



**School of Access
Department of English**

**English 092-004: Provincial English Composition
Fall 2015**

English 092 provides practice and instruction in critical reading and in planning, writing and revising paragraphs and essays. The course prepares students for college writing. English 092, combined with English 094, is equivalent to Provincial English 12.

Instructor Information

Instructor: Sarah French, MA, M.Ed

Class Dates: 8 September – 8 December 2015

Class Times: Tuesdays from 6:00 – 8:50 p.m.

Class Location: Fisher 302

Office location in Paul 331 with availability as follows:

- Wednesdays and Fridays 9:45-11:45 a.m.
- By appointment in person or via Skype/FaceTime
- E-mail anytime at FrenchS@camosun.bc.ca

Learning Outcomes

Upon successful completion of this course, students will have demonstrated proficiency in the following areas:

1. Critical and Creative Thinking
 - a) Evaluate argument for validity, reliability, currency, and objectivity
 - b) Articulate the connections between purpose, audience, and style
 - c) Analyze diction in a variety of non-fiction texts
 - d) Analyze and explain the organizational methods used to develop a topic or an argument

- e) Recognize elements of clear communication
- f) Demonstrate organizational thought processes to solve problems
- g) Demonstrate an awareness of how communication formats influence language choices and usage
- h) Record, organize and store information read, heard or viewed
- i) Support a position by citing specific details from what has been read, heard or viewed
- j) Explore diverse perspectives to develop or modify one's point of view
- k) Assess one's own knowledge and use of language
- l) Assess information for completeness, accuracy, currency, relevance, balance or perspectives and bias
- m) Analyze different presentations of the same information to reconsider positions
- n) Assess ways in which language reflects and influences values and behaviour

2. Reading and Reference

- a) Cite and document sources where necessary, following MLA conventions
- b) Evaluate the effectiveness of one's own and others' written material using criteria that include the following: plain language, coherence and organization, consistency in the application of usage conventions; relevance to argument of supporting evidence and examples; appropriateness of intended purpose and audience; attention to detail
- c) Summarize, make inferences, draw conclusions and critically evaluate
- d) Paraphrase main ideas in written material
- e) Distinguish between implicit and explicit messages
- f) Apply prior knowledge and experience to assist understanding of new material
- g) Use a variety of strategies and sources to gather and evaluate information, including print sources, library resources and the Internet
- h) Interpret details and draw conclusions from information presented in a variety of print and graphic formats, including electronic formats
- i) Gather, evaluate, synthesize, and organize information into a research paper or report of approximately 1500 words using an appropriate documentation style (e.g. APA, MLA or Chicago)

3. Written Communication

- a) Plan and write a variety of types of paragraphs and essays,
- b) Integrate research material into a research paper or report using MLA conventions,
- c) Gather information and organize it into functional writing assignments
- d) Edit own work fully for coherence and accuracy
- e) Monitor spelling, grammar, mechanics and syntax using appropriate techniques and resources as required, including electronic technology
- f) Write effectively, adjusting for audience, purpose and situation to inform, persuade, and interact in formal and informal situations

- g) Organize information and ideas to clarify thinking and achieve desired effect
- h) Understand and avoid plagiarism
- i) Produce writing on demand (e.g. essays, exams)

4. Speaking and Listening Skills

- a) Speak, adjusting for audience, purpose, and situation, to inform, persuade, and interact in formal and informal situations
- b) Give and respond to feedback during oral presentations
- c) Collaborate and consult with others in completing communication tasks
- d) Explain the value and limitations of collaborative work
- e) Use effective presentation aids to enhance communications

Required Textbook, Resources, and Supplies

Please have the following with you in every class: *Essay Essentials: With Readings* (6th edition), Norton, Green and Dynes

You will also need access to a computer since all out-of-class assignments must be typed (double-spaced, standard font, 12 point type, one inch margins, MLA-style documentation). Please keep a back up of your submitted work.

Paper and pen will also be needed in every class for writing activities (in addition to a computer if you prefer to type).

Assignments and Evaluation

Your final grade will be calculated from the following areas:

1. Presence and participation	15%
2. Homework	10%
3. Assignments	60%
• Paragraphs (including summaries)	
• Essays	
• Research paper and oral presentation	
4. In-class mid-term exam	5%
5. In-class final exam	10%
Total	100%

Responsibilities

My responsibilities are to have prepared relevant and meaningful content that fulfills Camosun College's learning outcomes for this course, be available to answer your questions or offer further guidance, and provide detailed and timely feedback that justifies your scores and allows you to grow as an effective communicator.

Your responsibilities are to be on time and in full attendance for all classes, be prepared to participate in learning activities, meet due dates, and be aware of and adhere to Camosun College's policies and procedures (i.e. computer usage, copyright, plagiarism policies).

Preparation and participation are required for this course. The timeliness and degree of your course preparation and participation will affect your level of success.

Be sure to ask for help when needed. I have office hours, but I'm more than happy to meet outside of those via Skype/FaceTime or respond to questions over e-mail.

General Information

- All major assignments (10% or more) are mandatory. Students cannot complete the course unless all assignments are submitted.
- Unexcused late assignments will lose 10% a day (except in case of documented illness). Late assignments will only be accepted up to one week following their due date.
- Missed classroom activities/quizzes/tests because of an unexcused absence cannot be made up (except in the case of a documented illness). Students who are absent will receive a zero on any missed in-class work.
- Personal computers are not permitted, except for documented medical reasons.

Grading System

Percentage	Grade	Description	Grade Point Equivalency
90-100	A+		9
85-89	A		8
80-84	A-		7
77-79	B+		6
73-76	B		5
70-72	B-		4

65-69	C+		3
60-64	C		2
50-59	D	Minimum level of achievement for which credit is granted; a course with a D grade cannot be used as a prerequisite.	1
-49	F	Minimum level has not been achieved.	0

Academic Progress Policy

There is an Academic Progress Policy designed to enhance a learner's likelihood of success. Students should become familiar with the content of this policy. The policy is available in each School Administrative Office, Registrar's Office, and on the College web site in the Policy Section: <http://camosun.ca/about/policies/education-academic/e-1-programming-&-instruction/e-1.1.pdf>

Learning Support and Services for Students

There are a variety of services available for students to assist them throughout their learning. This information is available in the College Calendar, Registrar's Office, or the College web site: <http://www.camosun.bc.ca>

Academic Conduct Policy

There is an Academic Conduct Policy. It is the student's responsibility to become familiar with the content of this policy. The policy is available in each School Administrative Office, Registrar's Office, and on the College web site in the Policy Section: <http://www.camosun.bc.ca/policies/E-2.5.pdf>

Related is the topic of **plagiarism**. Plagiarism means presenting the words or ideas of others as your own. Plagiarism is a serious academic offence – a form of cheating. All sources of ideas and information not primarily your own must be appropriately documented according to MLA guidelines. The minimum penalty for plagiarism is a zero on the relevant assignment. Please see Student Conduct Policy and check out this interactive video: <http://camosun.ca/services/library/plagiarism/>