



CAMOSUN COLLEGE
School of Access
ELD Department

**Preparatory Academic Writing: ELD 103
Section 002**

Winter 2016

Course Outline

Calendar Description: This course prepares non-native English speakers for the demands of academic writing courses through reading, writing and research. It includes instruction and practice in critical writing, reading and thinking; planning, writing, and revision of paragraphs/essays; clarity and coherency of written ideas. Students will focus on correct grammatical usage and informational/media literacy skills.

Ω Please note: This outline will not be kept indefinitely. It is recommended students keep this outline for their records, especially to assist in transfer credit to post-secondary institutions.

Instructor Information

Instructor: John Hampton

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Office Hours: see *John's timetable* at <http://faculty.camosun.ca/johnhampton>

Pre-requisites: C in ENGL 050, or English 11, or ELD 072, or assessment

Pre/Co-requisite: ELD 074

Intended Learning Outcomes:

Upon successful completion of this course a student will be able to:

1. Think critically in evaluating first-year level readings and essays for content, quality and logical development.

- Evaluate argument for validity, reliability, and objectivity
- Recognize the organizational methods used to develop a topic or an argument
- Examine the connections between purpose, audience, and style in a variety of readings
- Recognize the difference between facts and opinions
- Recognize the difference between ideas and support
- Summarize, make inferences, draw conclusions and evaluate readings critically
- Select relevant sources of information for research purposes

2. Produce academic assignments suited to a first-year Canadian academic setting using the writing process, including brainstorming, outlining, drafting, revising, and editing

- Identify purpose and audience in order to choose suitable language and organizational styles
- Write various types of paragraphs and essays in and out of class
- Use concrete evidence such as statistics, quotations, and anecdotes in writing
- Edit written work for content, structure, grammar, punctuation, and usage
- Connect ideas coherently
- Access, evaluate and use a variety of sources, which may include personal knowledge, interviews, print, and electronic based-media
- Integrate research into an essay or report
- Cite and document sources where necessary using MLA style

3. Present information and ideas orally using effective language in both formal and informal situations as expected in first-year Canadian academic settings.

- Give and respond to feedback respectfully and appropriately
- Collaborate with others in completing tasks
- Recognize and respect internationalization, diversity and individual differences
- Select and use effective visual and/or auditory presentation aids
- Demonstrate an understanding of media literacy in the Canadian academic context
- Critically compare treatments of a theme, topic and content from a variety of media and/or sources;
- Recognize the importance of media literacy and exhibit a critical awareness of media messages.

4. Use a variety of computer applications successfully in a Canadian academic context

- Use word processing software effectively in the production of written assignments;
- Use information from a variety of applications in the production and presentation of assignments (e.g. Internet websites, electronic presentations, *Word* documents, video)

5. Demonstrate an understanding of the culture of Canadian academic expectations in the context of a university-level course.

Required Materials

- (a) ELD 103 Course Pack

Course Content and Schedule

Week 1	Jan 11-13	<i>Course Introduction/Paragraph review</i>
Week 2	Jan 18-20	<i>Writing Focus: Description Language Focus: Sentence Basics/Types; Sentence Fragments/Run-on Sentences</i>
Week 3	Jan 25-27	<i>Writing Focus: Narration Language Focus: Verb Tenses</i>
Week 4	Feb 1-3	<i>Writing Focus: Narration Language Focus: Verb Tenses</i>
*Week 5	Feb 10	<i>Writing Focus: Exposition/Process Reading Focus: Plagiarism/Summarizing Language Focus: Parallelism</i>
*Feb 8th is Family Day		
Week 6	Feb 15-17	<i>Writing Focus: Exposition/Cause and Effect Reading Focus: Plagiarism/Summarizing Language Focus: Pronouns</i>
Week 7	Feb 22-24	<i>Writing Focus: Exposition/Comparison and Contrast Reading Focus: Gender Issues Language Focus: Subject-Verb Agreement</i>
Week 8	Feb 29-Mar 2	<i>Writing Focus: Exposition/Classification Reading Focus: Coming to Canada Language Focus: modifiers</i>
Week 9	Mar 7-9	<i>Writing Focus: Persuasion Reading Focus: Finding a Career Language Focus: articles</i>
*Week 10	Mar 14-16	<i>Writing Focus: Persuasion Language Focus: prepositions</i>
*March 14th is the last day to withdraw without receiving a failing grade		
Week 11	Mar 21-23	<i>Writing Focus: Research Paper</i>
*Week 12	Mar 30	<i>Writing Focus: Research Paper</i>
March 28th is Easter Monday		
Week 13	April 4-6	<i>Writing Focus: Research Paper</i>
Week 14	April 11-13	<i>Research Paper Presentations</i>

Evaluation

Narrative essay	10%
Expository essay	10%
*Two in class reading comprehensions and summaries	20%
*In class expository essay	10%
*In class persuasive essay	10%
Research Paper	15%
Research Paper Presentation	5%
Grammar quizzes	10%
Independent Learning (Peer Editing, Journals, D2L)	10%

*Students must get a 60% average on in class assignments to pass the course.

