



CAMOSUN COLLEGE
School of Access
English Language Development Department

ELD 092-003 Academic Communication Skills
Fall 2019 (Sept. 3 to Dec. 5, 2019)

COURSE OUTLINE

This course provides non-native English speakers practice and instruction in critical reading and in the planning, writing, and revising of paragraphs and essays and prepares students for college writing.

Note: ELD 092 and 094 combined may be used as an alternate to English 12 for entrance to programs and courses at Camosun.

Ω Please note: This outline will not be kept indefinitely. It is recommended that students keep this outline for their records, especially to assist in transfer credit to other post-secondary institutions.

1. Instructor Information

- a) **Instructor:** Judith Hunt
- b) **Office Hours:** Thursdays from 5:00 – 6:00 or by appointment
- c) **Office Location:** Ewing 206
- d) **Phone:** 250-370-3469
- e) **E-mail:** huntj@camosun.bc.ca

2. Intended Learning Outcomes

Upon successful completion of this course a student will be able to:

1. Critically evaluate academic readings and literary essays for content, quality and logical development
 - Evaluate argument for validity, reliability, and objectivity
 - Recognize the organizational methods used to develop a topic or an argument
 - Examine the connections between purpose, audience, and style in a variety of readings
 - Recognize the difference between facts and opinions
 - Recognize the difference between ideas and support
 - Summarize, make inferences, draw conclusions and evaluate readings critically
 - Select relevant sources of information for research purposes
2. Produce academic assignments using the writing process, including brainstorming, outlining, drafting, revising, and editing
 - Identify purpose and audience in order to choose suitable language and organizational styles

- Write various types of paragraphs and essays in and out of class
 - Use concrete evidence such as statistics, quotations, and anecdotes in writing
 - Edit written work for content, structure, grammar, punctuation, and usage
 - Connect ideas coherently
 - Access, evaluate and use a variety of sources, which may include personal knowledge, interviews, print, and electronic based-media
 - Integrate research into an essay or report
 - Cite and document sources where necessary using MLA style
3. Present information and ideas orally using effective language in both formal and informal situations
- Give and respond to feedback respectfully and appropriately
 - Collaborate with others in completing tasks
 - Recognize and respect intercultural diversity and individual differences
 - Select and use effective visual and/or auditory presentation aids

3. Required Materials

Text: *Effective Academic Writing 3 (2nd edition)* – R. Liss and J. Davis, Oxford 2012

Other

- Three ring binder with index tabs and lined loose leaf paper
- USB Flash drive for saving course work and presentations
- Supplies for making visuals aids, such as poster paper and markers, may be required

4. Class Hours and Location:	Tuesdays	2:30 – 3:50 pm	Young 325
	“	4:00 – 4:50 pm	Ewing 112
	Thursdays	2:30 – 4:50 pm	Young 325

5. Basis of Student Assessment

In-class compare/contrast essay	12%
In-class cause/effect essay	15%
In-class persuasive essay	15%
In-class summary	5%
In-class reading test	8%
Progress report	3%
Research project, including presentation	20%
Unit quizzes (grammar and vocabulary)	12%
Independent Learning / Participation	10%
TOTAL	100%

Please note: 60% average on in-class assessments is required to pass ELD 092.

6. Grading System

Camosun College Standard Grading System

Percentage	Grade	Description	Grade Point Equivalency (for GPA)
90-100	A+	Superior level of achievement	9
85-89	A		8
80-84	A-		7
77-79	B+	High level of achievement	6
73-76	B		5
70-72	B-		4
65-69	C+	Satisfactory level of achievement	3
60-64	C	Sufficient level of achievement to proceed to next level	2
50-59	D	Minimum level – a D grade cannot be used as a prerequisite	1
0-49	F	Minimum level has not been achieved	0
	I	Incomplete due to extenuating circumstances	

7. Recommended Materials to Assist Students to Succeed throughout the Course

Longman Advanced Dictionary of Contemporary English or a similar English-English dictionary

8. College Supports, Services and Policies



Immediate, Urgent, or Emergency Support

If you or someone you know requires immediate, urgent, or emergency support (e.g. illness, injury, thoughts of suicide, sexual assault, etc.), **SEEK HELP**. Resource contacts @ <http://camosun.ca/about/mental-health/emergency.html> or <http://camosun.ca/services/sexual-violence/get-support.html#urgent>

College Services

Camosun offers a variety of health and academic support services, including counselling, dental, disability resource centre, help centre, learning skills, sexual violence support & education, library, and writing centre. For more information on each of these services, visit the **STUDENT SERVICES** link on the College website at <http://camosun.ca/>

College Policies

Camosun strives to provide clear, transparent, and easily accessible policies that exemplify the college's commitment to life-changing learning. It is the student's responsibility to become familiar with the content of College policies. Policies are available on the College website at <http://camosun.ca/about/policies/>. Education and academic policies include, but are not limited to, Academic Progress, Admission, Course Withdrawals, Standards for Awarding Credentials, Involuntary Health and Safety Leave of Absence, Prior Learning Assessment, Medical/Compassionate Withdrawal, Sexual Violence and Misconduct, Student Ancillary Fees, Student Appeals, Student Conduct, and Student Penalties and Fines.