



**CAMOSUN COLLEGE**  
**School of Access**  
**English Language Development**

**ELD 054 Section 002**  
**Engl Essentials 2 Listen/Speak**  
**Fall 2019**

**COURSE OUTLINE**

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The calendar description is available on the web @  
<http://camosun.ca/learn/calendar/current/web/eld.html#ELD054>

Please note: Keep this outline for your records.

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**1. Instructor Information**

- (a) **Instructor** Beverley Robson
- (b) **Office hours** By appointment Monday to Thursday
- (c) **Office** CBA 136
- (d) **Phone** 250-370-4946
- (e) **E-mail** robsonb@camosun.bc.ca

**2. Required Books and Materials**

- (a) Q: Skills for Success Listening and Speaking Book 3 (not 3A)
- (b) Headset with microphone

**3. Course Schedule**

Day	Time	Place
Monday	12:30-2:30	CBA 143
Tuesday	12:30-2:30	CBA 143
Wednesday	12:30-2:30	CBA 159 (bring head phones)
Thursday	12:30-2:30	CBA 143
Friday	No Class	

Term dates: Tuesday, September 3, 2019 – Thursday, December 12, 2019  
No Classes: October 14<sup>th</sup> and November 11<sup>th</sup>

## 4. Intended Learning Outcomes

### ELD 054 Learning Outcomes

In this integrated skills course, non-native speakers develop essential listening and speaking skills using an expanding range of vocabulary in mostly familiar, moderately demanding, sometimes supported contexts. Students can expect to progress from Canadian Language Benchmark 5 to 6. By the end of this course, students will be working at Canadian Language Benchmark 6.

#### Listening

- Respond to moderately complex formal and informal communication of moderate length on common topics, spoken at a slow to normal rate in moderately demanding contexts.
  1. Understand common and predictable social exchanges containing openings and closings, making and cancelling of appointments, apologies, invitations, and compliments.
  2. Understand moderately complex instructions and directions.
  3. Understand advice, opinions, and suggestions in moderately complex communication intended to influence or persuade.
  4. Understand the main ideas, facts, opinions, and implied meanings in descriptive or narrative monologues or presentations.

#### Speaking

- Orally communicate in short, common social situations.
- Produce concrete information related to needs and familiar topics of personal importance in informal to somewhat formal moderately demanding contexts.
  1. Open and close conversations, make small talk, apologize, and interrupt.
  2. Make, accept, and decline invitations.
  3. Participate in short phone calls.
  4. Give instructions and directions for everyday activities and processes.
  5. Give and respond to requests, permission, suggestions, and advice.
  6. Ask for and give information to express agreement, disagreement, and opinions in small group discussions.
  7. Give presentations to describe events, personal experiences, or plans.

## 5. Assessment

In this course there will be listening tests and speaking tasks including presentations, small-group discussions and role plays. Additionally, students must complete homework assignments and tests.

To complete ELD 054 a student must get a mark of 75% on the learning outcomes in each skill area (listening and speaking). At the end of the term, the student will receive a grade based on the Competency Grading System described in section 6.

You cannot write your final exams early. Students need to remain in Victoria, attending Camosun until December 13<sup>th</sup>, 2019. Please book your flight to leave after December 13<sup>th</sup>, 2019.

## 6. Grading System

### **Competency Based Grading System**

*This grading system is based on satisfactory acquisition of defined skills or successful completion of the course learning outcomes.*

Grade	Description
COM	<i>The student has met the goals, criteria, or competencies established for this course, practicum or field placement.</i>
NC	<i>The student has not met the goals, criteria, or competencies established for this course, practicum or field placement.</i>

### **ACADEMIC PROGRESS Requirements**

#### **Progress**

*If a full-time student (20 hours) does not progress in the first attempt of a level, s/he will talk with the instructor to find ways for the student to succeed. This may include counselling, getting help from the learning skills centre, a different program or institution.*

*If the full-time student does not progress in the second attempt at the same level, s/he will meet with the programme chair.*

## 7. Expectations to assist with student success

Students are responsible for

- attending classes regularly (see "Attendance" below)
- speaking English in class
- participating in discussions and group activities
- doing assigned homework and in-class work
- contributing to a positive learning environment
- turning off cell phones
- going to the Help Centre for extra help.

All students are strongly encouraged to use the Help Centre.

### **Attendance**

Students are expected to attend class every day, participate in class discussions and group activities, complete assignments, and homework.

**If you are absent or cannot come the day of a test because you are sick, you MUST phone or email the instructor (Bev) before the class starts.**

**Makeup tests will only be considered with a valid excuse and with sufficient notification.**

It is each student's responsibility to attend the first class meeting of each course. If a student does not attend the first class and does not contact the instructor, an ELD instructional assistant or an international education advisor within two working days following the first class with a satisfactory explanation, admittance to the course may be denied.

If a student does not attend classes and does not officially withdraw (via Camlink or Student Services) prior to fee deadlines, he or she will be required to pay all outstanding fees, will receive no further service until the fees are paid and may receive an IP grade.

During the term, if a student misses one week of class without official documentation, s/he will meet first with the instructor to resolve the problem. If no resolution can be made, then the student will meet with the Chair of the department who may recommend the following:

- attend Help Centre
- counselling
- program changes
- withdrawal
- discussion with an academic or an International Student Advisor (where appropriate)

At the end of term, if a student has missed 50% of class after having received departmental support, a letter will be sent to the student's local and permanent address regarding his or her absence in the course. A student with an attendance problem may not be allowed to register for the following term.

Students in any level who are receiving funding for their courses are expected to attend classes regularly. If the student is unable to attend classes, s/he is expected to contact his/her instructor(s) or an ELD instructional assistant. Alternatively, official documentation is expected.

## 8. College Supports, Services and Policies



### Immediate, Urgent, or Emergency Support

If you or someone you know requires immediate, urgent, or emergency support (e.g. illness, injury, thoughts of suicide, sexual assault, etc.), **SEEK HELP**. Resource contacts @ <http://camosun.ca/about/mental-health/emergency.html> or <http://camosun.ca/services/sexual-violence/get-support.html#urgent>

### College Services

Camosun offers a variety of health and academic support services, including counselling, dental, disability resource centre, help centre, learning skills, sexual violence support & education, library, and writing centre. For more information on each of these services, visit the **STUDENT SERVICES** link on the College website at <http://camosun.ca/>

### College Policies

Camosun strives to provide clear, transparent, and easily accessible policies that exemplify the college's commitment to life-changing learning. It is the student's responsibility to become familiar with the content of College policies. Policies are available on the College website at <http://camosun.ca/about/policies/>. Education and academic policies include, but are not limited to, Academic Progress, Admission, Course Withdrawals, Standards for Awarding Credentials, Involuntary Health and Safety Leave of Absence, Prior Learning Assessment, Medical/Compassionate Withdrawal, Sexual Violence and Misconduct, Student Ancillary Fees, Student Appeals, Student Conduct, and Student Penalties and Fines.