



**CAMOSUN COLLEGE**  
*School of Access*

**ELD 072-004**  
**Advanced English**  
**Fall 2019**

**COURSE OUTLINE**

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**Course Description:** This course, designed for non-native speakers of English, focuses on reading strategies and on the writing process. It is designed to prepare the student for further academic study. The course provides instruction and practice in the fundamentals of reading comprehension and academic writing, with a strong emphasis on grammar. Good grammar is extremely important for success in ELD 072.

**1. Instructor Information**

<b>(a) Instructor</b>	Yasmien Mills
<b>(b) Office hours</b>	Mon-Thurs 1:50-2:50 or by appointment
<b>(c) Location</b>	Ewing 218
<b>(d) Phone</b>	250-370-3194
<b>(e) E-mail</b>	MillsY@camosun.bc.ca

**2. Intended Learning Outcomes**

- A. **Writing and Organization**  
**Upon successful completion of this course students will be able to:**
  - a. Plan, write, and revise simple paragraphs and essays using accurate vocabulary.
  - b. Choose topics that go beyond personal experience and reflect general world knowledge.
  - c. Write descriptive narrative, and expository prose.
  - d. Present logical and unified thought in paragraphs and essays.
  - e. Demonstrate an ability to link ideas.
  - f. Locate, access, and select appropriate information from a variety of sources.
  - g. Acknowledge sources of information.
  
- B. **Grammar and Mechanics.**  
**Upon successful completion of this course students will be able to:**
  - a. Identify and use accurate grammar and sentence structure.
  - b. Use correct spelling and punctuation.
  
- C. **Read and Comprehend selected texts.**  
**Upon successful completion of this course students will be able to:**
  - a. Find and use information and ideas from a variety of texts.
  - b. Identify the main points and supporting details in assigned texts.
  - c. Compare and contrast specific aspects of assigned texts.
  - d. Comprehend assignments and exam questions.
  - e. Prepare simple summaries and paraphrases from written sources.
  - f. Use beginning strategies to cope with the amount and variety of new vocabulary presented in college and university level courses.
  
- D. **Understand and function within the culture of a Canadian post-secondary classroom.**  
**Upon successful completion of this course students will be able to:**
  - a. Prepare and present an organized oral presentation relevant to purpose and audience using appropriate audiovisual supports.
  - b. Demonstrate respect for learner colleagues, including those from differing cultural and linguistic backgrounds.
  - c. Collaborate with others in group tasks and discussions.
  - d. Abide by the concept of academic honesty.
  - e. Perform basic word processing and formatting.

### 3. Required Materials

- 1) *Ten Steps to Advancing College Reading Skills* (6<sup>th</sup> edition) by John Langan
- 2) *Ready to Write 3* (4<sup>th</sup> Edition) by Karen Blanchard and Christine Root
- 3) *The Giver* by Lois Lowry

### 4. Course Content and Schedule

Week 5	Writing 1: Paragraph (10 marks)
Week 7	Reading : Midterm test (20 marks)
Week 8	Writing 2: Midterm writing (15 marks)
Week 11	Reading: Novel test (20 marks) Reading Test 3 (15 marks)
Week 12	Writing 3: Essay (15 marks)

### 5. Basis of Student Assessment (Weighting)

Marks are divided equally between reading and writing. There is also a grade for the Independent Learning, Homework, and Participation component of the course (20 marks).

Although there will be a variety of assignments to help you with your English, only the following assignments will be graded. Keep a record of your grades below.

#### Writing

<b>Assignment</b>	<b>Marks</b>
Grammar and Vocabulary Quizzes	15
Writing 1: Paragraph Writing	10
Writing 2: Midterm Test	10
Writing 3: In-class Essay Writing	20
Writing 4: Final Test	25
Research essay	20
<b>Total</b>	<b>100</b>

#### Reading

<b>Assignment</b>	<b>Marks</b>
Reading quizzes	5
Midterm reading test	20
In-class reading test	20
Final reading test	25
Assignments on the novel	20
Summary and paraphrasing	10
<b>Total</b>	<b>100</b>

## Independent Learning, Homework, and Participation

Grade based on Term Work	Marks
Total grade possible	20

### Important Notes

- Format for writing assignments:
  - All writing - whether done in or out of class - should be **double spaced**.
  - **Major out of class writing assignments** should be done on a **computer**.
  - **Staple all pages** before handing in assignments.
  - Make sure your name appears on every page.
  - Keep an extra copy of your work, for safety reasons.

### Class Structure

In ELD 072, you will participate in a variety of learning activities: classroom instruction, pair and small-group activities, discussion, audiovisual learning, individual assignments and tutorials and labs. The combination of individual, small group and class work is designed to help improve specific skills while, at the same time, encouraging you to learn together and from each other.

### Independent Learning

There will be two unsupervised hours each week when students work independently on specific group or individual assignments or activities. I will be available to assist you during these sessions, but you will be required to work independently during these times. After each of these sessions, students are responsible to hand in the work that they have completed. This is an important component of the course because it trains students in independent work, a necessary skill for future studies.

