



**English 092 (001): Provincial English Composition**  
**Summer 2017**

**COURSE OUTLINE**

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The calendar description is available on the web @ <http://camosun.ca/learn/calendar/current/web/enl.html>

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Please note: This outline will not be kept indefinitely. It is recommended students keep this outline for their records, especially to assist in transfer credit to post-secondary institutions.

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**1. Instructor Information**

Instructor: Dirk MacKenzie

Class Dates: May 1 - June 14, 2017

Class Times: Monday and Wednesday, 1:30 - 4:20pm

Class Location: Young 220

Office Location: Paul 331

Office Hours: Monday and Wednesday, 11:00 - 12:00 or by appointment

Email: [mackenzied@camosun.bc.ca](mailto:mackenzied@camosun.bc.ca)

Telephone: (250) 370-3468

**2. Intended Learning Outcomes**

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Upon successful completion of this course, students will have demonstrated proficiency in the following areas:

1. Critical and Creative Thinking
  - a. Evaluate argument for validity, reliability, currency, and objectivity
  - b. Articulate the connections between purpose, audience, and style
  - c. Analyze diction in a variety of nonfiction texts
  - d. Analyze and explain the organizational methods used to develop a topic or an argument
  - e. Recognize elements of clear communication
  - f. Demonstrate organizational thought processes to solve problems
  - g. Demonstrate an awareness of how communication formats influence language choices and usage

- h. Record, organize and store information read, heard or viewed
  - i. Support a position by citing specific details from what has been read, heard or viewed
  - j. Explore diverse perspectives to develop or modify one's point of view
  - k. Assess one's own knowledge and use of language
  - l. Assess information for completeness, accuracy, currency, relevance, balance or perspective and bias
  - m. Analyze different presentations of the same information to reconsider positions
  - n. Assess ways in which language reflects and influences values and behaviour
2. Reading and Reference
- a. Cite and document sources where necessary, following MLA conventions
  - b. Evaluate the effectiveness of one's own and others' written material using criteria that include the following: plain language, coherence and organization, consistency in the application of usage conventions; relevance to argument of supporting evidence and examples; appropriateness of intended purpose and audience; attention to detail
  - c. Summarize, make inferences, draw conclusions and critically evaluate
  - d. Paraphrase main ideas in written material
  - e. Distinguish between implicit and explicit messages
  - f. Apply prior knowledge and experience to assist understanding of new material
  - g. Use a variety of strategies and sources to gather and evaluate information, including print sources, library resources and the Internet
  - h. Interpret details and draw conclusions from information presented in a variety of print and graphic formats, including electronic formats
  - i. Gather, evaluate, synthesize, and organize information into a research paper or report of approximately 1500 words using an appropriate documentation style (e.g. APA, MLA or Chicago)
3. Written Communication
- a. Plan and write a variety of types of paragraphs and essays
  - b. Integrate research material into a research paper or report using MLA conventions
  - c. Gather information and organize it into functional writing assignments
  - d. Edit own work fully for coherence and accuracy
  - e. Monitor spelling, grammar, mechanics and syntax using appropriate techniques and resources as required, including electronic technology
  - f. Write effectively, adjusting for audience, purpose and situation to inform, persuade, and interact in formal and informal situations

- g. Organize information and ideas to clarify thinking and achieve desired effect
  - h. Understand and avoid plagiarism
  - i. Produce writing on demand (e.g. essays, exams)
4. Speaking and Listening Skills
- a. Speak, adjusting for audience, purpose, and situation, to inform, persuade, and interact in formal and informal situations
  - b. Give and respond to feedback during oral presentations
  - c. Collaborate and consult with others in completing communication tasks
  - d. Explain the value and limitations of collaborative work
- Use effective presentation aids to enhance communications

### 3. Required Materials

Please have the following with you in every class:

1. *Essay Essentials: With Readings (6th edition)*, Norton, Green and Dynes
2. Paper (letter size) and pen for writing activities

You will also need access to a computer since all out-of-class assignments must be typed (double-spaced, Times New Roman or similar font, 12-point type, MLA Style documentation).

### 4. Course Content and Schedule

<b>Day and date</b>	<b>In class</b>	<b>Homework</b>
Mon., May 1	Introductions Diagnostic	Read course outline carefully and bring any questions to next class
Wed., May 3	Course outline Reading discussions <i>Essay Essentials</i> Part 8 exercises (photocopied)	Buy <i>Essay Essentials</i> Read <i>Essay Essentials</i> Part 1
Mon., May 8	<i>Essay Essentials</i> Part 1 <i>Essay Essentials</i> Part 8 exercises	Read <i>Essay Essentials</i> Part 2
Wed., May 10	<i>Essay Essentials</i> Part 2 <i>Essay Essentials</i> Part 8 exercises Descriptive Essay assignment	Descriptive Essay Read <i>Essay Essentials</i> Part 3
Mon., May 15	<b>Descriptive Essay due</b> <i>Essay Essentials</i> Part 3 <i>Essay Essentials</i> Part 8 exercises	

