



CAMOSUN COLLEGE
School of Access
English

092-001
Provincial English Composition
Winter, 2018

COURSE OUTLINE

Course Description

This course provides practice and instruction in critical reading and in the planning, writing and revising of paragraphs and essays, and prepares the student for college writing. ENGL 092 combined with ENGL 094 is equivalent to Provincial English 12. Students with a C+ in English 12 should enrol in ENGL 151.

The calendar description is available on the web @ <http://camosun.ca/learn/calendar/current/web/engl.html>

** Please note: This outline will not be kept indefinitely. It is recommended students keep this outline for their records, especially to assist in transfer credit to post-secondary institutions.*

1. Instructor Information

- (a) **Instructor** Jen Guenther
- (b) **Office hours** Tuesdays 2:30-3:30 and 5:00-6:00pm and Wednesdays 2:30-3:30
- (c) **Location** Paul 331
- (d) **Phone** 250-370-3306
- (e) **E-mail** guentherj@camosun.bc.ca

2. Intended Learning Outcomes

Upon successful completion of this course, students will have demonstrated proficiency in the following areas:

1. Critical and Creative Thinking

- a) Evaluate argument for validity, reliability, currency, and objectivity
- b) Articulate the connections between purpose, audience, and style
- c) Analyze diction in a variety of non-fiction texts
- d) Analyze and explain the organizational methods used to develop a topic or an argument
- e) Recognize elements of clear communication
- f) Demonstrate organizational thought processes to solve problems
- g) Demonstrate an awareness of how communication formats influence language choices and usage
- h) Record, organize and store information read, heard or viewed
- i) Support a position by citing specific details from what has been read, heard or viewed

- j) Explore diverse perspectives to develop or modify one's point of view
- k) Assess one's own knowledge and use of language
- l) Assess information for completeness, accuracy, currency, relevance, balance or perspectives and bias
- m) Analyze different presentations of the same information to reconsider positions
- n) Assess ways in which language reflects and influences values and behaviour

2. Reading and Reference

- a) Cite and document sources where necessary, following MLA conventions
- b) Evaluate the effectiveness of one's own and others' written material using criteria that include the following: plain language, coherence and organization, consistency in the application of usage conventions; relevance to argument of supporting evidence and examples; appropriateness of intended purpose and audience; attention to detail
- c) Summarize, make inferences, draw conclusions and critically evaluate
- d) Paraphrase main ideas in written material
- e) Distinguish between implicit and explicit messages
- f) Apply prior knowledge and experience to assist understanding of new material
- g) Use a variety of strategies and sources to gather and evaluate information, including print sources, library resources and the Internet
- h) Interpret details and draw conclusions from information presented in a variety of print and graphic formats, including electronic formats
- i) Gather, evaluate, synthesize, and organize information into a research paper or report of approximately 1500 words using an appropriate documentation style (e.g. APA, MLA or Chicago)

3. Written Communication

- a) Plan and write a variety of types of paragraphs and essays,
- b) Integrate research material into a research paper or report using MLA conventions,
- c) Gather information and organize it into functional writing assignments
- d) Edit own work fully for coherence and accuracy
- e) Monitor spelling, grammar, mechanics and syntax using appropriate techniques and resources as required, including electronic technology
- f) Write effectively, adjusting for audience, purpose and situation to inform, persuade, and interact in formal and informal situations
- g) Organize information and ideas to clarify thinking and achieve desired effect
- h) Understand and avoid plagiarism
- i) Produce writing on demand (e.g. essays, exams)

4. Speaking and Listening Skills

- a) Speak, adjusting for audience, purpose, and situation, to inform, persuade, and interact in formal and informal situations
- b) Give and respond to feedback during oral presentations
- c) Collaborate and consult with others in completing communication tasks
- d) Explain the value and limitations of collaborative work
- e) Use effective presentation aids to enhance communications

3. Required Materials

- (a) Texts: Norton, Sarah, Brian Green, and Rhonda Dynes. *Essay Essentials*. (6th Ed.) Nelson, 2015.
- (b) Other: Although not required, a compact dictionary would be useful.