### Assignments

Some assignments will be done in class, and you will receive individual assistance from me. You will also be expected to do other assignments at home. It is your responsibility to complete assignments and hand them in on time. If for some reason, you have difficulty meeting a deadline, you must discuss this with me **before** the due date. Failure to do this could result in a lower grade. In extreme cases, the result will be a failing grade. Assignments must be handed in at the beginning of the class in which they are due. Late assignments lose 10% per school day.

### Academic Honesty

All assignments must be written entirely by you. Work that is copied from another source or done whole or in part by another person is plagiarism – the theft of another person’s ideas and/or writing. **Plagiarized work will result in a zero grade for the assignment.** In extreme cases, plagiarism will result in a failing grade for the course. This policy is in accordance with the Camosun College Calendar – Student Conduct section.

### Homework

Homework study is very important. You should set aside a minimum of an hour per day for your 072 homework. By establishing a study routine, you will become an independent learner. Please check D2L after class for the homework assignments.

### Attendance

Attendance is very important. If you attend regularly and work consistently at your English, you will make progress. Regular attendance (at least 80%) is a requirement of this course. Students should inform the instructor before class by telephone or email if they have to miss a class. Students unable to produce a medical certificate or other valid documentation to explain their absence from class may be denied make-up tests or assignments. Students must find a study-buddy in class, and get missed notes, assignments, and announcements from him or her. You are responsible for collecting handouts for your study-buddy if he or she is absent.

### Length of Time in 072

Students obviously progress at different speeds, depending on how well they read and write when they enter the course, how hard they are willing or able to study, and other influences, such as how much English they speak outside of class, and length of time in Canada. Therefore, in order to reach the necessary level for success in ELD 092/094, some students may need more than one term in ELD 072.

### Completion Requirements

Students must reach an adequate level of competency (60%) in BOTH writing and reading (about grade eleven) to complete this course successfully. In other words, you must reach a passing grade (60 %) in each of the skills (reading and writing) to pass this course. **Students must receive a C (60%) in order to take ELD 092 and ELD 094**

### Important Prerequisite Information

ELD 072 students must also complete ELD 074 or take ELD 074 with ELD 092 in order to register for ELD 092. Students must complete ELD 074 before they can register for ELD 094.

### 6. Grading System

*(If any changes are made to this part, then the Approved Course description must also be changed and sent through the approval process.)*

*(Mark with "X" in box below to show appropriate approved grading system – see last page of this template.)*

Standard Grading System (GPA)

Competency Based Grading System

### 7. Recommended Materials to Assist Students to Succeed Throughout the Course

English Language Help Centre

### 8. College Supports, Services and Policies



#### Immediate, Urgent, or Emergency Support

If you or someone you know requires immediate, urgent, or emergency support (e.g. illness, injury, thoughts of suicide, sexual assault, etc.), **SEEK HELP**. Resource contacts @ <http://camosun.ca/about/mental-health/emergency.html> or <http://camosun.ca/services/sexual-violence/get-support.html#urgent>

#### College Services

Camosun offers a variety of health and academic support services, including counselling, dental, disability resource centre, help centre, learning skills, sexual violence support & education, library, and writing centre. For more information on each of these services, visit the **STUDENT SERVICES** link on the College website at <http://camosun.ca/>

#### College Policies

Camosun strives to provide clear, transparent, and easily accessible policies that exemplify the college's commitment to life-changing learning. It is the student's responsibility to become familiar with the content of College policies. Policies are available on the College website at <http://camosun.ca/about/policies/>. Education and academic policies include, but are not limited to, Academic Progress, Admission, Course Withdrawals, Standards for Awarding Credentials, Involuntary Health and Safety Leave of Absence, Prior Learning Assessment, Medical/Compassionate Withdrawal, Sexual Violence and Misconduct, Student Ancillary Fees, Student Appeals, Student Conduct, and Student Penalties and Fines.

A. **GRADING SYSTEMS** <http://www.camosun.bc.ca/policies/policies.php>

The following two grading systems are used at Camosun College:

1. **Standard Grading System (GPA)**

Percentage	Grade	Description	Grade Point Equivalency
90-100	A+		9
85-89	A		8
80-84	A-		7
77-79	B+		6
73-76	B		5
70-72	B-		4
65-69	C+		3
60-64	C		2
50-59	D		1
0-49	F	Minimum level has not been achieved.	0

2. **Competency Based Grading System (Non GPA)**

This grading system is based on satisfactory acquisition of defined skills or successful completion of the course learning outcomes

Grade	Description
COM	The student has met the goals, criteria, or competencies established for this course, practicum or field placement.
DST	The student has met and exceeded, above and beyond expectation, the goals, criteria, or competencies established for this course, practicum or field placement.
NC	The student has not met the goals, criteria or competencies established for this course, practicum or field placement.

B. **Temporary Grades**

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy at <http://www.camosun.bc.ca/policies/E-1.5.pdf> for information on conversion to final grades, and for additional information on student record and transcript notations.

Temporary Grade	Description
I	<i>Incomplete:</i> A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
IP	<i>In progress:</i> A temporary grade assigned for courses that are designed to have an anticipated enrollment that extends beyond one term. No more than two IP grades will be assigned for the same course.
CW	<i>Compulsory Withdrawal:</i> A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement.