



**CAMOSUN COLLEGE - COURSE OUTLINE**  
**English (ELD) 092**  
**PROVINCIAL ENGLISH COMPOSITION**

**Instructor:** Bruce McCormack **Office:** Ewing 210  
**Phone:** 370 - 3454 (24-Hour Voice Mail)  
**Email:** [mccormac@camosun.bc.ca](mailto:mccormac@camosun.bc.ca)  
**D2L:** <http://online.camosun.ca/>

**Course Times & Locations:** Tuesday 2:30 – 3:50 in Wilna Thomas (WT) 225  
**LAB:** Tuesday 4:00 – 4:50 in Ewing (E) 110  
Thursday 2:30 – 4:50 in Wilna Thomas (WT) 225

**Office Hours: Ewing 210: 2:00 – 2:30 Mondays and Wednesdays – Ewing 210**

**5:00 – 5:30 Thursdays - Ewing 210**

**Friday: 10:00 to 11:00 by appointment only**

**In-class Workload:** 5 hours per week, 1 of which is for Independent Learning.

**Out-of-class Workload:** 1 hour for every hour done in class. **Credit Value: 3**

**Prerequisites:** ELD 072 or assessment **Pre- or Co-requisite:** ELD 074

**Required Texts:** ELD 092 *Coursepack – Provincial English Composition* - Bruce McCormack

A **paper** copy of an **English-English dictionary**. If you already have one, that's fine. If not, I recommend the Longman Dictionary of Contemporary English. Please note that use of this dictionary WILL be permitted during many in-class writing tests. However, electronic dictionaries cannot be used at such times, so a paper dictionary is required.

**Important Note about this Course Outline**

On the following pages, the course is explained in detail. Assignments, marking, and the method of determining final grades are covered. If you do not understand any part of this outline, or if you have any questions, **please ask the instructor** for clarification. The instructor will follow the course outline and students are expected to read and understand its contents.



### **Course Description:**

This course provides practice and instruction in critical reading and in the planning, writing, and revising of paragraphs and essays, and prepares the student for college writing. ELD 092 (or English 092) combined with ELD 094 (or English 094) is equivalent to Provincial English 12.

This course focuses on the writing of paragraphs, summaries, essays, and a research paper. Through critical and analytical reading of selected texts by professional writers and successful student writers, students will examine the different basic essay styles or categories (rhetorical modes) and the methods of development within essays. Students will develop strategies to organize their own ideas into unified, coherent compositions that present and develop a thesis. They will write compositions of increasing length and complexity, moving from descriptive/narrative and expository writing to persuasive (argument) writing and a documented (with quotes and paraphrases from other writers) research paper.

### **Active Participation and Independent Learning:**

Students learn best by being actively engaged in the course. They participate not only by attending class, but also by being actively involved with the instructor and other students in the course. This creates a supportive environment that encourages individual learning and enables each student to offer contributions and benefit from the experience and opinions of others. To be successful in college level work, students also need to be able to work independently. Therefore, in addition to in-class work with the instructor and homework completed outside of class, students will also work independently of the instructor at times, in pairs, small groups, or individually, to prepare or carry out specific activities, such as peer editing, presentations, and journal writing. Instructors schedule **Independent or Self-Directed Learning** sessions during class hours, and participation in these sessions will form part of the final grade in the course.

### **Intended Learning Outcomes**

#### **1. Critical and Creative Thinking.**

Students will

- evaluate argument for validity, reliability, currency, and objectivity
- analyze diction in a variety of non-fiction texts
- analyze and explain the organizational methods used to develop a topic or an argument
- articulate the connections between purpose, audience, and style



## **2. Reading and Reference.**

Students will

- access and use the resources of libraries, the Internet, and other electronic media to gather information for research
- cite and document sources where necessary, following MLA conventions

## **3. Written Communication.**

Students will

- plan and write a variety of types of paragraphs and essays
- integrate research material into a research paper or report using MLA conventions
- edit written work for content, structure, grammar, punctuation, and usage
- choose words appropriate to style and audience
- use transitions to connect main and supporting points
- vary sentences

## **4. Speaking and Listening Skills.**

Students will

- speak, adjusting for audience, purpose, and situation, to inform, persuade, and interact in formal and informal situations
- give and respond to feedback during oral presentations
- collaborate and consult with others in completing communications tasks
- explain the value and limitations of collaborative work

### **General Course Objectives:**

This course is specifically aimed at the development of advanced academic writing competence in students who are non-native speakers of English and who, at entry, are at a level equivalent to completion of Grade 10/11. The goal of the course is the achievement of the specific structural (organization, content) and linguistic (grammar, vocabulary, expression) skills required to organize and develop effective writing at the college level. Students will also learn the research/documentation strategies needed for college writing.



Upon achieving a minimum of a C grade (60%), the student:

Achieves Grade 12 English equivalency when ELD 094 is also completed, and meets the criteria of admission to English 151 (a minimum grade of C in both ELD 092 and 094)

- Demonstrates the ability to cope with the writing requirements of college-level academic courses including:
  - Long and short format answers used in test writing
  - Thesis-based compositions, using expository and persuasive modes and varied analytical methods of development
  - Research papers, including basic research strategies and proper documentation and citation of sources (MLA style)

### **The Writing Process:**

Good writing does not just happen. The best writers spend a great deal of time thinking, planning, organizing, writing, revising, re-writing, and editing. All of this requires time and attention. Therefore, much of the writing process will take place out of the classroom. However, since successful academic performance also requires thinking and writing effectively under time constraints, you will also do in-class, time controlled writing exercises to prepare for exam writing in future courses.

### **Reading:**

Extensive, critical reading is essential to good writing. Good readers are usually good writers! Reading a variety of challenging materials exposes you to varied content, language, and style. Practice in reading comprehension, both literal and inferential, along with exposure to various examples of writing will be provided through:

- Reading, evaluating, and discussing selected writing samples
- Peer review and peer evaluation of drafts of your writing

This course will challenge you, but it will also reward you. **Your success depends mainly on the effort you make.** Regular attendance, good time management, and a commitment to the writing process will provide you with the best chance of success in the course. If you commit yourself to taking a positive approach, participating actively in class, and putting in the necessary time and energy at home, I am convinced that you will feel a strong improvement in your writing ability. Moreover, you will get a lot of personal satisfaction from your accomplishments.



**Evaluation:**

Evaluation will be based on both in- and out-of-class performance. There is no final exam. To ensure that independent competence has been attained, students are required to obtain at least 60% on the in-class marks\*\* though this may be waived at the discretion of the instructor.

Assignment	Total number of marks	My Grade
Expository Essay	25	
Reading & Summarizing (in-class**)	**10 + 20**	
Narrative / Descriptive Essay	15	
Persuasive Essay (**)	**30	
Research Essay** (Cause / Effect)	**20 + 20	
Three Grammar Quizzes (in-class**)	**10 + **10 + **10	
Independent Learning Exercises (Including Group Presentations on Research**)	5 + 5 + 10**	
Participation (in English)	5 + 5	
<b>TOTAL</b>	200	

Please note that in order to meet the criteria for entry into English 151 some students may need to take ELD 092 for more than one term.

**Important Dates:**

**September 4 (Tuesday) to December 6 (Thursday) – our course dates**

**Final letter grades will be posted on Camlink no later than Wednesday, December 12<sup>th</sup>.**

**IMPORTANT INFORMATION:**

- Plagiarism:** All assignments must be written entirely by you. Work that is copied from another source, done in whole or in part by another person, or fixed and edited by another person is plagiarism – theft of another person’s ideas / effort. To avoid plagiarism, don’t get a “tutor” to edit your work and don’t “borrow” material from the Internet. Be aware that your instructor will be familiar with your style and level of writing from your in-class work and knows how to use the Internet, too. **Plagiarized work will result in a zero grade for the assignment. In repeat cases, plagiarism will result in a failing grade for the**



**course.** This policy follows the Camosun College Calendar – Student Conduct section.

### **IMPORTANT INFORMATION:**

1. Except in cases of verified illness or other legitimate reasons, **all assignments must be handed in on the due dates, on the day of the class in which they are due.** Late assignments may not be accepted – students need to learn to be accountable. If you have a valid reason for not being able to hand in an assignment on time, you must speak to the instructor **BEFORE** the due date. **All take-home assignments must be neatly done, typed, double-spaced, stapled and with a HEADER.** Take-home assignments should be typed unless otherwise indicated by the instructor.

2. There are no make-up tests in ELD 092 except in the case of **verifiable medical issues or other circumstances which the instructor accepts.** If you are sick, please telephone or email the instructor **before the class** or relay a message through a friend or classmate regarding your absence. This will ensure that the instructor will be prepared to discuss opportunities to make up missed work or in-class assignments. Depending on the circumstances, students may be allowed **one 'grace' late assignment** (1 week maximum extension). This is in keeping with the truth expressed in the superb Japanese proverb, "Even monkeys fall from trees" (i.e. even the teacher might be late sometime). That said, make-up tests **will only take place at the end of the semester** for students who have – with one or two exceptions - demonstrated a commitment to the course in terms of attendance, speaking English in class and a regular pattern of meeting deadlines.

3. Without consistent attendance, you will likely not do well in this course. Our experience has shown us that most of our students who receive a B, B+, A -, A or A + in the course have attended all or almost all of the classes. **In other words, there is direct correlation (link) between attendance and good grades.**

The ELD Department has an **Academic Progress and Attendance Policy** designed to enhance a learner's likelihood of success. Students should become



familiar with the content of this policy. It has been printed on the last two pages of this course outline. It contains information regarding the importance of attendance.

4. Students who have completed all major assignments and whose total mark for the term is between 50 - 59% will be awarded a "D" Grade (Pass). This is a passing grade; however, it is not a prerequisite for students planning on continuing into University Transfer courses or Technology / Business courses. A "C" grade is the minimum prerequisite for higher level courses.

5. In cases where the total mark is below 50%, students will receive an "F" grade. Students who drop out of the course without officially withdrawing at Registration will receive an "F" grade.

6. **ALL major assignments** must be completed to fulfill the requirements of this course and receive a passing grade. With incomplete **minor** assignments, the final grade is up to the discretion of the instructor.

7. Students may not use recording devices in the classroom without the prior permission of the instructor. However, the instructor's permission is not required when the use of a recording device is sanctioned by the College's Resource Centre for Students with Disabilities in order to accommodate a student's disability and when the instructor has been provided with an instructor notification letter which specifies the use of a recording device. Recordings made in the classroom are for the student's personal use only, and distribution of recorded material is prohibited.

8. Electronic devices (electronic dictionaries, smart phones, etc.) **CANNOT** be used during tests or other in-class assignments without the permission of the instructor. **The instructor will request that all smart phones be placed at the front of the class while a test is being written as well as when it is determined that they will be a distraction.**

9. **Plagiarism:** All assignments must be written entirely by you. Work that is copied from another source, done in whole or in part by another person, or fixed and edited by another person is plagiarism – theft of another person's ideas / effort / writing. To avoid plagiarism, don't get a "tutor" to edit your work and don't "borrow" material from the Internet. Be aware that your instructor will be familiar with your style and level of writing from your in-class work and knows how to use the Internet, too. **A first instance of plagiarized work will result in a reduced or zero grade for the assignment. A recurrence of plagiarism will likely result in a failing grade for the course.** This policy follows the Camosun College Calendar – Student Conduct section.



**Evaluation / Grading:**

<i>Grade</i>	<i>Percentage</i>	<i>Description</i>
A+	90 - 100%	Superior level of achievement
A	85 - 89%	
A-	80 - 84%	
B+	77 - 79%	High level of achievement
B	73 - 76%	
B-	70 - 72%	
C+	65 - 69%	Satisfactory level of achievement
C	60 - 64%	Sufficient level of achievement to proceed to the next level of study
D	50 - 59%	Minimum level of achievement for which credit is granted; a course with a "D" grade cannot be used as a prerequisite.
F	0-49	Student did not complete course work required but did not formally withdraw or achieved a percentage of 49% or below.
I		Work is not complete, but instructor has granted an extension. Mark will become an "F" unless the work is completed within six weeks.

**\*Final Reminder about Attendance:**

Attendance is very important. If you attend regularly and work consistently at your English, you will make progress. Regular attendance is essential in order to do well in this course.

**Important Links:**

\*see ELD academic progress policy at <http://faculty.camosun.ca/johnhampton>





\*Camosun Student grading policy at <http://camosun.ca/about/policies/education-academic/e-1-programming-&-instruction/e-1.5.pdf>

**\*Camosun Academic progress policy at <http://camosun.ca/about/policies/education-academic/e-1-programming-&-instruction/e-1.1.pdf>**

\*Camosun Student conduct at <http://camosun.ca/about/policies/education-academic/e-2-student-services-&-support/e-2.5.pdf>

**Plagiarism: This is Camosun's definition of plagiarism:**

Representing the work of others as your own is plagiarism. Quote and cite sources in a way that gives proper credit and avoids plagiarism. When in doubt about how to acknowledge a source, consult your instructor. Plagiarism includes, but is not limited to, the following:

1. Submitting an entire assignment (e.g., paragraph, essay, report, lab report, technical drawing, exam, etc.) written by someone else. This is plagiarism even if you make revisions to the original work.
2. Submitting an assignment in which you have copied or cut and pasted one or more passages from one or more other works or an internet site without enclosing those passages in quotation marks and providing clear, correct citations for those passages.
3. Submitting an assignment in which you take one or more ideas from another work(s) without citing them, even when you reword or put those ideas in your own words (that is, paraphrasing them). You must provide clear, correct citations for theories, arguments, facts, stories, or other information that you did not come up with on your own.
4. Submitting an assignment that an editor or tutor, whether amateur or professional, has partially or entirely rewritten for you. A tutor is not a copy editor. A tutor's role is to explain general principles of writing, grammar, syntax, punctuation, and spelling.
5. Submitting a group project which contains plagiarism. It is the responsibility of all members of the group to monitor the progress of the work to ensure that plagiarism does not occur.