



Welcome to Camosun College!

Camosun College campuses are located on the traditional territories of the Lkwungen and WSÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here.

**School of Access - Academic and Career Foundations Department
MATH 039 Basic Math for Healthcare
COURSE OUTLINE**

*The Approved Course Description is available on the College website
<http://camosun.ca/learn/calendar/current/web/math.html>*

1. Instructor Information

Instructor: Alison Bowe
Office: CBA 150

Phone: 250.370-4911 **Text:** 250.881.0264
e-mail: bowe@camosun.ca

January-April 2019 Instructor Schedule

Time	Monday	Tuesday	Wednesday	Thursday	Friday
8:30-11:20	Math S02 CBA 117	Office Hours 11:00-11:30 CBA 150	Math S02 CBA 117	Office Hours 11:00-11:30 CBA 150	
11:30-12:30	Office Hours CBA 150	Office Hours CBA 150	Office Hours CBA 150	Office Hours CBA 150	
12:30-3:20	Office Hours 12:30-1:00 CBA 150	Math S04 CBA 117	Office Hours 12:30-1:00 CBA 150 Help Centre 1:00-3:00 CBA 109	Math S04 CBA 117	Dept. Meetings
3:30-4:30					

2. Intended Learning Outcomes

At the end of the course, students will be able to:

1. Demonstrate knowledge and skills in using the principles and operations of various math topics such as arithmetic, measurement, graphs, formulas, and geometry
2. Apply a variety of strategies in solving math-related problems
3. Apply knowledge and skills in various math topics to solve problems related to Health Care
4. Use knowledge of various math topics as a basis for further study.

3. Required Materials

- (a) Textbook: *Math Basics for the Healthcare Professional*, 4th Ed, by Michele Benjamin-Lesmeister
- (b) calculator (scientific calculator recommended: Sharp EL531W used for MATH 053)

Suggested Supplementary Resources (optional/if needed)

Math videos:

- (i) “Math Antics” <https://www.youtube.com/user/mathantics>: excellent explanation of basic math concepts and skills
- (ii) Other selected open source math videos: <https://sites.camosun.ca/acf-math/math-039/>
- (iii) website www.mymathlab.com (online text, tutorials, videos, and testing)

4. Course Content and Schedule

Self-paced Instructions

The course completion time will vary for each student, depending on a number of factors, including your current level of math skills, motivation, learning rate, and how much time you have to study math, either at the college or at home.

For each unit of your Math 039 text listed in the table below,

- a. **Skip the Pre-Test** at the beginning of the text, as well as at the beginning of each Unit/Chapter
- b. **Read the Student Learning Outcomes, the Overview, and Review** sections for each math topic and study the **Examples**
- c. **Do the odd numbered questions only** (#1, 3, 5, etc.) in each of the **Practices**
- d. **Check** your answers in the back of the book (**Appendix C**); you can also record them in the “Score” column of your Course Outline below, if you wish
- e. (Optional) For **additional review**, if needed, do:
 - o post-tests and a pre-tests (answers at the back of the book)
 - o a unit review at the end of the chapter
 - o practice tests for all 13 units (Appendix B)
- f. Ask for each **Module Test** when ready

Help Centres: Please also note that your course includes 4 additional hours of lab time over and above the 6 hours per week class time. Please feel free to utilize the Help Centres for extra help with your course, as this is their purpose.

MATH 039 course content		Score
Text: <i>Math Basics for the Healthcare Professional</i>		
MODULE 1	ARITHMETIC OPERATIONS (no calculator)	
Page	Unit 1 – Whole Number Review	
6	Addition	
8	Subtraction	
9	Multiplication	
11	Prime Factorization	
12	Division: <i>Practice</i>	
15	Solving for the Unknown Number	
16	Rounding	
17	Estimation	
18	Statistical Analysis	
25	Roman Numerals	
26	Time in Allied Health	
MATH 039 Course Content		Score
Text: <i>Math Basics for the Health Care Professional</i>		
Page	Unit 2 – Fractions	
33	Part-to-whole Relationships	
34	Equivalent fractions	
35	Reducing to Lowest or Simplest Terms	
38	Improper Fractions	