Wed., May 17	<i>Essay Essentials</i> Part 3, cont. <i>Essay Essentials</i> Part 8 exercises Critical Response assignment	Work on Critical Response Read <i>Essay Essentials</i> Part 4
Mon., May 22	No class (public holiday)	
Wed., May 24	<b>Critical Response due</b> <i>Essay Essentials</i> Part 4. <i>Essay Essentials</i> Part 8 exercises Midterm review	Study for Midterm Exam
Mon., May 29	<b>Midterm Exam</b> Research Essay assignment	Read <i>Essay Essentials</i> Part 5
Wed., May 31	<i>Essay Essentials</i> Part 5 Library session	Work on Research Proposal
Mon., June 5	<b>Research Proposal due</b> <i>Essay Essentials</i> Part 5, cont. <i>Essay Essentials</i> Part 8 exercises	Read <i>Essay Essentials</i> Part 6 Work on Research Essay
Wed., June 7	<i>Essay Essentials</i> Part 6 <i>Essay Essentials</i> Part 8 exercises	Work on Research Essay
Mon., June 12	<b>Research Essay due</b> Presentation assignment	Work on Presentation
Wed., June 14	<b>Presentations</b> Course review and wrap-up	Study for Final Exam

### 5. Basis of Student Assessment (Weighting)

Participation	10%
Descriptive Essay	10%
Critical Response	10%
Midterm Exam	20%
Research Proposal	5%
Research Essay	15%

Presentation	10%
Final Exam	20%

## 6. Grading System

*(If any changes are made to this part, then the Approved Course description must also be changed and sent through the approval process.)*

*(Mark with "X" in box below to show appropriate approved grading system – see last page of this template.)*

Standard Grading System (GPA)

Competency Based Grading System

## 7. Recommended Materials or Services to Assist Students to Succeed Throughout the Course

### LEARNING SUPPORT AND SERVICES FOR STUDENTS

There are a variety of services available for students to assist them throughout their learning. This information is available in the College Calendar, Student Services or the College web site at <http://www.camosun.bc.ca>

### STUDENT CONDUCT POLICY

There is a Student Conduct Policy. It is the student's responsibility to become familiar with the content of this policy. The policy is available in each School Administration Office, Registration, and on the College web site in the Policy Section.  
<http://www.camosun.bc.ca/policies/policies.html>

A. **GRADING SYSTEMS** <http://www.camosun.bc.ca/policies/policies.php>

The following two grading systems are used at Camosun College:

1. **Standard Grading System (GPA)**

Percentage	Grade	Description	Grade Point Equivalency
90-100	A+		9
85-89	A		8
80-84	A-		7
77-79	B+		6
73-76	B		5
70-72	B-		4
65-69	C+		3
60-64	C		2
50-59	D		1
0-49	F	Minimum level has not been achieved.	0

2. **Competency Based Grading System (Non GPA)**

This grading system is based on satisfactory acquisition of defined skills or successful completion of the course learning outcomes

Grade	Description
COM	The student has met the goals, criteria, or competencies established for this course, practicum or field placement.
DST	The student has met and exceeded, above and beyond expectation, the goals, criteria, or competencies established for this course, practicum or field placement.
NC	The student has not met the goals, criteria or competencies established for this course, practicum or field placement.

B. **Temporary Grades**

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy at <http://www.camosun.bc.ca/policies/E-1.5.pdf> for information on conversion to final grades, and for additional information on student record and transcript notations.

Temporary Grade	Description
I	<i>Incomplete:</i> A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
IP	<i>In progress:</i> A temporary grade assigned for courses that are designed to have an anticipated enrollment that extends beyond one term. No more than two IP grades will be assigned for the same course.
CW	<i>Compulsory Withdrawal:</i> A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement.

## **Responsibilities**

My responsibilities are to have prepared relevant and meaningful content that fulfills Camosun College's learning outcomes for this course, be available to answer your questions or offer further guidance, and provide detailed and timely feedback.

Your responsibilities are to be on time and in full attendance for all classes, be prepared to participate in learning activities, meet due dates, and be aware of and adhere to Camosun College's policies and procedures. Preparation and participation are required for this course. The timeliness and degree of your course preparation will affect your level of success.

Please be sure to ask for help when needed. I have office hours and am happy to respond to questions over email.

## **General Information**

- All major assignments (10% or more) are mandatory. Students cannot complete the course unless all assignments are submitted.
- If you need to miss a test/exam and want to make it up later, you need to notify me before the test begins and bring a medical note to the following class. The same goes for assignment deadlines.
- Assignments will only be accepted up to one week late (except in cases of documented illness).
- Late assignments will lose 10% (except in cases of documented illness)
- Missed classroom activities, quizzes, tests cannot be made up (except in cases of documented illness).
- Personal computers and cellphones are not permitted in class, except for documented medical reasons.

## **Academic Progress Policy**

There is an Academic Progress Policy designed to enhance a learner's likelihood of success. Students should become familiar with the content of this policy. The policy is available in each School Administrative Office, Registrar's Office, and on the College website in the Policy Section.

## **Plagiarism**

Plagiarism means presenting the words or ideas of others as your own. Plagiarism is a serious academic offence -- a form of cheating. All sources of ideas and information not primarily our own must be appropriately documented according to MLA guidelines. The minimum penalty for plagiarism is a zero on the relevant assignment. Please see

Student Conduct Policy and check out this interactive video:

<http://camosun.ca/services/library/plagiarism/>