ca/learn/calendar/current/web/eld.html>).

Please note: Keep this outline for your records, especially to assist in transfer credit to post-secondary institutions.

Instructor information

Instructor: Emily Ryan

Office: Ewing 316

Email: ryane@camosun.bc.ca

Office Hours: Monday, Wednesday: 4:30p.m. – 5:30p.m. or by appointment (please email)

Intended Learning Outcomes:

Upon successful completion of this course a student will be able to:

Critically evaluate academic readings and literary essays for content, quality and logical development

- Evaluate argument for validity, reliability, and objectivity
- Recognize the organizational methods used to develop a topic or an argument
- Examine the connections between purpose, audience, and style in a variety of readings
- Recognize the difference between facts and opinions
- Recognize the difference between ideas and support
- Summarize, make inferences, draw conclusions and evaluate readings critically
- Select relevant sources of information for research purposes

Produce academic assignments using the writing process, including brainstorming, outlining, drafting, revising, and editing

- Identify purpose and audience in order to choose suitable language and organizational styles
- Connect ideas coherently
- Write various types of paragraphs and essays in and out of class
- Use concrete evidence such as statistics, quotations, and anecdotes in support

- Access, evaluate and use a variety of sources, which may include personal knowledge, interviews, print, and electronic based-media
- Integrate research into an essay or report
- Cite and document sources where necessary using MLA style
- Edit written work for content, structure, grammar, punctuation, and usage

Present information/ideas orally using effective language in formal/informal situations

- Give and respond to feedback respectfully and appropriately
- Collaborate with others in completing tasks
- Recognize and respect intercultural diversity and individual differences
- Select and use effective visual and/or auditory presentation aids

Course Dates, Hours and Location:

September 3 – December 5, 2019 (14 weeks)

Tuesday: 6:00-7:20p.m. (Fisher 214); 7:30p.m-8:20p.m. (Ewing 112: Lab)
 Thursday: 6:00-8:20p.m. (Fisher 214)

Required Text

Effective Academic Writing 3, 2nd edition (R. Liss & J. Davis)

Assessment/Evaluation

200 points

* Expository essay 1	25 pts (in-class)
* Expository essay 2	25 pts (in-class)
* Persuasive essay	30 pts (in-class)
* Summary & reading test	20 pts (in-class)
* Grammar tests	20 pts (in-class)
Research Project	50 pts
Independent Learning	30 pts

- * **60% average on in-class assessments is required to obtain a C or higher**
- * **Make-ups offered only for a documented absence, medical or emergency**

Recommended Materials to Assist Students to Succeed Throughout the Course

It is strongly encouraged that you visit the English Help Centre to get help for your written assignments in this course. Your instructor will be happy to share helpful EAL websites, etc. with you, should you need more support.

Attendance

Attendance is very important in this course. If you attend regularly and work consistently at improving your English, you will make progress. Regular attendance is essential in order to do

well in this course. It is the responsibility of the student to **communicate with a classmate** regarding any missed class time or assignments.

Grading System <http://www.camosun.bc.ca/policies/policies.php>

The following grading system is used for ELD 092:

1. Standard Grading System (GPA)

Percentage	Grade	Description	Grade Point Equivalency
90-100	A+		9
85-89	A		8
80-84	A-		7
77-79	B+		6
73-76	B		5
70-72	B-		4
65-69	C+		3
60-64	C		2
50-59	D		1
0-49	F	Minimum level has not been achieved.	0

College Supports, Services and Policies



Immediate, Urgent, or Emergency Support

If you or someone you know requires immediate, urgent, or emergency support (e.g. illness, injury, thoughts of suicide, sexual assault, etc.), **SEEK HELP**. Resource contacts @ <http://camosun.ca/about/mental-health/emergency.html> or <http://camosun.ca/services/sexual-violence/get-support.html#urgent>

College Services

Camosun offers a variety of health and academic support services, including counselling, dental, disability resource centre, help centre, learning skills, sexual violence support & education, library, and writing centre. For more information on each of these services, visit the **STUDENT SERVICES** link on the College website at <http://camosun.ca/>

College Policies

Camosun strives to provide clear, transparent, and easily accessible policies that exemplify the college's commitment to life-changing learning. It is the student's responsibility to become familiar with the content of College policies. Policies are available on the College website at <http://camosun.ca/about/policies/>. Education and academic policies include, but are not limited to, Academic Progress, Admission, Course Withdrawals, Standards for Awarding Credentials, Involuntary Health and Safety Leave of Absence, Prior Learning Assessment, Medical/Compassionate Withdrawal, Sexual Violence and Misconduct,

Student Ancillary Fees, Student Appeals, Student Conduct, and Student Penalties and Fines.

Plagiarism: This is Camosun's definition of plagiarism:

Representing the work of others as your own is plagiarism. Quote and cite sources in a way that gives proper credit and avoids plagiarism. When in doubt about how to acknowledge a source, consult your instructor. Plagiarism includes, but is not limited to, the following:

1. Submitting an entire assignment (e.g., paragraph, essay, report, lab report, technical drawing, exam, etc.) written by someone else. This is plagiarism even if you make revisions to the original work.
2. Submitting an assignment in which you have copied or cut and pasted one or more passages from one or more other works or an internet site without enclosing those passages in quotation marks *and* providing clear, correct citations for those passages.
3. Submitting an assignment in which you take one or more ideas from another work(s) without citing them, even when you reword or put those ideas in your own words (that is, paraphrasing them). You *must* provide clear, correct citations for theories, arguments, facts, stories, or other information that you did not come up with on your own.
4. Submitting an assignment that an editor or tutor, whether amateur or professional, has partially or entirely rewritten for you. A tutor is not a copy editor. A tutor's role is to explain general principles of writing, grammar, syntax, punctuation, and spelling.
5. Submitting a group project which contains plagiarism. It is the responsibility of all members of the group to monitor the progress of the work to ensure that plagiarism does not occur.

Electronics

Students may not use recording devices in the classroom without the prior permission of the instructor. However, the instructor's permission is not required when the use of a recording device is sanctioned by the College's Resource Centre for Students with Disabilities in order to accommodate a student's disability and when the instructor has been provided with an instructor notification letter which specifies the use of a recording device. Recordings made in the classroom are for the student's personal use only, and distribution of recorded material is prohibited.

No electronic devices (electronic dictionaries, cell phones, etc.) can be used during tests and some in-class assignments (at the discretion of the instructor).

All the best in ELD 092! I look forward to working with you this term!

Emily Ryan