MATH 039 Course Content		Score
Text: <i>Math Basics for the Health Care Professional</i>		
39	Adding Fractions with Like Denominators	
41	Finding the Common Denominator	
43	Difficult Common Denominators	
46	Ordering Fractions	
46	Subtraction of Fractions	
51	Multiplication of Fractions	
55	Multiplication of Mixed Numbers	
58	Division of Fractions	
61	Converting Temperatures Using Fraction Formulas	
63	Complex Fractions	
66	Measurement in Fractions	
Page	<i>Unit 3 – Decimals</i>	
75	Decimals	
78	Rounding Decimals	
79	Comparing Decimals	
82	Addition of Decimals	
83	Subtraction of Decimals	
84	Multiplication of Decimals	
87	Division of Decimals	
89	Simplified Multiplication and Division of Decimals	
92	Changing Decimals to Fractions	
94	Changing Fractions to Decimals	
96	Temperature Conversions with Decimals	
97	Solving Mixed Fraction and Decimal Problems	
TEST	<i>Module 1 Test - Arithmetic Operations (Units 1-3) (no calculator)</i> (75% minimum)	
MODULE 2	<i>RATIO, PERCENT & MEASUREMENT (calculator allowed)</i>	
Page	<i>Unit 4 – Ratio & Proportion</i>	
105	Ratio	
109	Proportion	
110	Solving for “x”	
115	Word Problems Using Proportions	
117	Solving for “x” in More Complex Problems	
119	Nutritional Application of Proportions	
120	Practice with Food Labels	
Page	<i>Unit 5 – Percent</i>	
129	Percent-to-Decimal Conversion	
130	Decimal-to-Percent Conversion	
131	Using Proportion to Solve Percent Problems	
136	Percent Change	
137	Percent Strength of Solutions	
141	Single Trade Discount	

MATH 039 Course Content Text: <i>Math Basics for the Health Care Professional</i>		Score
Page	Unit 6 – Combined Applications	
148	Conversions Among Fractions, Decimals, Ratios & Percent	
152	Using Combined Applications in Measurement Conversion	
153	Standard Units of Measure	
Page	Unit 8 – The Metric System	
188	Using the Metric Symbols	
190	Changing Unit Measures	
TEST	Module 2 Test – Ratio, Percent & Measurement (Units 4, 5, 6 & 8) (75% minimum)	
MODULE 3	DRUG LABELS, CONVERSIONS AND DOSAGE	
Page	Unit 9 - Reading Drug Labels, Medicine Cups, Syringes & IV Bags	
204	Drug Labels	
209	Medicine Cups	
210	Syringes	
211	IV Bags	
Page	Unit 10 - Apothecary Measurement & Conversion	
219	Apothecary Measurement & Conversions	
229	Rounding in Dosage Calculations	
Page	Unit 11 - Dosage Calculations	
237	Performing Dosage Calculations	
TEST	Module 3 Test – Drug Labels, Conversions & Dosage (Units 9-11) (75% minimum)	
MODULE 4	TYPES OF DOSAGE CALCULATIONS	
Page	Unit 12 - Parenteral Dosage	
255	Injections	
Page	Unit 13 – Basics of Intravenous Fluid Administration	
270	Calculating IV Infusion Rates	
273	Modified Setup	
275	Infusion Duration	
277	Calculating Total Volume	
Page	Unit 14 – Basic Dosage by Body Weight	
284	Conversion to Kilograms	
286	Calculating Dosage	
TEST	Module 4 – Types of Dosage Calculations (Units 12-14) (75% minimum)	
Review	Math 039 Review: <i>Comprehensive Post-test (Appendix A on P. 293)</i>	
FINAL	Final Exam	

5. Basis of Student Assessment

(a) **Tests** 75% of the course grade is based on the average of **all** test scores for modules 1–4 (including both passing and failing test scores)

(b) **Exams** 25% of the course grade is based on the average of **all** final exam scores (including both passing and failing exam scores)

Note: Students with a record of poor attendance OR poor progress may be restricted from re-registering in Academic and Career Foundations Department courses.

6. Grading System – Standard Grading System <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf>

A+	90–100%	B+	77–79%	C+	65–69%
A	85–89%	B	73–76%	C	60–64%
A–	80–84%	B–	70–72%	IP	in progress

Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy at <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf> for information on conversion to final grades, and for additional information on student record and transcript notations.

7. Learning Support and Services for Students

ACADEMIC UPGRADING HELP CENTRE (CBA 109 or Ewing 342)

<http://camosun.ca/services/help-centres/math.html>

Help with coursework, reference & learning materials library,
computers & printer, quiet testing & study areas

8. College Supports, Services and Policies



Immediate, Urgent, or Emergency Support

If you or someone you know requires immediate, urgent, or emergency support (e.g. illness, injury, thoughts of suicide, sexual assault, etc.), **SEEK HELP**. Resource contacts @ <http://camosun.ca/about/mental-health/emergency.html> or <http://camosun.ca/services/sexual-violence/>

College Services

Camosun offers a variety of health and academic support services, including counselling, dental, disability resource centre, help centre, learning skills, sexual violence support & education, library, and writing centre. For more information on each of these services, visit the **STUDENT SERVICES** link on the College website at <http://camosun.ca/services/>

College Policies

Camosun strives to provide clear, transparent, and easily accessible policies that exemplify the college's commitment to life-changing learning. It is the student's responsibility to become familiar with the content of College policies. Policies are available on the College website at <http://camosun.ca/about/policies/>. Education and academic policies include, but are not limited to, Academic Progress, Admission, Course Withdrawals, Standards for Awarding Credentials, Involuntary Health and Safety Leave of Absence, Prior Learning Assessment, Medical/Compassionate Withdrawal, Sexual Violence and Misconduct, Student Ancillary Fees, Student Appeals, Student Conduct, and Student Penalties and Fines.