



CAMOSUN COLLEGE
*Health and Human
Services
Department*

BEST-041-X17
Career Exploration
Fall 2015

COURSE OUTLINE

The calendar description is available on the web @ <http://camosun.ca/learn/programs/indigenous-access/what-youll-learn/college-prep.html>
<http://camosun.ca/learn/programs/indigenous-access/what-youll-learn/human-services.html>

Ω Please note: This outline will not be kept indefinitely. It is recommended students keep this outline for their records, especially to assist in transfer credit to post-secondary institutions.

1. Instructor Information

(a) Instructor	Marcey Louie		
(b) Office hours	By appointment		
(c) Location	WSANEC Adult Education Centre(WAEC)		
(d) Phone	250-544-2192	Alternative:	250-370-3299
(e) E-mail	louiem@camosun.ca		
(f) Website			

2. Intended Learning Outcomes

- Analyze the results of the assessment tools to assess his/her present interests, skills, attitudes and temperament with regard to choosing a career or a work direction
- Be informed about and be able to list the college and community supports and resources which guide students to success
- Understand the process of change and develop strategies that help reduce the anxiety inherent in change of any sort
- Establish and write **realistic** personal, career, learning goals (long term and short term goals) based on content of the BEST program (**a Personal Learning Plan**)

3. Required Materials

- (a) Texts **Guiding Circles:** an Aboriginal guide to finding career paths
- (b) Booklet 2: finding new possibilities

Other

School supplies—large binder, paper, pen, pencil, highlighter, flash drive

4. Course Content and Schedule

Class hours: Tuesdays

09-08-2014-12-08-2015 Lecture Tu 09:30AM - 10:50AM,

09-08-2014-12-08-2015 Laboratory Tu 11:00AM - 11:50AM

5. Basis of Student Assessment

- (a) Assignments: completion of a variety of career assessments and career research assignments, as well as active participation in in-class exercises
- (b) Student evaluation (completion) based on: 1) Attendance, 2) punctuality, 3) participation

6. Grading System

Competency Based Grading System

7. Recommended Materials or Services to Assist Students to Succeed Throughout the Course

LEARNING SUPPORT AND SERVICES FOR STUDENTS

There are a variety of services available for students to assist them throughout their learning. This information is available in the College Calendar, Student Services or the College web site at <http://www.camosun.bc.ca>

STUDENT CONDUCT POLICY

There is a Student Conduct Policy. It is the student's responsibility to become familiar with the content of this policy. The policy is available in each School Administration Office, Registration, and on the College web site in the Policy Section.
<http://www.camosun.bc.ca/policies/policies.html>

A. GRADING SYSTEMS <http://www.camosun.bc.ca/policies/policies.php>

The following two grading systems are used at Camosun College:

1. Standard Grading System (GPA)

Percentage	Grade	Description	Grade Point Equivalency
90-100	A+		9
85-89	A		8
80-84	A-		7
77-79	B+		6
73-76	B		5
70-72	B-		4
65-69	C+		3
60-64	C		2
50-59	D		1
0-49	F	Minimum level has not been achieved.	0

2. Competency Based Grading System (Non GPA)

This grading system is based on satisfactory acquisition of defined skills or successful completion of the course learning outcomes

Grade	Description
COM	The student has met the goals, criteria, or competencies established for this course, practicum or field placement.
DST	The student has met and exceeded, above and beyond expectation, the goals, criteria, or competencies established for this course, practicum or field placement.
NC	The student has not met the goals, criteria or competencies established for this course, practicum or field placement.

B. Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy at <http://www.camosun.bc.ca/policies/E-1.5.pdf> for information on conversion to final grades, and for additional information on student record and transcript notations.

Temporary Grade	Description
I	<i>Incomplete:</i> A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
IP	<i>In progress:</i> A temporary grade assigned for courses that are designed to have an anticipated enrollment that extends beyond one term. No more than two IP grades will be assigned for the same course.
CW	<i>Compulsory Withdrawal:</i> A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement.