



# ELD 054-001 2018

## Summer Course Outline

May 7 – August 17, 2018

**Time:** 10:30-12:20 (M- F)  
**Room:** Monday CBA 144  
Tuesday, Wednesday, Thursday, Friday CBA 142  
**Instructor:** Beth Konomoto  
**Office:** CBA 127  
**Office Hours:** by appointment or after class  
**Phone:** 250-370-4947  
**Email:** [konomotob@camosun.ca](mailto:konomotob@camosun.ca) OR D2L email

### Books and Materials

1. Q: Skills For Success-Listening & Speaking 3 (\$67.90)
2. Headset with Microphone
3. A three-ring binder and loose-leaf paper
4. *Longman Dictionary of Contemporary English (Optional)*

### No Classes

Victoria Day: Monday, May 21<sup>st</sup>  
Canada Day Holiday: Monday, July 2<sup>nd</sup>  
British Columbia Day: Monday, August 6<sup>th</sup>

### Expectations

- You are expected to be on time, attend class every day, speak English in class and out of class, participate in class activities, ask questions if you don't understand, and complete your assignments.
- You must keep your cell phone on silent and use proper cell phone etiquette. (We will discuss this in class in the first week)
- If you need to be absent, please leave a message or email your instructor.
- If you miss classes, ask a classmate to collect any handouts and contact him or her each day to find out about homework. Get the phone number or email address of two classmates before the end of the first week.

## ELD 054 Learning Outcomes

In this integrated skills course, non-native speakers develop essential listening and speaking skills using an expanding range of vocabulary in mostly familiar, moderately demanding, sometimes supported contexts. Students can expect to progress from Canadian Language Benchmark 5 to 6. By the end of this course, students will be working at Canadian Language Benchmark 6.

### Listening

- Respond to moderately complex formal and informal communication of moderate length on common topics, spoken at a slow to normal rate in moderately demanding contexts.
  1. Understand common and predictable social exchanges containing openings and closings, making and cancelling of appointments, apologies, invitations and compliments.
  2. Understand moderately complex instructions and directions.
  3. Understand moderately complex communication intended to influence or persuade (advice, opinions or suggestions).
  4. Understand the main ideas, facts, opinions and implied meanings in descriptive or narrative monologues or presentations.

### Speaking

- Orally communicate, in short, common social situations.
- Produce concrete information related to needs and familiar topics of personal importance in informal to somewhat formal moderately demanding contexts.
  1. Open and close conversations, make small talk, make, accept and decline invitations, apologize, and interrupt.
  2. Participate in short phone calls (open, greet, provide information, ask for clarification or confirmation and close).
  3. Give instructions and directions for everyday activities and processes.
  4. Give and respond to requests, permission, suggestions and advice.
  5. Ask for and give information to-express agreement, disagreement and opinions in small group discussions.
  6. Give information in past, present or future to describe events.

To complete 054, students must get a mark of S (Satisfactory) on the outcomes in each skill area (reading and writing). There will also be in-class quizzes and the results will be considered in the overall assessment.



**ELD Department  
Progress and Attendance Guidelines  
ELD 032-064**

Students are responsible for

- attending classes regularly (see “Attendance” below)
- speaking English in class
- participating in discussions and group activities
- doing assigned homework and in-class work
- contributing to a positive learning environment
- turning off cell phones
- going to the Help Centre for extra help.

All students are strongly encouraged to attend Help Centre. This is included as part of students’ fees and funding for funded students.

**Attendance**

Students are expected to attend class every day, participate in class discussions and group activities, complete assignments, and attend Help Centre.

**If you are absent, you must email or leave a message with your teacher(s).**

<http://camosun.ca/learn/calendar/current/procedures.html>

It is each student’s responsibility to attend the first class meeting of each course. If a student does not attend the first class and does not contact the instructor, an ELD instructional assistant or an international education advisor within two working days following the first class with a satisfactory explanation, admittance to the course may be denied.

If a student does not attend classes and does not officially withdraw (via Camlink or Student Services) prior to fee deadlines, he or she will be required to pay all outstanding fees, will receive no further service until the fees are paid and may receive an IP grade.

**If you cannot come the day of a test, you MUST phone or email the instructor  
BEFORE the beginning of the class.  
Makeup tests will only be considered with a valid excuse and with sufficient notification.**

During the term, if a student misses one week of class(es) without official documentation, s/he will first with the instructor to resolve the problem. If no resolution can be made, then the student will meet with the Chair of the department who may recommend the following:

- attend Help Centre
- counseling
- program changes
- withdrawal
- discussion with an academic or an International Student Advisor (where appropriate)

College policy states at the end of term, if a student has missed 50% of class after having received departmental support, a letter will be sent to the student’s local and permanent address regarding his or her absence in the course. A student with an attendance problem may not be allowed to register for the following term.

Students in any level who are receiving funding for their courses are expected to attend classes regularly. If the student is unable to attend classes, s/he is expected to contact his/her instructor(s) or an ELD instructional assistant. Alternatively, official documentation is expected.

## FINAL EXAMS

In emergency circumstances, a student may write a test or final examination before or after the scheduled time if the student would otherwise be unable to complete the program or course. Exceptions due to emergency circumstances, such as unavoidable employment commitments, health problems, or unavoidable family crises, require the approval of the appropriate instructor. Holidays or scheduled flights are not considered to be emergencies. The student may be required to provide verification of the emergency circumstance.

## GRADING POLICY:

To complete **054** a student must get a mark of **S** (satisfactory) on the Learning Outcomes in each skill area (listening, and speaking listed on Page 1 above). At the end of the term, the student will receive a grade based on the Competency Grading System below.

### Competency Based Grading System

This grading system is based on satisfactory acquisition of defined skills or successful completion of the course learning outcomes.

Grade	Description
COM	The student has met the goals, criteria, or competencies established for this course, practicum or field placement.
DST	The student has met and exceeded, above and beyond expectation, the goals, criteria, or competencies established for this course, practicum or field placement.
NC	The student has not met the goals, criteria, or competencies established for this course, practicum or field placement.

## ACADEMIC PROGRESS REQUIREMENTS

### Progress

If a full-time student in both a Listening and Speaking and a Reading and Writing course (20 hours + 5 hours of lab per week) does not progress in the first attempt of a level, s/he will talk with the instructor to find ways for the student to succeed. This may include counseling, getting help from the learning skills centre, a different program or institution.

If the full-time student does not progress in the second attempt at the same level, s/he may be put on probation for the following term.

*You must meet the prerequisites of the next level to proceed.*

\*Part-time students (12-15 hours per week) may require two or more semesters to complete a level.

There is an Academic Progress Policy designed to enhance a learner's likelihood of success. Students should become familiar with the content of this policy. The policy is available in each School Administration Office, Registration, and on the College web site in the Policy Section.

<http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.1.pdf>