



The Approved Course Description is available on the College website <http://www.camosun.ca/learn/calendar/index.html>

## 1. Instructor Information

Instructor: Jill Auchinachie      Office Location: CBA 149  
Office Hours: Monday & Wednesday 8:00 – 8:30; 11:30 – 12:00; 1:00 – 4:00;  
Tuesday and Thursday 8:00 – 8:30; 11:30 – 12:00  
Phone: 250-370-4953      Email: [auchinachie@camosun.bc.ca](mailto:auchinachie@camosun.bc.ca)

## 2. Intended Learning Outcomes

*Students will achieve the following:*

### Critical and Creative Thinking

- summarize and paraphrase written and verbal resources
- make inferences; distinguish fact from opinion
- create, identify, and modify solutions
- establish viable schedule of work, classes, and study time

### Reading, Research, and Reference

- identify bias, tone, purpose, audience, and point of view
- identify subject/topic, main and supporting ideas, and logical structure
- use skimming and scanning techniques
- use context clues and word structure analysis to identify meaning
- use dictionary, thesaurus, and other resources to build vocabulary
- use resources: library, encyclopedia, manuals, CD-ROMS, Internet

### Written Communication

- brainstorm ideas; narrow the topic
- create paragraphs, essays, (research & expository), summaries, resumes, business letters
- revise and edit work to improve word choice, sentence and paragraph structure, spelling, punctuation, and grammar
- produce writing on demand: paragraphs and essays

### Speaking and Listening Skills

- participate in conversations and group discussions
- provide oral feedback: peer editing, group discussions
- recall and interpret information

### 3. Required and Recommended Materials

- Bigauskas, R. Thinking and Writing: A Guide to Paragraphs and Essays
- Langan, J & Goldstein J. English Brushup (3<sup>rd</sup> or 4<sup>th</sup> ed.)
- Troyka, L.Q., Thweatt, J.W. Structured Reading (6<sup>th</sup>, 7<sup>th</sup> or 8<sup>th</sup> ed.)
- Dictionary and Thesaurus

### 4. Course Content:

Students in ENGL 050 will draft, revise, and edit their writing. Instructors will coach students to help them improve their writing.

### 5. Basis of Student Assessment

Category	Assignment	% of Grade	Description
Paragraphs	2 - 4 practice @150 words plus one exit paragraph	10	Practice with a variety of writing patterns Exit paragraph is written independently
Grammar	Written work	10	Practice based on student needs
Expository Essays	2 @ 500 words	30	Practice with essay development
Business Writing	1	5	Produce a letter
Critical Reading	10 selections	10	Work from <i>Structured Reading</i>
Summary Writing	1 @ 250 words	5	From selected readings
Research Essay	1 @ 500 words	15	Incorporate outside sources
Exit Essay (Timed)	1 @ 500 words	15	Produce a successful essay

### 6. Grading System

A+	90 - 100%	B+	77 - 79%	C+	65 - 69%		
A	85 - 89%	B	73 - 76%	C	60 - 64%		
A-	80 - 84%	B-	70 - 72%	D*	50 - 59%	F	0 - 49%

*\*Minimum level of achievement for which credit is granted; a course with a 'D' grade cannot be used as a prerequisite.*

#### PROGRESS

Students are expected to complete each course within 2 - 4 months. Students having difficulties meeting this goal should explore, with their instructor, additional supports that may be available. Students with a record of poor attendance and progress may not be permitted to re-register in Academic and Career Foundations Department courses.

## 7. Learning Support and Services to Promote Student Success

### ACADEMIC UPGRADING HELP CENTRE (CBA 109)

All Upgrading students have access and are **strongly encouraged** to make use of this service.

### LEARNING SUPPORT AND SERVICES FOR ALL STUDENTS

Planning your education, Getting your coursework done, Campus life, Personal support, Work and housing, Getting around Academic Advising, Assessment Testing, Calendar, Camlink: Registration, Class & Personal Info, Continuing Education, Co-op Education, Distance & Distributed Education, Education Funding Tips, Financial Aid & Awards, Forms, Graduation, Lockers, Tuition Fees & Payment, Student ID/Library Cards, Study Abroad, Transfer Credit AudioVisual Services & Equipment, Bookstore, Computer Labs, Help Centres (tutoring in English, ESL, Math), Learning Skills, Library, Photocopying & Printshop, Writing Centre Fitness & Recreation, Cafeterias & Restaurants, Camosun College Student Society, First Nations Student Association, Medical Coverage & Accident Insurance, Nexus Student Newspaper, Student Clubs, Village 900 radio, Wireless networking, Women's Centres Aboriginal Services (Education, Financial & Cultural), Campus Emergencies, Child Care, Counselling (Career, Educational, Personal & Cultural), Dental Clinic, Disability Resource Centre, International Counselling, Ombudsman, Personal Safety, Sexual Health Clinic Career Resource Centre, Housing Registry Online, Student Employment Services, Campuses & Maps, Parking & Transportation, U-Pass Student Bus Pass

Camosun services are here to help you succeed in and out of the classroom. Our goal is to provide you with the best learning experience possible. This information is available in the Registrar's Office or the College web site at: <http://camosun.ca/services/>

## 8. College Policies

### STUDENT CONDUCT

The purpose of this policy is to provide clear expectations of appropriate academic and non-academic student conduct and to establish processes for resolution of conduct issues or the imposition of sanctions for inappropriate conduct.

<http://camosun.ca/about/policies/education-academic/e-2-student-services-&-support/e-2.5.1.pdf>

### STUDENT GRADING POLICY

The purpose of this policy is to ensure that grading and promotion are consistent and fair.

<http://camosun.ca/about/policies/education-academic/e-1-programming-&-instruction/e-1.5.pdf>

### ACADEMIC PROGRESS POLICY

The purpose of this policy is to enhance a learner's likelihood of success and to encourage the learner to use College resources effectively.

<http://camosun.ca/about/policies/education-academic/e-1-programming-&-instruction/e-1.1.pdf>