



**School of Access
Department of English**

**English 092 – 004 Winter 2015
COURSE OUTLINE**

This course provides practice and instruction in critical reading and in the planning, writing, and revising of paragraphs and essays, and prepares the student for college writing. English 092 (or ELD 092) combined with English 094 (or ELD 094) is equivalent to Provincial English 12.

Instructor Information

Instructor: Ray Bigauskas

Office hours: Available in office, by e-mail or by phone Mondays and Wednesdays 3:30 to 4:30 pm By appointment at other times.

Office Location: Paul 331 **Phone:** 370 - 3356

E-mail: Bigauskas@camosun.bc.ca

Web Site: <http://delicious.com/Ray20/writing>

Class Information

First Day of Classes: Tuesday, January 6, 2015

Last Day of Classes: Thursday April 9, 2015

Class Schedule: Tuesday and Thursday 2:00 to 3:20 p.m.

No Class on February 9, 2015 (Family Day)

Location: Fisher 216

Intended Learning Outcomes

1. Critical and Creative Thinking. Students will

- a) evaluate argument for validity, reliability, currency, and objectivity
- b) analyze diction in a variety of non-fiction texts
- c) analyze and explain the organizational methods used to develop a topic or an argument
- d) articulate the connections between purpose, audience, and style

2. Reading and Reference. Students will

- a) access and use the resources of libraries, the Internet, and other electronic media, including CD-ROM files, to gather information for research
- b) cite and document sources where necessary, following MLA conventions

3. Written Communication. Students will

- a) plan and write a variety of types of paragraphs and essays
- b) integrate research material into a research paper or report using MLA conventions
- c) edit written work for content, structure, grammar, punctuation, and usage
- d) choose words appropriate to style and audience
- e) use transitions to connect main and supporting points
- f) vary sentences

4. Speaking and Listening Skills. Students will

- a) speak, adjusting for audience, purpose, and situation, to inform, persuade, and interact in formal and informal situations
- b) give and respond to feedback during oral presentations
- c) collaborate and consult with others in completing communications tasks
- d) explain the value and limitations of collaborative work

Required Materials (available in Camosun Bookstore)

English 092 CoursePack - A Guide to Paragraphs and Essays

Course Content and Assessment

ASSIGNMENTS	VALUE	YOUR GRADE
Introductory Paragraphs	5 %	
Journals	10%	
Persuasive Essay (600-700 words)	15%	
Reading Assignment	5%	
Summary Assignments (2) (150-250 words)	10%	
Research Paper – including proposal/presentation (1000 words)	25%	
Grammar and Editing	10 %	
Final In-Class Essay	20%	
Total	100%	

General Information

This course provides instruction in writing skills that essential for success in college. You will get the most out of this course if you look at it as a way of improving your skills, rather than as a series of tasks and assignments to be completed.

Take note of the following:

1. Regular attendance is essential to success in this course. Students are expected to attend all classes. If you are unable to attend a class, please let the instructor know by e-mail or by having another student relay the message. In any case, students are responsible for material covered during missed days.
2. **All major (10 % or more) assignments are mandatory. Students cannot complete the course unless all assignments are submitted.** One late assignment will be permitted. All other late assignments will be downgraded (10%) except in cases of documented illness. **All assignments are due by the last day of classes.**
3. **All out-of-class assignments must be typed (double-spaced,** using a standard Font such as Times New Roman, 12 point type with four one-inch margins). All assignments completed outside of class should include the student's name, the title of the assignment, the name of the course, the instructor's name, and the date.
4. Students are expected to actively participate in class activities such as discussions and peer evaluations.
5. **Be sure to keep a photocopy or a disk copy of all the assignments** you submit in case your work is lost, damaged or misplaced.
6. No cell phones, laptops or other electronic devices are permitted in class without the permission of the instructor.

Learning support and services for students

There are a variety of services available for students to assist them throughout their learning. This information is available in the College Calendar, Registrar's Office or the College web site at <http://www.camosun.bc.ca>

Academic conduct policy

There is an Academic Conduct Policy. It is the student's responsibility to become familiar with the content of this policy. The policy is available in each School Administration Office, Registration, and on the College web site in the Policy Section
<http://www.camosun.bc.ca/policies/E-2.5.pdf>

Academic Progress policy

There is an Academic Progress Policy designed to enhance a learner's likelihood of success. Students should become familiar with the content of this policy. The policy is available in each School Administration Office, Registration, and on the College web site in the Policy Section.
<http://camosun.ca/about/policies/education-academic/e-1-programming-&-instruction/e-1.1.pdf>

Grading System

Percentage	Grade	Description	Grade Point Equivalency
90–100%	A+		9
85–89%	A		8
80–84%	A–		7
77–79%	B+		6
73–76%	B		5
70–72%	B–		4
65–69%	C+		3
60–64%	C		2
50–59%	D	Minimum level of achievement for which credit is granted; a course with a 'D' grade cannot be used as a prerequisite	1
-49%	F	Minimum level has not been achieved.	0

Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy E-1.5 at **camosun.ca** for information on conversion to final grades, and for additional information on student record and transcript notations.

Temporary Grade	Description
I	<i>Incomplete:</i> A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
IP	<i>In progress:</i> A temporary grade assigned for courses that, due to design may require a further enrollment in the same course. No more than two IP grades will be assigned for the same course. (For these courses a final grade will be assigned to either the 3 rd course attempt or at the point of course completion.)
CW	Compulsory Withdrawal: A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement.

Schedule of Study

Date	Topics	Assignments/tests
Week 1/2	Introduction Course Outline Course expectations Organization and Content Paragraphs Sentence Structure Fragments, run-ons, comma splices	Process Paragraph
Week 3/4	Methods of Development Journal Writing Parallelism	Grammar Quiz - Sentence Structure Journals
Week 5/6	Methods of Development of Development Cont'd Modifiers	Grammar Quiz - Parallelism
Week 7/8	Essay Writing Thesis Statements Starting and concluding Pronouns	Grammar Quiz – Modifiers Persuasive Essay
Week 9/10	Writing Summaries Reading Strategies Punctuation	Summary Assignment Reading Quiz Grammar Quiz – Pronouns
Week 11/12	Intro to Research Papers Choosing a Topic MLA Documentation for Research papers 1 Research Paper Format Sample Research Papers Final Grammar Review	Research Proposal Grammar Quiz – Punctuation
Week 13/14	MLA Documentation for Research papers 2 Wrap Up	Research Paper due Final Grammar Quiz Final In-class writing