



Welcome to Camosun College!

*Camosun College campuses are located on the traditional territories of the Lkwungen and W̱SÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here.*

**School of Access – Community Learning Partnerships Department**

**MATH 023 Fundamental Mathematics 3**

## **COURSE OUTLINE (2019 Winter)**

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*The Approved Course Description is available on the College website*

<http://camosun.ca/learn/calendar/current/web/math.html>

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### **1. Instructor Information**

**\*\*See attached sheet\*\***

### **2. Intended Learning Outcomes**

(complete ABE Fundamental Mathematics learning outcomes at ABE Articulation Handbook website <https://www.bccat.ca/pubs/2018-19%20ABE%20Articulation%20Guide.pdf> )

On completion of the course students will be able to...

- Use math vocabulary related to multiplying and dividing whole numbers, metric units, area, and perimeter.
- Multiply whole numbers with and without carrying.
- Divide whole numbers with and without remainders.
- Estimate products and quotients.
- Determine whether a number is divisible by 2, 3, 5, 9, and 10.
- Use multiplication or division to solve multi-step application problems.
- Solve multi-operation application problems.
- Calculate the area and perimeter of squares and rectangles.
- Work independently on the materials provided, and ask for help when needed.
- Use strategies to organize work and notes, and to manage time and math anxiety.

### **3. Required Materials**

(a) textbook: *Adult Literacy Fundamental Mathematics Book Three*

#### **Supplementary Materials**

- (b) additional math 021 materials can be found here: <https://sites.camosun.ca/acf-math/math-021-026/>
- (c) three-ring binder, lined paper, graph paper
- (d) pencils, eraser, ruler, highlighter, file cards

#### 4. Course Instructions and Content

- (a) for each topic of the book listed below, study the explanations and examples, then work through and check your answers to as many exercise problems as you need to fully understand
- (b) ask for help when you have difficulties, or when you don't understand something
- (c) complete the Self-Tests for each topic and check your answers, then to prepare for the unit Final Test, complete the Review problems at the end of each unit
- (d) after clearing up any problems and correcting your errors, ask your instructor for authorization to write the unit Final Test
- (e) review your Final Test results with the instructor, and proceed to the next unit if you score 75% or better, or rewrite the Final Test if you score less than 75%
- (f) calculators may not be used on the Final Tests, unless approved by the instructor

The course completion time will vary for each student, depending on a number of factors, including your current level of math skills, motivation, learning rate, and how much time you have to study math, either at the college or at home. Students generally need to spend 5–15 hours of study time per week to complete each math course within a reasonable amount of time.

unit	topic	MATH 023 course content – Book Three	date
<b>1</b>		<b>Number Sense</b>	
	A	Emotions and Learning	
<b>2</b>		<b>Multiplication</b>	
	A	Multiplying Larger Numbers	
	B	Two and Three Digit Multipliers	
	C	Estimating Products	
	D	Multiplication Problems	
		Unit 2 Review	
		Unit 2 Final Test	
<b>3</b>		<b>Division</b>	
	A	Introduction and Division Facts	
	B	Divisibility	
	C	Dividing Larger Numbers by One Digit Divisors	
	D	Dividing by Two and Three Digit Divisors	
	E	Estimating Quotients	
	F	Division Problems	
	G	Mixed Problems	
		Unit 3 Review	
		Unit 3 Final Test	
<b>4</b>		<b>Change, Time and the Metric System</b>	
	A	Counting to Make Change	
	B	Making Change	
	C	Converting Units of Time	
	D	The Metric System	
		Unit 4 Review	
		Unit 4 Final Test	

## 5. Basis of Student Assessment

The MATH 023 course grade is based on the average of all unit Final Test passing scores.

Note: Students with a record of poor attendance OR poor progress may be restricted from re-registering in Academic and Career Foundations Department courses.

## 6. Grading System – Standard Grading System <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf>

A+	90–100%	B+	77–79%	C+	65–69%	D	50-59%
A	85–89%	B	73–76%	C	60–64%	F	40-49%
A–	80–84%	B–	70–72%	IP	in progress		

### Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy at <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf> for information on conversion to final grades, and for additional information on student record and transcript notations.

## 7. Learning Support and Services for Students

Ask your classroom instructional assistant FIRST and then you could also go to:  
**ACADEMIC UPGRADING HELP CENTRES (CBA 109 and E342)**  
<http://camosun.ca/services/help-centres/math.html>

## 8. College Supports, Services and Policies



### Immediate, Urgent, or Emergency Support

If you or someone you know requires immediate, urgent, or emergency support (e.g. illness, injury, thoughts of suicide, sexual assault, etc.), **SEEK HELP**. Resource contacts @ <http://camosun.ca/about/mental-health/emergency.html> or <http://camosun.ca/services/sexual-violence/>

### College Services

Camosun offers a variety of health and academic support services, including counselling, dental, disability resource centre, help centre, learning skills, sexual violence support & education, library, and writing centre. For more information on each of these services, visit the **STUDENT SERVICES** link on the College website at <http://camosun.ca/services/>

### College Policies

Camosun strives to provide clear, transparent, and easily accessible policies that exemplify the college's commitment to life-changing learning. It is the student's responsibility to become familiar with the content of College policies. Policies are available on the College website at <http://camosun.ca/about/policies/>. Education and academic policies include, but are not limited to, Academic Progress, Admission, Course Withdrawals, Standards for Awarding Credentials, Involuntary Health and Safety Leave of Absence, Prior Learning Assessment, Medical/Compassionate Withdrawal, Sexual Violence and Misconduct, Student Ancillary Fees, Student Appeals, Student Conduct, and Student Penalties and Fines.

## Instructor Information and schedule:

**Name:** Pooja Gupta  
**Phone:** 778-677-0150 (text only)

**Email:** [guptap@camosun.ca](mailto:guptap@camosun.ca)  
**Office:** CBA 150(IU campus) / VNFC

### My class schedule this term:

	Monday	Tuesday	Wednesday	Thursday	Friday
9:30 – 12:20	<b>In class</b> Saanich Adult Education Centre	<b>Online class/ Office time</b> Meetings by appointments only	<b>In class</b> Saanich Adult Education Centre	<b>Online class/ Office time</b> Meetings by appointments only	Meetings
1:00 – 4:00	<b>Online class/ Office time</b> Meetings by appointments only	<b>In class</b> Victoria Native Friendship Centre	<b>Online class/ Office time</b> Meetings by appointments only	<b>In class</b> Songhees Wellness Centre	

### Important Dates this Fall term:

January 7 – Term Starts  
 February 18 – Family Day (College closed)  
 February 19 to 22 – Reading break  
 February 15 – T2202A Education Tax Receipts available  
 April 13 – Last day of instruction  
 April 15 to 18 – Exams  
 April 19 – Good Friday (College closed)  
 April 22 – Easter Monday (College closed)  
 April 20 - Term Ends

For more information on important dates go to the following link:  
<http://camosun.ca/events/important-dates.html?y=2019>

**Note:** - Please seek help as soon as possible so that I can help you to be successful this term. As emails are accessible from any location, I prefer **emails** to phone calls.

The [Deadlines - Fees, Add/Drop and Tuition Refund](#) information can be found here:  
<http://camosun.ca/learn/fees/#deadlines>