Schedule of Assignments

Narrative essay:	1 st draft: Feb 1	final draft: Feb 8
Expository essay:	1 st draft: Feb 29	final draft: Mar 14
In-class Essay #1(Expository):	Mar 9	
In-class Essay #2(Persuasive):	Mar 23	
Research paper:	1 st draft: April 6	final draft: April 13
Research Paper Presentations:	April 11 & 13	
D2L:	Weekly	
In class reading comprehension and summaries:	Everyone likes surprises.	
Grammar Quizzes:	Everyone likes surprises.	

Grading System

Below is the standard grading system used for this course.

Standard Grading System (GPA)

Percentage	Grade	Description	Grade Point Equivalency
90-100	A+		9
85-89	A		8
80-84	A-		7
77-79	B+		6
73-76	B		5
70-72	B-		4
65-69	C+		3
60-64	C		2
50-59	D		1
0-49	F	Minimum level has not been achieved.	0

***Attendance:**

Attendance is very important. If you attend regularly and work consistently at your English, you will make progress. Regular attendance is essential in order to do well in this course.

*see ELD academic progress policy at <http://faculty.camosun.ca/johnhampton>

*Camosun Student grading policy at <http://camosun.ca/about/policies/education-academic/e-1-programming-&-instruction/e-1.5.pdf>

*Camosun Academic progress policy at <http://camosun.ca/about/policies/education-academic/e-1-programming-&-instruction/e-1.1.pdf>

*Camosun Student conduct at <http://camosun.ca/about/policies/education-academic/e-2-student-services-&-support/e-2.5.pdf>

Electronics

Students may not use recording devices in the classroom without the prior permission of the instructor. However, the instructor's permission is not required when the use of a recording device is sanctioned by the College's Resource Centre for Students with Disabilities in order to accommodate a student's disability and when the instructor has been provided with an instructor notification letter which specifies the use of a recording device. Recordings made in the classroom are for the student's personal use only, and distribution of recorded material is prohibited.

No electronic devices (electronic dictionaries, cell phones, etc.) can be used during tests and some in-class assignments (at the discretion of the instructor)

ELD Academic Honesty Guidelines

What is responsible and honest academic behavior?

Academic honesty is generally defined as the performance of all academic work **without** cheating and/or plagiarizing. In some countries, academic honesty may not be so important or may be defined differently; however, in Canada and at Camosun College, academic honesty is a very important issue. All ELD students need to be academically honest in all their courses.

Examples of responsible and honest academic behaviour include

- Doing reading, writing and online homework by yourself
- Doing all assigned homework
- Not re-using your own or another student's previous course assignments for your current course

- Writing an exam without cheating (using notes, text messages or class mates)
- Not helping a class mate cheat or plagiarize
- Taking all quizzes/exams when scheduled
- Handing in all homework/assignments on time
- Giving credit for any evidence/material from other sources, including electronic, printed or multimedia material, that help support your written work
- Asking your instructor if you need help or do not understand the course material
- Asking your instructor if you do not understand quiz/exam or assignment instructions

There are two main areas that make up Academic Dishonesty:

- Cheating
- Plagiarism

Cheating

Cheating is defined as using any material or knowledge without your instructor's consent to do an assignment or exam. This can include taking notes into an exam, copying from another student's paper, having someone else do an exam or assignment for you, or using an assignment from a previous course and handing it in again. Helping another student cheat is also cheating.

If you are not sure how to do an assignment or exam without cheating, ask your instructor.

Plagiarism

Plagiarism is defined as using someone else's work and presenting it as your own. When you use the ideas and/or words of others, you must clearly acknowledge where you obtained the information by identifying the author or source using MLA Style. Plagiarism can range from an entire assignment to parts of an assignment. For example, getting someone to correct your grammar can be plagiarism too.

If you are not sure how to do an assignment without plagiarizing, ask your instructor.

Consequences for cheating and plagiarism

Sometimes students don't realize that cheating is taken seriously at colleges and universities in Canada. When a student is caught cheating, the consequences are serious. There are no excuses for cheating.

Cheating on an exam/quiz

The first time you cheat on an exam/quiz, you will get a mark of zero for the exam/quiz, and the ELD Chair will be informed. If you cheat a second time, you will get a mark of "F" or "NC" for the course, and the cheating will be recorded on your student record.

Cheating or plagiarizing on an assignment

The first time you cheat or plagiarize on an assignment, you will get a mark of zero for the assignment, and the ELD Chair will be informed. If you plagiarize a second time, you will get a mark of "F" or "NC" for the course, and the plagiarism will be reported to the Dean and recorded on your student record.