



**CAMOSUN COLLEGE**

**Eyē? Sqâ'lewen**

**The Centre for Indigenous Education & Community Connections**

**Fall 2017**

ICP/IHSCAP

**LEARNING SKILLS 103 X-17**

Thursdays 9:30-11:20

**Instructor:** Marcey Louie

**Location:** W'SANEC Adult Education Centre, 2<sup>nd</sup> floor classroom

**Office hours:** by appointment, Camosun faculty office, second floor-WAEC

**Email:** [louiem@camosun.ca](mailto:louiem@camosun.ca) Telephone: 250-370-3299

**Required textbook:** none required

**Intended Learning Outcomes**

- You will be able to identify your learning strengths and demonstrate self-regulated learning
- You will successfully apply selected learning skills strategies to course materials and activities
- You will be able to generalize learning strategies to other academic situations

**Tentative class schedule may be subject to change**

CLASS	DATE	TOPIC	ASSIGNMENTS
1		Introduction	
2		Prioritizing, Learning Environment, Motivation checklist, Strategies	Complete all in class surveys
3		College Services, Course Outlines, Time management, Procrastination	Complete weekly and term timetable Due next class
4		Reading textbooks	Interview instructor
5		Learning in class	Note taking assignment next class
6		Academic writing	
7		Finding balance-weekly planner	
8		Managing Stress	
9		Memory	Personal learning plan
10		Research essays, outline	
11		Oral Presentations	
12		Research continued	Personal learning plan
13		Motivation, exam prep	Research draft
14		Study groups	



## ASSIGNMENTS

### **Class Participation (50%)**

An effective strategy for learning is to attend and actively participate in all scheduled classes. Active participation will be assessed by engagement in class discussions, contributions to small group learning activities, and completion of individual application tasks.

### **Research Paper Outline and draft (10%)**

You will submit a copy of both an outline and draft of your term research assignment for another ICP/IHSCAP course using learning skill strategies to develop both.

### **Notetaking (20%)**

Submit a completed example of time management tools you selected from the following choices:

- Weekly planner-includes class and study times
- Term calendar- includes the “big event” (assignment due dates, exam dates) that occur less frequently than once a week.
- Priority list- a “to do” list of study tasks to be completed for a day or a week
- Other method of your choice

### **Study Log (20%)**

Submit a personal study log-7 consecutive days of monitoring how your study time is going and a completed self-assessment

### **Evaluation**

### **GRADING**

Class participation	50%
Research paper outline & draft	10%
Note taking assignment	20%
<u>Time management tools</u>	<u>20%</u>

Complete-75% or higher  
Incomplete-less than 75%

**TOTAL** **100%**



## Grading System

*(If any changes are made to this part, then the Approved Course description must also be changed and sent through the approval process.)*

*(Mark with "X" in box below to show appropriate approved grading system – see last page of this template.)*

- Standard Grading System (GPA)
- Competency Based Grading System

## Recommended Materials or Services to Assist Students to Succeed Throughout the Course

### STUDENT CONDUCT POLICY

There is a Student Conduct Policy. It is the student's responsibility to become familiar with the content of this policy. The policy is available in each School Administration Office, Registration, and on the College web site in the Policy Section.

<http://www.camosun.bc.ca/policies/policies.html>

## GRADING SYSTEMS <http://www.camosun.bc.ca/policies/policies.php>

The following two grading systems are used at Camosun College:

### 1. Standard Grading System (GPA)

Percentage	Grade	Description	Grade Point Equivalency
90-100	A+		9
85-89	A		8
80-84	A-		7
77-79	B+		6
73-76	B		5
70-72	B-		4
65-69	C+		3
60-64	C		2
50-59	D		1
0-49	F	Minimum level has not been achieved.	0



## 2. Competency Based Grading System (Non GPA)

This grading system is based on satisfactory acquisition of defined skills or successful completion of the course learning outcomes

Grade	Description
COM	The student has met the goals, criteria, or competencies established for this course, practicum or field placement.
DST	The student has met and exceeded, above and beyond expectation, the goals, criteria, or competencies established for this course, practicum or field placement.
NC	The student has not met the goals, criteria or competencies established for this course, practicum or field placement.

## Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy at <http://www.camosun.bc.ca/policies/E-1.5.pdf> for information on conversion to final grades, and for additional information on student record and transcript notations.

Temporary Grade	Description
I	<i>Incomplete:</i> A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
IP	<i>In progress:</i> A temporary grade assigned for courses that are designed to have an anticipated enrollment that extends beyond one term. No more than two IP grades will be assigned for the same course.
CW	<i>Compulsory Withdrawal:</i> A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement.