



**CAMOSUN COLLEGE**  
**School of Access**  
**English**

**092-002**  
**Provincial English Composition**  
**Winter, 2017**

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**COURSE OUTLINE**

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**Course Description**

This course provides practice and instruction in critical reading and in the planning, writing and revising of paragraphs and essays, and prepares the student for college writing. ENGL 092 combined with ENGL 094 is equivalent to Provincial English 12. Students with a C+ in English 12 should enrol in ENGL 151.

**Instructor Information**

**Instructor:** Jen Guenther

**Office:** Paul 331

**Phone:** 250-370-3306

**Email:** guentherj@camosun.bc.ca

**Office Hours:** Mondays 11:20-12:20 and 2:20-3:20, Fridays 11:30-12:30, or by appointment

**Class Information**

**Schedule:** Tuesdays 6:00-8:50

**Class Location:** Fisher 336

**Required Text:** Norton, Sarah, Brian Green, and Rhonda Dynes. *Essay Essentials*. (6th Ed.) Nelson, 2015.

**Intended Learning Outcomes**

Upon successful completion of this course, students will have demonstrated proficiency in the following areas:

**1. Critical and Creative Thinking**

- a) Evaluate argument for validity, reliability, currency, and objectivity
- b) Articulate the connections between purpose, audience, and style
- c) Analyze diction in a variety of non-fiction texts
- d) Analyze and explain the organizational methods used to develop a topic or an argument
- e) Recognize elements of clear communication
- f) Demonstrate organizational thought processes to solve problems
- g) Demonstrate an awareness of how communication formats influence language choices and usage

- h) Record, organize and store information read, heard or viewed
- i) Support a position by citing specific details from what has been read, heard or viewed
- j) Explore diverse perspectives to develop or modify one's point of view
- k) Assess one's own knowledge and use of language
- l) Assess information for completeness, accuracy, currency, relevance, balance or perspectives and bias
- m) Analyze different presentations of the same information to reconsider positions
- n) Assess ways in which language reflects and influences values and behaviour

## **2. Reading and Reference**

- a) Cite and document sources where necessary, following MLA conventions
- b) Evaluate the effectiveness of one's own and others' written material using criteria that include the following: plain language, coherence and organization, consistency in the application of usage conventions; relevance to argument of supporting evidence and examples; appropriateness of intended purpose and audience; attention to detail
- c) Summarize, make inferences, draw conclusions and critically evaluate
- d) Paraphrase main ideas in written material
- e) Distinguish between implicit and explicit messages
- f) Apply prior knowledge and experience to assist understanding of new material
- g) Use a variety of strategies and sources to gather and evaluate information, including print sources, library resources and the Internet
- h) Interpret details and draw conclusions from information presented in a variety of print and graphic formats, including electronic formats
- i) Gather, evaluate, synthesize, and organize information into a research paper or report of approximately 1500 words using an appropriate documentation style (e.g. APA, MLA or Chicago)

## **3. Written Communication**

- a) Plan and write a variety of types of paragraphs and essays,
- b) Integrate research material into a research paper or report using MLA conventions,
- c) Gather information and organize it into functional writing assignments
- d) Edit own work fully for coherence and accuracy
- e) Monitor spelling, grammar, mechanics and syntax using appropriate techniques and resources as required, including electronic technology
- f) Write effectively, adjusting for audience, purpose and situation to inform, persuade, and interact in formal and informal situations
- g) Organize information and ideas to clarify thinking and achieve desired effect
- h) Understand and avoid plagiarism
- i) Produce writing on demand (e.g. essays, exams)

## **4. Speaking and Listening Skills**

- a) Speak, adjusting for audience, purpose, and situation, to inform, persuade, and interact in formal and informal situations

- b) Give and respond to feedback during oral presentations
- c) Collaborate and consult with others in completing communication tasks
- d) Explain the value and limitations of collaborative work
- e) Use effective presentation aids to enhance communications

