



**CAMOSUN COLLEGE**  
**School of Access**  
**English Language Development**

**ELD 064 Section 002**  
**English Essentials 2 Listening and Speaking**  
**SP/SU2019**

**COURSE OUTLINE**

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The calendar description is available on the web @  
<http://camosun.ca/learn/calendar/current/web/eld.html#ELD064>

Please note: Keep this outline for your records.

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**1. Instructor Information**

(a) Instructor	Leigh Sunderland
(b) Office hours	By appointment
(c) Office	CBA 137
(d) Phone	250 370 4944
(e) E-mail	sunderlandl@camosun.bc.ca

**2. Required Books and Materials**

- (a) Inside Listening and Speaking 3 Hamilton/Lawson, Oxford
- (b) Headset with microphone (no USB connection)

**3. Course Schedule**

Day	Time	Place
Monday	3:00 – 5:20 pm	CBA 125
Tuesday	3:00 – 5:20 pm	CBA 125
Wednesday	3:00 – 5:20 pm	CBA 144
Thursday	3:00 – 5:20 pm	CBA 125

**Term dates: Monday, May 6 – Thursday, August 16**  
**No Classes: Monday May 20; Monday July 1 and Monday August 5**

**5. Assessment**

To complete ELD 064 a student must get a mark of 75% (or S=satisfactory) on the learning outcomes in each skill area (listening and speaking). At the end of the term, the student will receive a grade of COM (completed) or NC (not completed) based on the Competency Grading System described in section 6.

**ELD 064 Learning Outcomes**

In this integrated skills course, non-native speakers are introduced to intermediate listening and speaking skills using an expanded range of vocabulary in partly familiar, moderately demanding, occasionally supported contexts. Students can expect to progress from Canadian Language Benchmark 6 to 7. By the end of this course, students will be working at Canadian Language Benchmark 7. Students who complete this course will be prepared for Advanced ELD speaking and listening courses.

### **Listening**

- Respond to moderately complex formal and informal communication of moderate length including some abstract concepts and ideas related to life experience, spoken at a slow to normal rate in moderately demanding contexts.
  1. Understand common and predictable social exchanges containing openings, closings, apologies, complaints, regrets, satisfaction, dissatisfaction, hopes, and wishes.
  2. Understand advice, opinions, suggestions, encouragement, and requests in moderately complex communication intended to influence or persuade.
  3. Understand short group interactions and discussions on familiar topics.
  4. Understand the main ideas, supporting details, facts and opinions, and implied meanings in interviews and descriptive, narrative, or informational presentations.
  5. Understand phone messages.

### **Speaking**

- Orally communicate in common social situations.
- Produce concrete and some abstract information in some detail related to familiar topics in informal to somewhat formal moderately demanding contexts.
  1. Participate in and manage routine social conversations for everyday purposes.
  2. Open and close conversations, apologize, complain, show regret and (dis)satisfaction, and express hopes and wishes.
  3. Participate in routine phone calls.
  4. Give and respond to suggestions, recommendations, advice, and warnings.
  5. Ask for and give detailed information to express a range of feelings, problems, opinions, obligation, suggestions, and advice in one-on-one and in small group discussions.
  6. Give detailed presentations.

**To complete 064, students must get a mark of S (Satisfactory) on the outcomes in each skill area (listening and speaking). There will be in-class tests, quizzes, and assignments and the results will determine the overall assessment, along with attendance and participation.**

## 6. Grading System

### **Competency Based Grading System**

***This grading system is based on satisfactory acquisition of defined skills or successful completion of the course learning outcomes.***

<b>Grade</b>	<b>Description</b>
<b>COM</b>	<b><i>The student has met the goals, criteria, or competencies established for this course, practicum or field placement.</i></b>
<b>NC</b>	<b><i>The student has not met the goals, criteria, or competencies established for this course, practicum or field placement.</i></b>

### **ACADEMIC PROGRESS Requirements**

#### **Progress**

*If a full-time student does not progress in the first attempt of a level, s/he will talk with the instructor to find ways for the student to succeed. This may include counselling, getting help from the learning skills centre, a different program or institution.*

*If the full-time student does not progress in the second attempt at the same level, s/he will meet with the programme chair.*

## 7. Expectations to assist with student success

Students are responsible for

- attending classes regularly (see "Attendance" below)
- speaking English in class
- participating in discussions and group activities
- doing assigned homework and in-class work
- contributing to a positive learning environment
- turning off cell phones when requested
- going to the Help Centre for extra help.

All students are strongly encouraged to use the Help Centre.

### **Attendance**

Students are expected to attend class every day, participate in class discussions and group activities, complete assignments, and homework.

**If you are absent or cannot come the day of a test because you are sick, you MUST phone or email the instructor before the class starts.**

**Rescheduling a test will only be considered with a valid reason and sufficient notification.**

It is each student's responsibility to attend the first class meeting of each course. If a student does not attend the first class and does not contact the instructor, an ELDD instructional assistant or an international education advisor within two working days following the first class with a satisfactory explanation, admittance to the course may be denied.

If a student does not attend classes and does not officially withdraw (via Camlink or Student Services) prior to fee deadlines, he or she will be required to pay all outstanding fees, will receive no further service until the fees are paid and may receive an IP grade.

During the term, if a student misses one week of class without official documentation, s/he will meet first with the instructor to resolve the problem. If no resolution can be made, then the student will meet with the Chair of the department who may recommend the following:

- attend Help Centre
- counselling
- program changes
- withdrawal
- discussion with an academic or an International Student Advisor (where appropriate)

At the end of term, if a student has missed 50% of class after having received departmental support, a letter will be sent to the student's local and permanent address regarding his or her absence in the course. A student with an attendance problem may not be allowed to register for the following term.

Students in any level who are receiving funding for their courses are expected to attend classes regularly. If the student is unable to attend classes, s/he is expected to contact his/her instructor(s) or an ELD instructional assistant. Alternatively, official documentation is expected.

## 8. College Supports, Services and Policies



### Immediate, Urgent, or Emergency Support

If you or someone you know requires immediate, urgent, or emergency support (e.g. illness, injury, thoughts of suicide, sexual assault, etc.), **SEEK HELP**. Resource contacts @ <http://camosun.ca/about/mental-health/emergency.html> or <http://camosun.ca/services/sexual-violence/get-support.html#urgent>

### College Services

Camosun offers a variety of health and academic support services, including counselling, dental, disability resource centre, help centre, learning skills, sexual violence support & education, library, and writing centre. For more information on each of these services, visit the **STUDENT SERVICES** link on the College website at <http://camosun.ca/>

### College Policies

Camosun strives to provide clear, transparent, and easily accessible policies that exemplify the college's commitment to life-changing learning. It is the student's responsibility to become familiar with the content of College policies. Policies are available on the College website at <http://camosun.ca/about/policies/>. Education and academic policies include, but are not limited to, Academic Progress, Admission, Course Withdrawals, Standards for Awarding Credentials, Involuntary Health and Safety Leave of Absence, Prior Learning Assessment, Medical/Compassionate Withdrawal, Sexual Violence and Misconduct, Student Ancillary Fees, Student Appeals, Student Conduct, and Student Penalties and Fines.