



ELD 072: Self-Paced Course - Fall 2017

Instructor:	Sarah McCagherty
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Phone:	250-588-0728
Office Hours:	by appointment
Classroom Hours*:	Mondays, Interurban Campus, ELD Help Centre, CBA 160 4:00 – 6:00 pm or by prior arrangement
	Thursdays, Lansdowne Campus, English Help Centre, Ewing 202 4:00 – 7:30 pm or by prior arrangement
	<i>Daytime hours at both campuses will be arranged in consultation with students. An update including those times will be sent out in Week 2.</i>
Course Dates:	Sept 5, 2017 – Dec 15, 2017
Textbook:	<i>Ten Steps to Advancing College Reading Skills, 6e</i> , by John Langan
No Classes:	Oct 9, Mon., Thanksgiving; Nov 13, Mon., stat holiday

* Note, in addition to our Classroom Hours, the ELD and English Help Centres are open Mon-Fri during the day. These are great spaces to work and get tutoring help for your assignments.

Course Description:

This self-paced 072 course is designed for non-native speakers of English who have a degree and/or work experience from their own country. It is suitable for learners who prefer to study individually and at their own pace rather than attend a regular class. The course focuses on developing reading and writing strategies for academic study. The course introduces ten strategies for developing reading skills. It also provides instruction and practice in grammar and skills learners need to write accurate and fluent essays.

Computer Experience required for this course:

In this course, we make extensive use of email and email attachments. The following is a list of skills that you should be comfortable with to be successful in this course.

- Basic keyboard and mouse proficiency
- Word-processing (typing, cutting, copying and pasting)
- Working with files (opening, saving and "saving as")
- e-mail (sending, receiving, replying, forwarding and attaching files)
- Internet/WWW (navigating the internet and understanding how it works)

Materials: All the materials in the course are provided EXCEPT the required textbook- *Ten Steps to Advancing College Reading Skills, 6e* (see above).

Course Evaluation:

In the course you receive a grade for each of the writing, grammar, and reading assignments you submit. Grades are calculated as follows:

A+	= 90-100%	B	= 73-76%
A	= 85-89	B-	= 70-72
A-	= 80-84	C+	= 65-69
B+	= 77-79	C	= 60-64
		D	= 50-59

Camosun grading policy is at:

<http://www.camosun.bc.ca/policies/Education-Academic/E-1-Programming-&-Instruction/E-1.5.pdf>.

How to Complete the Course:

To successfully complete the ELD 072 course, you must reach an adequate level of competency (60%) in BOTH writing (writing and grammar tasks) and reading assignments. This means you must achieve a grade C 60 % in each of the skills (writing and reading) to pass this course.

Academic Honesty:

All assignments must be written entirely by you. Plagiarism, i.e. copying the work of a classmate, Internet resources or copyrighted materials, is considered dishonest use of another's ideas.

Plagiarized work will result in a zero grade for the assignment. In extreme cases, plagiarism will result in a failing grade for the course. This policy is in accordance with the Camosun College Calendar – Student Conduct section.

Intended Learning Outcomes:

At the successful completion of this course students will be able to express a basic ability to organize thinking through writing as follows:

- A. Writing and Organization
 - a. Plan, write, and revise simple paragraphs and essays using accurate vocabulary.
 - b. Choose topics that go beyond personal experience and reflect general world knowledge.
 - c. Write descriptive, narrative, and expository prose.
 - d. Present logical and unified thought in paragraphs and essays.
 - e. Demonstrate an ability to link ideas.
 - f. Locate, access, and select appropriate information from a variety of sources.
 - g. Acknowledge sources of information.
- B. Grammar and Mechanics
 - a. Identify and use accurate grammar and sentence structure.
 - b. Use correct spelling and punctuation.
- C. Read and Comprehend selected texts:
 - a. Find and use information and ideas from a variety of texts.
 - b. Identify the main points and supporting details in assigned texts.
 - c. Compare and contrast specific aspects of assigned texts.
 - d. Comprehend assignments and exam questions.
 - e. Prepare simple summaries and paraphrases from written sources.
 - f. Use beginning strategies to cope with the amount and variety of new vocabulary presented in college and university level courses.

Assignments:

Most assignments you do at home and send to your instructor via email. You must do all reading tests in class. The final essay assignment (4) is also written in class. It is your responsibility to complete all assignments on time. If for some valid reason you have difficulty meeting the suggested deadlines, you must discuss this with your instructor before the due date.

Assessment & Evaluation:

Writing Assessment Tasks		Grammar Assessment Tasks		Reading Assessment Tasks	
Unit 1	10%	Unit 1	5%	Diagnostic Test 1	15%
Unit 2	25%	Unit 2	5%	Midterm Test	35%
Unit 3	20%	Unit 3	5%	Diagnostic Test 2	15%
Unit 4	25%	Unit 4	5%	Final Reading Tests	35%
Total	80%	Total	20%	Total	100%

Please note that self-paced courses are consistently revised. If you do not complete a course and wish to carry your assignment marks forward to a new term, you must enrol in the next consecutive term.