Instructor: Brenda Proctor	**E-mail:** proctorb@camosun.bc.ca		
Marc Bissley	**Email:** bissley@camosun.bc.ca		
Location: Victoria Native Friendship Centre		**Phone #:** 250-384-3211 ext: 2233	
Class Hours: Mon & Wed 1:00-3:50 pm		**Office Hours**: By appointment	

The Approved Course Description is available on the College website
http://www.camosun.ca/learn/calendar/current/

1. Intended Learning Outcomes

At completion of the course students will be able to:

Skills and Strategies for Learning
- Identify short and long term personal literacy goals
- Work with help and independently
- Move on to other tasks while waiting for help
- Attend to and participate in group discussions and activities
- Continue to develop some awareness of personal learning strengths
- Use mnemonic strategies
- Use time management skills to meet assigned deadlines and complete homework

Computer Skills (*Recommended*)
- Learn word processing skills to complete some writing assignments

Reading
Vocabulary Development
- Actively build new vocabulary
- Expand word attack skills
- Recognize and use antonyms, synonyms and homonyms

Comprehension Development
- Pre-read and reflect on short written passages
- Expand the use of context clues
- Identify subject, main idea, details and sequence of a short passage
- Answer comprehension questions based on text
- Summarize longer passages
- Differentiate between literal and inferential meanings

Literature
- Analyze characters in text

Writing
Expression
- Use compound words, contractions, possessives and plurals
- Use capitals for proper nouns
- Use commas in a series and in compound sentences
- Apply dictionary and thesaurus skills

Grammar
- Identify subjects and verbs in simple sentences
- Employ consistent verb tense

- Use most irregular verbs correctly
- Use modifiers effectively

Communication
- Complete a variety of forms and documents

Writing Process and Paragraphs
- Generate and organize ideas
- Write simple and compound sentences
- Write paragraphs: topic sentence, supporting details, concluding sentence
- Write short narrative and descriptive paragraphs with complete sentences

2. Required and Recommended Materials

- *Gage Canadian Dictionary*
- *Roget's Thesaurus*
- *Vocabulary Boosters 3* by Susan Rogers
- *Active Reader 4 by Linda Kita-Bradley*
- Instructor-selected reading materials
- Student-selected reading materials

3. Course Content

English 024 focuses on promoting literacy skills in reading by refining reading strategies, differentiating literal and inferential meanings, applying critical thinking skills to analyze literature, and identifying facts and opinions. Writing literacy is developed through writing narrative and descriptive paragraphs and by actively building vocabulary.

4. Basis of Student Assessment

Students will build a portfolio of their work to be used as an evaluative tool in the assessment of their progress in the course.

Portfolio Activity	#	Description
Reading Vocabulary	In exercises and/or in writing	Read and use antonyms, synonyms and homonyms and complete vocabulary building exercises, including dictionary and thesaurus work.
Literature	In discussion and/or writing	Analyze characters
Stories and Passages	6 responses	Give written and oral responses to readings of stories and passages, including identifying main idea, details and sequence; answering comprehension questions; summarizing text
Forms and Documents	Complete 2	Complete forms and documents.
Beginning Narrative and Descriptive Paragraphs	Write 4	Use the writing process to generate and organize ideas and to write beginning paragraphs that include topic, concluding and support sentences
Punctuation and Capitalization	In exercises and/or writing	Use commas in a list and in compound sentences and apply capitalization rules.
Grammar	In exercises and/or writing	In writing activities and exercises use consistent verb tense and identify subjects and verbs.
Assessment	Complete 1 or more as needed	Achieve a score of level 6 or higher on the Canadian Adult Reading Assessment (CARA) or an equivalent score on a standardized reading test.

5. Grading System

Competency based grading system

Grade	Description
COM	The student has met the goals, criteria, or competencies established for this course, practicum or field placement.
DST	The student has met and exceeded, above and beyond expectation, the goals, criteria, or competencies established for this course, practicum or field placement.
NC	The student has not met the goals, criteria, or competencies established for this course, practicum or field placement.

Students with a record of poor attendance, OR poor progress may be restricted from re-registering in Academic and Career Foundations Department courses.

8. Learning Support and Services to Promote Student Success

ACADEMIC UPGRADING HELP CENTRE (CBA 109)

Coursework support, reference and support materials, printer, quiet testing and study areas

Aboriginal Services (Education, Financial & Cultural),
Academic Advising
Assessment Testing
AudioVisual Services & Equipment
Bookstore
Cafeterias & Restaurants
Camosun College Student Society
Career Resource Centre
Child Care
Computer Labs
Counselling (Career, Educational, Personal & Cultural)
Dental Clinic
Disability Resource Centre
Financial Aid & Awards
First Nations Student Association
Fitness & Recreation

Help Centres (tutoring in English, ESL, Math)
Housing Registry Online
Library
Lockers
Medical Coverage & Accident Insurance
Nexus Student Newspaper
Ombudsman
Personal Safety
Photocopying & Printshop
Sexual Health Clinic
Student Clubs
Student Employment Services
Student ID/Library Cards/U-Pass Student Bus Pass
Wireless networking
Women's Centres

Camosun services are here to help you succeed in and out of the classroom. Our goal is to provide you with the best learning experience possible. This information is available in the Registrar's Office or the College web site at: http://camosun.ca/services/

9. College Policies

STUDENT CONDUCT

The purpose of this policy is to provide clear expectations of appropriate academic and non-academic student conduct and to establish processes for resolution of conduct issues or the imposition of sanctions for inappropriate conduct.
http://camosun.ca/about/policies/education-academic/e-2-student-services-&-support/e-2.5.1.pdf

STUDENT GRADING POLICY

The purpose of this policy is to ensure that grading and promotion are consistent and fair.
http://camosun.ca/about/policies/education-academic/e-1-programming-&-instruction/e-1.5.pdf

ACADEMIC PROGRESS POLICY

The purpose of this policy is to enhance a learner's likelihood of success and to encourage the learner to use College resources effectively. http://camosun.ca/about/policies/education-academic/e-1-programming-&-instruction/e-1.1.pdf