### Assessments/Assignments

Assignment	Value	Grade Achieved
Grammar Tests	10%	
Paragraph	5%	
Summary	5%	
Persuasive Essay	15%	
Research Paper	20%	
Peer Editing	5%	
Oral Presentation	15%	
Final Essay	20%	
Attendance, In-class Work, and Homework	5%	
<b>Total</b>	<b>100%</b>	

### Classroom Expectations/General Course Information

- Please do not be late for class, as it is disruptive. Students arriving late may be denied permission to enter the classroom.
- No cellphones, laptops, or other electronic devices are allowed in class without the permission of your instructor.
- Come prepared. Read assigned materials before class.
- Regular attendance is essential for the successful completion of this course.
- It is your responsibility to catch up on missed work due to an absence.
- All major assignments are mandatory. Assignments are due on the day they are scheduled *at the beginning of class*. Printing problems are not an excuse. All assignments handed in late will be subjected to a 5% deduction per day, including weekends.
- Once marked assignments have been returned to the class, late ones will no longer be accepted for submission.
- Students are expected to participate in class activities, group work, and discussions.
- Please keep a photocopy or electronic copy of all the assignments you submit in case work is lost, damaged or misplaced. As well, please save all graded assignments until the completion of the course.
- All out-of-class assignments must be typed, double-spaced, use a regular 12-point font, have one inch margins, and be stapled in the upper-left corner.
- If you miss a test or the due date of an assignment, you must inform the instructor *before* the class. You will need a doctor's note in order to be granted permission to hand in an assignment late or to write a test at a later date.

- Assignments must be submitted in person. Please do not email assignments except in extenuating circumstances and with the prior approval of the instructor.

### Contacting Your Instructor

- You are encouraged to come by my office during posted office hours. Please make an appointment for other times.
- Please use email for short and simple questions. I will not comment on assignment drafts over email or review an entire lesson you have missed.
- If you email any college instructor, please check your message for spelling and grammar. Good writing makes a good impression. Always include your name and the specific class you are in.

### Camosun College Grading Scale <http://www.camosun.bc.ca/policies/policies.php>

#### Standard Grading System (GPA)

Percentage	Grade	Description	Grade Point Equivalency
90-100	A+		9
85-89	A		8
80-84	A-		7
77-79	B+		6
73-76	B		5
70-72	B-		4
65-69	C+		3
60-64	C		2
50-59	D		1
0-49	F	Minimum level has not been achieved.	0

## Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy at <http://www.camosun.bc.ca/policies/E-1.5.pdf> for information on conversion to final grades, and for additional information on student record and transcript notations.

Temporary Grade	Description
I	<i>Incomplete</i> : A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
IP	<i>In progress</i> : A temporary grade assigned for courses that are designed to have an anticipated enrollment that extends beyond one term. No more than two IP grades will be assigned for the same course.
CW	<i>Compulsory Withdrawal</i> : A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement.

## Academic Conduct Policy

It is the student's responsibility to become familiar with the content of the Camosun College Student Conduct policy. The policy is available in each School Administration Office, Registration, and on the College web site in the Policy Section.

## Academic Progress Policy

There is an Academic Progress Policy designed to enhance a learner's likelihood of success. Students should become familiar with the content of this policy. The policy is available in each School Administration Office, Registration, and on the College web site in the Policy Section.

## Plagiarism

Students are expected to do their own writing in all assignments. You may get feedback on your writing from the English Help Centre (Indeed, I highly recommend you get feedback from the Help Centre for any take home essays). However, copying another person's writing—even one sentence—without acknowledgement or having someone else write all or part of your composition is plagiarism and will incur any or all of the penalties stated in the college calendar.

Any student found to have cheated on any assignment will automatically receive a mark of 0 on that assignment. Subsequent instances of plagiarism may incur more severe penalties as outlined in the college calendar.