



CAMOSUN COLLEGE
STUDENT SERVICES
Library and Learning Services

LRNS 102, Learning Skills for Technology Students
Fall 2017

COURSE OUTLINE
Information and Computer Systems

1. Instructor Information

- (a) Instructor & Location Richard Zajchowski ("Zack"), CBA 109
- (b) Office hours W 11:30-12:30, Th 3:00-4:00pm or by appointment - please use email address below*
- (c) Phone 250-370-4915
- (d) *E-mail zackr@camosun.bc.ca (please use this email address to contact me)

2. Intended Learning Outcomes

The successful student of this course will have reliably demonstrated the ability to:

- Assess personal strengths and weaknesses in each of the learning-skills topic areas such as problem solving, time management, exam preparation and writing, etc.
- Recall and apply specific strategies from each of these learning-skills topic areas in order to improve and/or sustain learning and problem-solving effectiveness

3. Required Materials

No text book is required for this course.

If you wish to have a reference textbook the following text is recommended: **Learning for Success** (4th Edition) by Joan Fleet, Fiona Goodchild, and Richard Zajchowski, Harcourt Canada 2006. It can be purchased at the bookstore or online.

4. Course Content and Approximate Schedule: (The brackets following each learning skills topic indicate the corresponding chapters in the optional reference text).

1. Metacognition. Learning Actions and Learning Resources (2)
2. Self Regulated Learning (SRL) and Time Management I (3)
3. Time Management II (3)
4. Study Goals, Learning from Lectures (4) and Learning from Textbooks (5)
5. Exam Preparation (12) and Exam Writing (13)
6. Problem Solving (7), Careless Errors and Error Analysis
7. Fixed vs Growth Mindset, Concentration (9) and Stress management (9)
8. Class Presentations and Group Work (11)
9. Preparing for Final exams (12)

Please Note:

- a) Attempts will be made to connect learning skills content to your other courses.
- b) The order and duration of topics may change to fit needs of the group.
- c) Some topics may not be taught.

5. Basis of Student Assessment (% Weighting of final grade)

Attendance and participation**	35 %
Assignments*	35 %
Online Mastery Quizzes***	30 %

Total 100 %

* Late assignments may be penalized

** You are expected to attend every class and participate fully. Coming in late, leaving early (unless specifically excused), or working on extraneous tasks will NOT be considered full participation in a class

*** You can attempt each Online Mastery Quiz as many times as you like. Quizzes are either complete or not. To achieve a complete mark in a quiz you need to get 75% or higher on that quiz, however I encourage you to try for 100% if possible.

6. Grading System (Non GPA)

Complete (COM)= 75% or higher
Incomplete (NC) = less than 75%

MASTERY (Access Programs)

COM Completion or mastery of required courses.

NC Course material has not been completed or mastered. More time at this level is required.

W Official withdrawal has taken place.

7. Recommended Materials or Services to Assist Students to Succeed Throughout the Course

Math Lab
Physics Tutors
Writing Centre
Counselling Centre
Recreation & Athletics
Library
Disability Support Services

LEARNING SUPPORT AND SERVICES FOR STUDENTS

There are a variety of services available for students to assist them throughout their learning. This information is available in the College Calendar, Registrar's Office or the College web site at <http://www.camosun.bc.ca>

ACADEMIC CONDUCT POLICY

There is an Academic Conduct Policy. It is the student's responsibility to become familiar with the content of this policy. The policy is available in each School Administration Office, Registration, and on the College web site in the Policy Section.

www.camosun.bc.ca/divisions/pres/policy/2-education/2-5.html