



CAMOSUN COLLEGE
School of Access
Community Learning Partnerships

English 050
Fall 2015 S17

COURSE OUTLINE

1. Instructor Information

Instructor: Karen Lightbody
Location: Saanich Adult Education Centre
Office hours: By appointment
Email: lightbodyk@camosun.bc.ca
Phone: 250-588-8277

Class Information

Class Schedule: Wednesday and Friday 9:00 a.m. – 11:50 a.m.
Start Date: September 9, 2015 End Date: December 18, 2015

2. Intended Learning Outcomes

Students will achieve the following:

Critical and Creative Thinking

- summarize and paraphrase written and verbal resources
- make inferences; distinguish fact from opinion
- create, identify, and modify solutions
- establish viable schedule of work, classes, and study time

Reading, Research, and Reference

- identify bias, tone, purpose, audience, and point of view
- identify subject/topic, main and supporting ideas, and logical structure
- use skimming and scanning techniques
- use context clues and word structure analysis to identify meaning
- use dictionary, thesaurus, and other resources to build vocabulary
- use resources: library, encyclopedia, manuals, CD-ROMS, Internet

Written Communication

- brainstorm ideas; narrow the topic
- create paragraphs, essays, (research & expository), summaries, resumes, business letters
- revise and edit work to improve word choice, sentence and paragraph structure, spelling, punctuation, and grammar
- produce writing on demand: paragraphs and essays

Speaking and Listening Skills

- participate in conversations and group discussions
- provide oral feedback: peer editing, group discussions
- recall and interpret information

3. Required and Recommended Materials

- Bigauskas, R. Thinking and Writing: A Guide to Paragraphs and Essays
- Langan, J & Goldstein J. English Brushup (3rd or 4th ed.)
- McWhorter, K. Essential Reading Skills 4th ed.
- Dictionary and Thesaurus

4. Course Content:

Students in ENGL 050 will draft, revise, and edit their writing. Instructors will coach students to help them improve their writing.

5. Basis of Student Assessment

| Category | Assignment | % of Grade | Description |
|--------------------|--|------------|--|
| Paragraphs | 2 - 4 practice @150 words plus one exit paragraph | 10 | Practice with a variety of writing patterns Exit paragraph is written independently |
| Grammar | Written work | 10 | Practice based on student needs |
| Expository Essays | 1 @ 500 words | 15 | Practice with essay development |
| Business Writing | 1 | 5 | Produce a letter |
| Critical Reading | Ch. 5, 6, 7 and 8 | 15 | Work from <i>Essential Reading Skills</i> |
| Summary Writing | 1 @ 250 words | 5 | From selected readings |
| Research Essay | 1 @ 500 words | 20 | Incorporate outside sources |
| Exit Essay (Timed) | 1 @ 500 words | 20 | Produce a successful essay |

6. Grading System

| | | | | | | | |
|----|-----------|----|----------|----|----------|---|---------|
| A+ | 90 - 100% | B+ | 77 - 79% | C+ | 65 - 69% | | |
| A | 85 - 89% | B | 73 - 76% | C | 60 - 64% | | |
| A- | 80 - 84% | B- | 70 - 72% | D* | 50 - 59% | F | 0 - 49% |

**Minimum level of achievement for which credit is granted; a course with a 'D' grade cannot be used as a prerequisite.*

PROGRESS

Students are expected to complete each course within 2 - 4 months. Students having difficulties meeting this goal should explore, with their instructor, additional supports that may be available. Students with a record of poor attendance and progress may not be permitted to re-register in Academic and Career Foundations Department courses.

7. Learning Support and Services to Promote Student Success

ACADEMIC UPGRADING HELP CENTRE (CBA 109)

All Upgrading students have access and are **strongly encouraged** to make use of this service.

LEARNING SUPPORT AND SERVICES FOR ALL STUDENTS

Planning your education, Getting your coursework done, Campus life, Personal support, Work and housing, Getting around Academic Advising. Assessment Testing, Calendar, Camlink: Registration, Class & Personal Info, Continuing Education, Co-op Education, Distance & Distributed Education, Education Funding Tips, Financial Aid & Awards, Forms, Graduation, Lockers, Tuition Fees & Payment, Student ID/Library Cards, Study Abroad, Transfer Credit AudioVisual Services & Equipment, Bookstore, Computer Labs, Help Centres (tutoring in English, ESL, Math), Learning Skills, Library, Photocopying & Printshop, Writing Centre Fitness & Recreation, Cafeterias & Restaurants, Camosun College Student Society, First Nations Student Association, Medical Coverage & Accident Insurance, Nexus Student Newspaper, Student Clubs, Village 900 radio, Wireless networking, Women's Centres Aboriginal Services (Education, Financial & Cultural), Campus Emergencies, Child Care, Counselling (Career, Educational, Personal & Cultural), Dental Clinic, Disability Resource Centre, International Counselling, Ombudsman, Personal Safety, Sexual Health Clinic Career Resource Centre, Housing Registry Online, Student Employment Services, Campuses & Maps, Parking & Transportation, U-Pass Student Bus Pass

Camosun services are here to help you succeed in and out of the classroom. Our goal is to provide you with the best learning experience possible. This information is available in the Registrar's Office or the College web site at: <http://camosun.ca/services/>

8. College Policies

STUDENT CONDUCT

The purpose of this policy is to provide clear expectations of appropriate academic and non-academic student conduct and to establish processes for resolution of conduct issues or the imposition of sanctions for inappropriate conduct.

<http://camosun.ca/about/policies/education-academic/e-2-student-services-&-support/e-2.5.1.pdf>

STUDENT GRADING POLICY

The purpose of this policy is to ensure that grading and promotion are consistent and fair.

<http://camosun.ca/about/policies/education-academic/e-1-programming-&-instruction/e-1.5.pdf>

ACADEMIC PROGRESS POLICY

The purpose of this policy is to enhance a learner's likelihood of success and to encourage the learner to use College resources effectively.

<http://camosun.ca/about/policies/education-academic/e-1-programming-&-instruction/e-1.1.pdf>