4. Course Content and Schedule

Class Time: Tuesday, Wednesday, Thursday, and Fridays, 1:00-2:20

Class Dates: January 9, 2018 – February 23, 2018

Class Location: Young 317

5. Basis of Student Assessment (Weighting)

Assignment	Value (%)	Grade Achieved
Grammar Tests (4)	10	
Summary Paragraph	5	
Persuasive Essay	15	
Research Assignment		
Essay	20	
Peer Editing	5	
Oral Presentation	15	
Compare and Contrast Essay	20	
In-class Writing	5	
Attendance (including punctuality), Class Preparedness, and Homework	5	
Total	100	

6. Grading System <http://www.camosun.bc.ca/policies/policies.php>

A. Standard Grading System (GPA)

Percentage	Grade	Description	Grade Point Equivalency
90-100	A+		9
85-89	A		8
80-84	A-		7
77-79	B+		6
73-76	B		5
70-72	B-		4
65-69	C+		3
60-64	C		2
50-59	D	Minimum level of achievement for which credit is granted; a course with a D grade cannot be used as a prerequisite.	1
0-49	F	Minimum level has not been achieved.	0

B. Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy at <http://www.camosun.bc.ca/policies/E-1.5.pdf> for information on conversion to final grades, and for additional information on student record and transcript notations.

Temporary Grade	Description
I	<i>Incomplete:</i> A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
IP	<i>In progress:</i> A temporary grade assigned for courses that are designed to have an anticipated enrollment that extends beyond one term. No more than two IP grades will be assigned for the same course.
CW	<i>Compulsory Withdrawal:</i> A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement.

7. Recommended Materials or Services to Assist Students to Succeed Throughout the Course

English Help Centre (EHC) - <http://camosun.ca/services/help-centres/>

The EHC provides one-on-one support for writing, including organizing ideas, helping with grammar, generating thesis statements, providing feedback, etc.

Centre for Accessible Learning (CAL) - <http://camosun.ca/services/accessible-learning/>
CAL “provides a wide range of services and educational accommodations for students with a documented disability, including anxiety and depression. The centre's faculty and staff are available on both campuses to arrange services and supports such as classroom and exam accommodations, accessibility assistance, and to act as a resource for students, faculty and staff.”

LEARNING SUPPORT AND SERVICES FOR STUDENTS

There are a variety of services available for students to assist them throughout their learning. This information is available in the College Calendar, Student Services or the College web site at <http://www.camosun.bc.ca>

STUDENT CONDUCT POLICY

There is a Student Conduct Policy. It is the student's responsibility to become familiar with the content of this policy. The policy is available in each School Administration Office, Registration, and on the College web site in the Policy Section.
<http://www.camosun.bc.ca/policies/policies.html>

Classroom Expectations/General Course Information

- Please do not be late for class—it is disruptive. Students arriving late may be denied permission to enter the classroom.
- No cellphones, laptops, or other electronic devices are allowed in class without the permission of the instructor.
- **Regular attendance and class preparedness are essential for the successful completion of this course.**
- Students are expected to participate in class activities, group work, and discussions.
- It is your responsibility to catch up on missed work due to an absence.
- Assignments must be submitted in person. Please do not email assignments except in extenuating circumstances and with the prior approval of the instructor.
- All major assignments are mandatory. Assignments are due on the day they are scheduled *at the beginning of class*. Printing problems are not an excuse. All assignments handed in late will be subjected to a 10% deduction.
- If you miss a test or the due date of an assignment, you must inform the instructor *before* the class. You will need a doctor's note in order to be granted permission to hand in an assignment late or to write a test at a later date.
- Once marked assignments have been returned to the class, late ones will no longer be accepted for submission.
- Please keep a photocopy or electronic copy of all the assignments you submit in case work is lost, damaged or misplaced. As well, please save all graded assignments until the completion of the course.

Contacting Your Instructor

- You are encouraged to come by my office during posted office hours. Please make an appointment for other times.
- Please use email for short and simple questions. I will not comment on assignment drafts over email or review an entire lesson you have missed.

Plagiarism

Students are expected to do their own writing in all assignments. You may get feedback on your writing from the English Help Centre (Indeed, I highly recommend you get feedback from the Help Centre for any take home essays). However, copying another person's writing, having someone else write all or even part of your composition, or using another person's ideas without acknowledgement is plagiarism and will incur any or all of the penalties stated in the college calendar.

Any student found to have cheated on any assignment will automatically receive a mark of 0 on that assignment. Subsequent instances of plagiarism may incur more severe penalties as outlined in the college calendar.