School of Access
Academic and Career Foundations Department

ENGL 022- S01
Fundamental English 2
Winter 2018

COURSE OUTLINE

1. Instructor Information

Instructor: Mice Albano _____   Office Location: CBA 110

Office Hours: T/Th 8:00 to 8:30 ___   Help Centre Hours: M/TH 9-3 F 9-12

Phone: 250-370 3469 _____   Email: albano@cmaosun.bc.ca

2. Intended Learning Outcomes

At completion of the course students will be able to:

Skills and Strategies for Learning

- Identify short and long term personal literacy goals
- Work with help and independently
- Ask for help when needed and shift to other tasks while waiting for help
- Participate in group discussions and activities
- Begin to employ strategies for learning and remembering
- Identify and implement time management practices to complete work
- Look up words for spelling and meaning in dictionary and glossary

Computer Skills *(Recommended)*

- Perform basic word processing skills: open program, type, and save documents
- Name computer hardware components

Reading
- Vocabulary and Phonic Development
- Read 150-300 personal and functional words
- Use phonics to decode unknown words
- Use phonics and context clues in reading simple passages

Comprehension Development
- Read simple passages and stories with some fluency
- Read and follow simple written directions
- Identify main idea, character(s) and events from readings
- State opinion on readings

Writing
Word Sense
- Write some consonant-vowel-consonant (CVC) words with basic suffixes
- Write CVC and e words
- Write approximately 150 sight words

Sentence Sense
- Print or write complete sentences
- Use end punctuation
- Use capitals for proper nouns
- Use assigned vocabulary in sentences
- Write sentence answers to questions about readings: who, what, when, where and why

Ideas and Beginning Paragraphs
- Participate in brainstorming to generate writing
- Print or write short messages and paragraphs

3. Required & Recommended Materials

- *Gage Canadian Dictionary*
- *Roget's Thesaurus*
- Instructor selected reading materials
- Student selected reading materials

4. Course Content

A focus on expanding vocabulary, developing reading fluency, giving opinions about readings, brainstorming to generate ideas and writing sentences and short messages and paragraphs promotes the advancement of literacy.

5. Schedule

6 in-class hours: Tuesday and Thursday: 8:30 – 11:20 a.m.
4   Help Centre hours, arranged by the student

6. Basis of Student Assessment

Students will build a portfolio of their work to be used as an evaluative tool in the assessment of their progress in the course.

Portfolio Activity	#	Description
Reading Vocabulary		Read up to 300 personal and functional words.
Stories and Passages	6	Read and describe the main idea, details and character(s) of stories and passages. Give opinions on readings.
Beginning Paragraphs and Messages	6	Brainstorm to generate short messages and beginning paragraphs.
Vocabulary		Write up to 75 words including words with basic suffixes and silent e. Use assigned vocabulary in writing.
Sentences		Write sentence answers to questions about readings: who, what, when, where, why.
Punctuation		Use periods, question marks and exclamation marks in writing.
Capitalization		Use capitals for proper nouns.

7. Grading System

Competency based grading system

Grade	Description
COM	The student has met the goals, criteria, or competencies established for this course, practicum or field placement.
DST	The student has met and exceeded, above and beyond expectation, the goals, criteria, or competencies established for this course, practicum or field placement.
NC	The student has not met the goals, criteria, or competencies established for this course, practicum or field placement.

Students with a record of poor attendance, OR poor progress may be restricted from re-registering in Academic and Career Foundations Department courses.

8. Recommended Materials or Services to Assist Students to Succeed Throughout the Course

LEARNING SUPPORT AND SERVICES FOR STUDENTS

SUPPORT LEADS TO SUCCESS

There are a variety of services available for students to assist them throughout their learning. This information is available in the College Calendar, Registrar's Office or the College web site at.

http://www.camosun.bc.ca/toolkit/

STUDENT CONDUCT

The purpose of this policy is to provide clear expectations of appropriate academic and non-academic student conduct and to establish processes for resolution of conduct issues or the imposition of sanctions for inappropriate conduct.

http://www.camosun.bc.ca/policies/Education-Academic/E-2-Student-Services-&-Support/E-2.5.pdf

STUDENT GRADING POLICY

A new student grading policy is in effect for students in the School of Access. This information is available in the College Calendar, Registrar's Office or the College web site at . . .

http://www.camosun.bc.ca/policies/Education-Academic/E-1-Programming-&-Instruction/E-1.5%20Grading%20Sept%2006%20Implementation.pdf

ACADEMIC PROGRESS POLICY

There is an Academic Progress Policy designed to enhance a learner's likelihood of success. Students should become familiar with the content of this policy. The policy is available in each School Administration Office, Registration, and on the College web site in the Policy Section.

http://camosun.bc.ca/policies/Education-Academic/E-1-Programming-&-Instruction/E-1.1.pdf