



**CAMOSUN COLLEGE**  
**School of Access**  
**Academic and Career Foundations Department**

**MATH 022 Fundamental Mathematics 2**

Fall 2018, S02  
**COURSE OUTLINE**

*The Approved Course Description is available on the College website  
<http://www.camosun.bc.ca/learn/calendar/index.html>*

*Ω Please note: This outline will not be kept indefinitely. It is recommended students keep this outline for their records.*

**1. Instructor Information**

**Instructor:** Nicolas Mai      **Phone:** 250-370 – 4481  
**Office:** Interurban: CBA 146      **Email:** [mai@camosun.bc.ca](mailto:mai@camosun.bc.ca)  
**Website:** <https://sites.camosun.ca/acf-math>

Time	Monday	Tuesday	Wednesday	Thursday	Friday
8:30	Math S02 CBA 117	Office CBA 146	Math S02 CBA 117	Office CBA 146	Office CBA 146
10:30	Lunch	Math S03 CBA 117	Lunch	Math S03 CBA 117	Math S03 CBA 117
11:20					
12:20	Math S05 CBA 117	Lunch	Math S05 CBA 117	Lunch	Lunch
1:30 2:30		Help Centre CBA 109		Help Centre CBA 109	Department Meetings
3:20		Office CBA 146		Office CBA 146	

Please contact me at [mai@camosun.bc.ca](mailto:mai@camosun.bc.ca) or 250-370-4481 to set up office appointments

## 2. Intended Learning Outcomes

(complete ABE Fundamental Mathematics learning outcomes at ABE Articulation Handbook website <http://www.aved.gov.bc.ca/abe/handbook.pdf>)

At completion of the course students will be able to...

- Use math vocabulary related to the multiplication facts, and to place value, estimating, ordering, adding, and subtracting whole numbers to 1,000,000.
- Identify place value and compare the magnitude of whole numbers.
- Round whole numbers to a given place.
- Add whole numbers with and without carrying.
- Subtract whole numbers with and without borrowing.
- Estimate sums and differences.
- Memorize the multiplication facts to  $10 \times 10$ .
- Write numbers as multiplication or repeated addition.
- Use addition or subtraction to solve multi-step application problems.
- Use multiplication to solve one-step application problems.
- Add and subtract time measurements, and convert between 12 and 24 hour notation.
- Work independently on the materials provided, and ask for help when needed.
- Use strategies to organize work and notes, and to manage time and math anxiety.

### 3. Required Materials

(a) textbook: *Adult Literacy Fundamental Mathematics Book Two*

#### Supplementary Materials

- (b) three-ring binder, lined paper, graph paper
- (c) pencils, eraser, ruler, highlighter, file cards

### 4. Course Content and Schedule

#### Self-paced Instructions

- (a) for each topic of the book listed below, study the explanations and examples, then work through and check your answers to as many exercise problems as you need to fully understand
- (b) ask for help when you have difficulties, or when you don't understand something
- (c) complete the Self-Tests for each topic and check your answers, then to prepare for the unit Final Test, complete the Review problems at the end of each unit
- (d) after clearing up any problems and correcting your errors, ask your instructor for authorization to write the unit Final Test
- (e) review your Final Test results with the instructor, and proceed to the next unit if you score 75% or better, or rewrite the Final Test if you score less than 75%
- (f) calculators may not be used on the Final Tests, unless approved by the instructor

The course completion time will vary for each student, depending on a number of factors, including your current level of math skills, motivation, learning rate, and how much time you have to study math, either at the college or at home. Students generally need to spend 5–15 hours of study time per week to complete each math course within a reasonable amount of time.

unit	topic	MATH 022 course content – Book Two	date
<b>1</b>		<b>Number Sense</b>	
	A	Emotions and Learning	
	B	Expanded Form	
	C	Place Value	
	D	Ordering Numerals	
	E	Rounding Numbers	
		Unit 1 Review	
		Unit 1 Final Test	
<b>2</b>		<b>Addition</b>	
	A	Addition	
	B	Addition with Carrying	
	C	Estimating Answers in Addition	
		Unit 2 Review	
		Unit 2 Final Test	
<b>3</b>		<b>Subtraction</b>	
	A	Subtraction	
	B	Subtraction of Larger Numbers	
	C	Renaming	
	D	Subtraction with Borrowing	
	E	Estimating Answers in Subtraction	
	F	Problem Solving	
		Unit 3 Review	
		Unit 3 Final Test	

unit	topic	MATH 022 course content – Book Two	date
4		<b>Making Change and Time</b>	
	A	Counting to Make Change	
	B	Making Change	
	C	Telling Time	
	D	Adding Units of Time	
		Unit 4 Review	
		Unit 4 Final Test	

## 5. Basis of Student Assessment (Weighting)

The MATH 022 course grade is based on the average of all unit Final Test passing scores.

*Note:*

Students with a record of poor attendance OR poor progress may be restricted from re-registering in Academic and Career Foundations Department courses.

## 6. Grading System

*(If any changes are made to this part, then the Approved Course description must also be changed and sent through the approval process.)*

A+	90–100%	B+	77–79%	C+	65–69%
A	85–89%	B	73–76%	C	60–64%
A–	80–84%	B–	70–72%	IP	in progress

## 7. Recommended Materials or Services to Assist Students to Succeed Throughout the Course

### LEARNING SUPPORT AND SERVICES FOR STUDENTS

There are a variety of services available for students to assist them throughout their learning. This information is available in the College calendar, Registration, or on the College website <http://camosun.ca/services/>

### ACADEMIC CONDUCT POLICY

It is the student's responsibility to become familiar with the content of the Academic Conduct Policy. The policy is available in each School Administration Office, Registration, and on the College website <http://camosun.ca/about/policies/education-academic/e-2-student-services-&-support/e-2.5.1.pdf>

### ACADEMIC PROGRESS POLICY

The Academic Progress Policy designed to enhance a learner's likelihood of success. Students should become familiar with the content of this policy, The policy is available in each School Administration Office, Registration, and on the College website <http://camosun.ca/about/policies/education-academic/e-1-programming-&-instruction/e-1.1.pdf>

## 8. College Supports, Services and Policies



### Immediate, Urgent, or Emergency Support

If you or someone you know requires immediate, urgent, or emergency support (e.g. illness, injury, thoughts of suicide, sexual assault, etc.), **SEEK HELP**. Resource contacts @ <http://camosun.ca/about/mental-health/emergency.html> or <http://camosun.ca/services/sexual-violence/get-support.html#urgent>

### College Services

Camosun offers a variety of health and academic support services, including counselling, dental, disability resource centre, help centre, learning skills, sexual violence support & education, library, and writing centre. For more information on each of these services, visit the **STUDENT SERVICES** link on the College website at <http://camosun.ca/>

### College Policies

Camosun strives to provide clear, transparent, and easily accessible policies that exemplify the college's commitment to life-changing learning. It is the student's responsibility to become familiar with the content of College policies. Policies are available on the College website at <http://camosun.ca/about/policies/>. Education and academic policies include, but are not limited to, Academic Progress, Admission, Course Withdrawals, Standards for Awarding Credentials, Involuntary Health and Safety Leave of Absence, Prior Learning Assessment, Medical/Compassionate Withdrawal, Sexual Violence and Misconduct, Student Ancillary Fees, Student Appeals, Student Conduct, and Student Penalties and Fines.

## A. GRADING SYSTEMS <http://www.camosun.bc.ca/policies/policies.php>

The following two grading systems are used at Camosun College:

### 1. Standard Grading System (GPA)

Percentage	Grade	Description	Grade Point Equivalency
90-100	A+		9
85-89	A		8
80-84	A-		7
77-79	B+		6
73-76	B		5
70-72	B-		4
65-69	C+		3
60-64	C		2
50-59	D		1
0-49	F	Minimum level has not been achieved.	0

### 2. Competency Based Grading System (Non GPA)

This grading system is based on satisfactory acquisition of defined skills or successful completion of the course learning outcomes

Grade	Description
COM	The student has met the goals, criteria, or competencies established for this course, practicum or field placement.
DST	The student has met and exceeded, above and beyond expectation, the goals, criteria, or competencies established for this course, practicum or field placement.
NC	The student has not met the goals, criteria or competencies established for this course, practicum or field placement.

## B. Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy at <http://www.camosun.bc.ca/policies/E-1.5.pdf> for information on conversion to final grades, and for additional information on student record and transcript notations.

Temporary Grade	Description
I	<i>Incomplete:</i> A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
IP	<i>In progress:</i> A temporary grade assigned for courses that are designed to have an anticipated enrollment that extends beyond one term. No more than two IP grades will be assigned for the same course.
CW	<i>Compulsory Withdrawal:</i> A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement.