



CAMOSUN COLLEGE
School of Access
English Language Development

ELD 044-004
English Essentials 1 Listening and Speaking
Fall 2019

COURSE OUTLINE

The calendar description is available on the web @
<http://camosun.ca/learn/calendar/current/web/eld.html#ELD044>

Please note: Keep this outline for your records.

1. Instructor Information

(a) Instructor	Dirk MacKenzie
(b) Office hours	After class or by appointment
(c) Office	Ewing 222
(d) Phone	(250) 370-3001 (x6873)
(e) E-mail	mackenzied@camosun.ca OR D2L email

2. Required Books and Materials

- (a) Q: Skills For Success 3 Listening & Speaking
- (b) Headset with microphone

3. Course Schedule

Day	Time	Place
Monday	6:00PM-8:20PM	Fisher 200
Tuesday	6:00PM-8:20PM	Fisher 200
Wednesday	6:00PM-8:20PM	Ewing 200 (lab: bring headset)
Thursday	6:00PM-8:20PM	Fisher 200

Term dates: Tuesday, September 4, 2019 – Thursday, December 12, 2019
No Classes: October 14th and November 11th

4. Intended Learning Outcomes

ELD 044 Learning Outcomes

In this integrated skills course, non-native speakers are introduced to essential listening and speaking skills using an expanding range of vocabulary in mostly familiar, non-demanding, sometimes supported contexts. Students can expect to progress from Canadian Language Benchmark 4 to 5. By the end of this course, students will be working at Canadian Language Benchmark 5.

Listening

- Respond to simple formal and informal relatively short communication on common topics, spoken at a slow to normal rate with some support in non-demanding contexts.
 1. Understand short social exchanges containing greetings, leave-taking, introductions, casual small talk, preferences, offers, and invitations.
 2. Understand common instructions and directions.
 3. Understand short communication intended to influence or persuade (such as advice, opinions, or suggestions).
 4. Understand the main ideas, factual details, and some implied meanings in descriptive or narrative communication.
 5. Understand short phone messages.

Speaking

- Orally communicate information about common activities, experiences, wants and needs with some support in non-demanding contexts.
 1. Open and close conversations, introduce self and other people, and make small talk.
 2. Express problems with understanding and ask for repetition and clarification.
 3. Participate in very short, simple phone calls.
 4. Give simple instructions or directions.
 5. Make and respond to a range of requests and offers (such as assistance, permission, suggestions, or advice).
 6. Ask for and give information about needs, preferences, and feelings.
 7. Describe experiences, series of events, and plans.

5. Assessment

To complete 044, a student must get a mark of at least 75% (or S=Satisfactory) on the learning outcomes in each skill area (listening and speaking). There will also be in-class quizzes and the results will be considered in the overall assessment. At the end of the term, the student will receive a grade based on the Competency Grading System described in section 6.

You cannot write your final exams early. Students need to remain in Victoria, attending Camosun until December 12, 2019. Please make travel plans after that date.

6. Grading System

Competency Based Grading System

This grading system is based on satisfactory acquisition of defined skills or successful completion of the course learning outcomes.

Grade	Description
COM	<i>The student has met the goals, criteria, or competencies established for this course, practicum or field placement.</i>
NC	<i>The student has not met the goals, criteria, or competencies established for this course, practicum or field placement.</i>

ACADEMIC PROGRESS Requirements

Progress

If a full-time student (20 hours per week) does not progress in the first attempt of a level, s/he will talk with the instructor to find ways for the student to succeed. This may include counselling, getting help from the learning skills centre, a different program or institution.

If the full-time student does not progress in the second attempt at the same level, s/he will meet with the programme chair.

7. Expectations to assist with student success

Students are responsible for

- attending classes regularly (see "Attendance" below)
- speaking English in class
- participating in discussions and group activities
- doing assigned homework and in-class work
- contributing to a positive learning environment
- limiting cell phone use
- going to the Help Centre for extra help.

All students are strongly encouraged to use the Help Centre.

Attendance

Students are expected to attend class every day, participate in class discussions and group activities, complete assignments, and homework.

If you cannot come the day of a test because you are sick, you MUST phone or email the instructor before the class starts.

Makeup tests will only be considered with a valid excuse and with sufficient notification.

It is each student's responsibility to attend the first class meeting of each course. If a student does not attend the first class and does not contact the instructor, an ELDD instructional assistant or an international education advisor within two working days following the first class with a satisfactory explanation, admittance to the course may be denied.

If a student does not attend classes and does not officially withdraw (via Camlink or Student Services) prior to fee deadlines, he or she will be required to pay all outstanding fees, will receive no further service until the fees are paid and may receive an IP grade.

During the term, if a student misses one week of class without official documentation, s/he will meet first with the instructor to resolve the problem. If no resolution can be made, then the student will meet with the Chair of the department who may recommend the following:

- attend Help Centre
- counselling
- program changes
- withdrawal
- discussion with an academic or an International Student Advisor (where appropriate)

At the end of term, if a student has missed 50% of class after having received departmental support, a letter will be sent to the student's local and permanent address regarding his or her absence in the course. A student with an attendance problem may not be allowed to register for the following term.

Students in any level who are receiving funding for their courses are expected to attend classes regularly. If the student is unable to attend classes, s/he is expected to contact his/her instructor(s) or an ELD instructional assistant. Alternatively, official documentation is expected.

8. College Supports, Services and Policies



Immediate, Urgent, or Emergency Support

If you or someone you know requires immediate, urgent, or emergency support (e.g. illness, injury, thoughts of suicide, sexual assault, etc.), **SEEK HELP**. Resource contacts @ <http://camosun.ca/about/mental-health/emergency.html> or <http://camosun.ca/services/sexual-violence/get-support.html#urgent>

College Services

Camosun offers a variety of health and academic support services, including counselling, dental, disability resource centre, help centre, learning skills, sexual violence support & education, library, and writing centre. For more information on each of these services, visit the **STUDENT SERVICES** link on the College website at <http://camosun.ca/>

College Policies

Camosun strives to provide clear, transparent, and easily accessible policies that exemplify the college's commitment to life-changing learning. It is the student's responsibility to become familiar with the content of College policies. Policies are available on the College website at <http://camosun.ca/about/policies/>. Education and academic policies include, but are not limited to, Academic Progress, Admission, Course Withdrawals, Standards for Awarding Credentials, Involuntary Health and Safety Leave of Absence, Prior Learning Assessment, Medical/Compassionate Withdrawal, Sexual Violence and Misconduct, Student Ancillary Fees, Student Appeals, Student Conduct, and Student Penalties and Fines.